

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS**

**Tuesday, January 25, 2005 1:30 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, January 25, 2005 at 1:30 p.m. and was called to order by the Vice-Chair.

Mr. Schrotenboer pronounced the invocation.

The Vice-Chair led in the Pledge of Allegiance to the Flag

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiten, Messrs. Rinck, Schrotenboer, Disselkoen, Berghorst, Holtrop, Vander Kam. (10)

Absent: Mr. Rycenga. (1)

B/C 05-022 Mr. Schrotenboer moved to approve the agenda of today as presented.

B/C 05-023 Mr. Swartout moved to amend motion B/C 05-022 adding Action Item #4 - Resolution to Confirm the Declaration of a Local State of Emergency Within Ottawa County Under the Ottawa County Emergency Management Resolution and the amendment passed.

A vote was than taken on the motion as amended and the amended motion passed.

B/C 05-024 Mr. Swartout moved to approve the following Consent Resolutions:

1. To approve the Minutes of the January 3 and January 11, 2005, Board of Commissioners Meetings.
2. To authorize the payroll of December 14, 2004, and January 25, 2005, in the amount of \$1,051.86.
3. To approve the general claims in the amount of \$2,775,687.78 as presented by the summary report for January 1 through January 14, 2005.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of December 2004.

The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiten, Messrs. Holtrop, Disselkoen, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout. (10)

B/C 05-025 Mr. Swartout moved to approve the upgrade of the Administrative Management Director position in the Sheriff's Department to Lieutenant. Approximate cost of the upgrade to be \$11,000. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiten, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Kuyers, Holtrop. (10)

B/C 05-026 Mr. Swartout moved to approve one (1) .25 FTE Mental Health Nurse position at an annual cost of approximately \$16,400 and to upgrade the existing Volunteer Coordinator position to Mental Health Specialist at an annual approximate cost of \$2,500. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Vander Kam, Swartout, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiten, Messrs. Disselkoen, Rinck. (10)

- B/C 05-027 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign a Resolution permitting allowable expenditures made on the Holland District Court project to be reimbursed from bond proceeds. The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Disselkoen, Rinck. (10)
- B/C 05-028 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign a Resolution confirming the Declaration of a Local State of Emergency within Ottawa County due to flooding in Robinson Township, and to extend that declaration through February 22, 2005, or until further action of the Board. The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Disselkoen, Vander Kam, Schrotenboer. (10)

Discussion Item

1. Update: Declaration of Local Emergency in Robinson Township - Bill Smith reported an Emergency Declaration was made last week. The Grand River is 2.6 feet over flood stage at this time. A damage assessment report has been forwarded to Lansing. A meeting with the residents of Robinson Township will be held this Thursday at 7:00 p.m. to discuss actions and future options. All utilities have been shut off until a complete inspection is made by the township.

- B/C 05-029 Mr. Kuyers moved to place into nomination the name of Dale Vredeveld and to appoint him to the Ottawa County Remonumentation Board for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing Supervisors/Assessors. The motion passed.
- B/C 05-030 Mr. Kuyers moved to place into nomination the name of Greg Vaughn and to appoint him to the Ottawa County Remonumentation Board for a one (1) year term beginning January 1, 2005, and ending December 31, 2005, as County Representative. The motion passed.

The Administrator's report was presented.

Several Commissioners reported on meetings attended and future meetings to be held.

- B/C 05-031 Mr. Holtrop moved to adjourn at 2:05 p.m. subject to the call of the Chair and the motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

DONALD DISSELKOEN, Vice-Chair
Of the Board of Commissioner

Agenda

January 18, 2005

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, January 25, 2005 at 1:30 p.m.**, for the regular **January** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Schrotenboer
3. Pledge of Allegiance to the Flag

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4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the January 3 and January 11, 2005 Board of Commissioners Meetings.
2. Payroll
Suggested Motion:
To authorize the payroll of December 14, 2005 in the amount of \$545.75 and January 25, 2005 in the amount of \$_____.
3. Monthly Accounts Payable for January 1, 2005 to January 14, 2005
Suggested Motion:
To approve the general claims in the amount of \$2,775,687.78 as presented by the summary report for January 1 through January 14, 2005.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Finance Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of December 2004.

B. Action Items:

From the Finance and Administration Committee

1. Position Request: To Change the Existing Administrative Management Director in the Sheriff's Department to Lieutenant
Suggested Motion:
To approve the upgrade of the Administrative Management Director position in the Sheriff's Department to Lieutenant. Approximate cost of the upgrade to be \$11,000.
2. Position Request: To Add One (1) .25 FTE Mental Health Nurse and Upgrade the Existing Volunteer Coordinator Position to Mental Health Specialist
Suggested Motion:
To approve one (1) .25 FTE Mental Health Nurse position at an annual cost of approximately \$16,400 and to upgrade the existing Volunteer Coordinator position to Mental Health Specialist at an annual approximate cost of \$2,500.
3. Reimbursement Resolution for Holland District Court Project
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign a Resolution permitting allowable expenditures made on the Holland District Court project to be reimbursed from bond proceeds.

C. Appointments:

From the Planning and Policy Committee

1. Appointment to the Ottawa County Remonumentation Committee
Suggested Motion:
To place into nomination the name of Dale Vredevelde and to appoint him to the Ottawa County Remonumentation Board for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing Supervisors/Assessors.
2. Appointment of Greg Vaughn as "County Representative" on the Ottawa County Remonumentation Committee
Suggested Motion:
To place into nomination the name of Greg Vaughn and to appoint him to the Ottawa County

Remonumentation Board for a one (1) year term beginning January 1, 2005, and ending December 31, 2005, as County Representative.

D. Discussion Items:

1. Update: Declaration of Local Emergency in Robinson Township (Bill Smith)

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment