

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
FEBRUARY SESSION – THIRD DAY**

**Tuesday, February 22, 2005 1:30 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, February 22, 2005, at 1:30 p.m. and was called to order by the Chair.

Mrs. Ruitter pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruitter, Messrs. Rinck, Rycenga, Schrotenboer, Disselkoe, Berghorst, Holtrop, Vander Kam. (11)

Presentation of Petitions and Communications

The Clerk reminder the Board of the "Walk for Warmth Grand Haven County Building Soup Cook-off" on Wednesday, February 23rd, from 11:30 a.m. – 1:30 p.m.

B/C 05-037 Mr. Schrotenboer moved to approve the agenda of today as presented and amended adding Action Item #6A – Ryes Study Report. The motion passed.

B/C 05-038 Mr. Disselkoe moved to approve the following Consent Resolution:

1. To approve the Minutes of the February 8, 2005 Board of Commissioners Meeting.
2. To authorize the payroll of February 16 and February 22, 2005, in the amount of \$945.49.
3. To approve the general claims in the amount of \$1,744,221.92 as presented by the summary report for February 1, 2005, through February 11, 2005.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of January 2005.
5. To receive for information the Rural Transit Services Report with the following recommendations regarding future County involvement in transit services: (i) that the County will consider acting as a pass-through agency for a Specialized Services and Transportation to Work Grant; (ii) that the County pursue SDNT Grant funding to conduct future transit studies; and, (iii) that the Board of Commissioners state for the record that the County will not provide funds to cover transit revenue shortfalls that are experienced by any county agencies or transit providers. The motion passed as shown by the following votes: Yeas: Mrs. Ruitter, Mrs. Kortman, Messrs. Rinck, Berghorst, Swartout, Vander Kam, Disselkoe, Holtrop, Kuyers, Schrotenboer, Rycenga. (11)

B/C 05-039 Mr. Vander Kam moved to designate the Ottawa County Michigan Works! Agency as the One-Stop Operator for Ottawa County. The motion passed.

B/C 05-040 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign the public highway easement agreement conveying property rights on 84th Avenue at the Upper Macatawa Conservation Area to the Ottawa County Road Commission to expand the road right-of-way width from 33 feet to 50 feet. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Vander Kam, Mrs. Kortman, Messrs. Holtrop,

Berghorst, Kuyers, Schrotenboer, Disselkoe, Rinck, Mrs. Ruiter, Mr. Rycenga. (11)

- B/C 05-041 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to amend the Articles of Incorporation of the Grand Valley Metro Council to add the City of Wyoming as a member. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Berghorst, Kuyers, Schrotenboer, Disselkoe, Rinck, Mrs. Ruiter, Mr. Rycenga. (11)
- B/C 05-042 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign a Resolution of Appreciation for Representative William Huizenga for his efforts to introduce and pass HB 5657, amending the Records Media Act, MCL 24.401 et seq. The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. Holtrop, Disselkoe, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout, Rycenga. (11)
- B/C 05-043 Mr. Kuyers moved to receive the applications of Gary Scholten and Karen McPhee and appoint one (1) to the Ottawa County Planning Commission to fill one (1) vacancy having a three (3) year term beginning January 1, 2005, through December 31, 2008, representing the "Public School Board or Administrative Employee of a School District".

Results of the roll call votes:

Mr. Disselkoe – Scholten
Mr. Swartout - Scholten
Mr. Rinck – McPhee
Mr. Vander Kam - Scholten
Mr. Berghorst – Scholten
Mr. Kuyers - Scholten
Mrs. Ruiter – McPhee
Mr. Holtrop - Scholten
Mr. Schrotenboer – Scholten
Mr. Rycenga - McPhee
Mrs. Kortman – Scholten

Total votes were as follows: Mr. Scholten – 8, Ms. McPhee – 3.

The Chair declared Mr. Scholten appointed to the Ottawa County Planning Commission.

- B/C 05-044 Mr. Kuyers moved to appoint Commissioner Robert Rinck to the Timberland Resource Conservation and Development Area Council for a one (1) year term beginning January 1, 2005, and ending December 31, 2005. The motion passed.
- B/C 05-045 Mr. Kuyers moved to receive and file for information the Ryes Study Report. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Vander Kam, Swartout, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoe, Rinck, Rycenga. (11)

Bill Rye presented a summary of the Ryes Study.

- B/C 05-046 Mr. Swartout moved to approve budget adjustment #52 with \$9,480 to come from Contingency. The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Ms. Ruiter, Messrs. Swartout, Disselkoe, Rinck, Rycenga. (11)
- B/C 05-047 Mr. Swartout moved to approve the purchase of military service credits for Roger Rycenga.

Total Cost: \$3,604
Employer Cost: \$2,378
Employee Cost: \$1,226

The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Disselkoe, Vander Kam, Schrotenboer (10)

Mr. Rycenga abstained from the vote.

B/C 05-048 Mr. Swartout moved to approve the purchase of generic service credits for Steven Crumb.

Total Cost: \$34,866.00
Employer Cost: \$ 0.00
Employee Cost: \$34,866.00

The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, Holtrop, Berghorst, Disselkoe, Rycenga. (11)

B/C 05-049 Mr. Swartout moved to approve the purchase of generic service credits for Rosemary Zink.

Total Cost: \$158,801.00
Employer Cost: \$ 44,833.82
Employee Cost: \$113,967.18

The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoe, Swartout, Schrotenboer, Rycenga. (11)

B/C 05-050 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution for the reorganization of the Finance Department and Accounting Department into the new Fiscal Services Department, and to appoint June Hagan as Director of the Fiscal Services Department. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Swartout, Vander Kam, Disselkoe, Holtrop, Kuyers, Schrotenboer, Rycenga. (11)

B/C 05-051 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution for the reorganization of the Management Information Services Department. The motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoe, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Rycenga. (11)

B/C 05-052 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of Authorization for the Ottawa County Clerk to complete a grant application to assist in funding the purchase of optical scan voting machines. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Berghorst, Kuyers, Schrotenboer, Disselkoe, Rinck, Mrs. Ruiter, Mr. Rycenga. (11)

B/C 05-053 Mr. Vander Kam moved to receive the application of Jodi Vilcans and appoint her to the Ottawa County Workforce Development Board for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing the private sector. The motion passed.

Discussion Items

1. State of Emergency – Robinson Township Flood Event – Bill Smith, Emergency Services Management Director, gave a brief update of the local state of emergency within Robinson Township. This morning the Grand River was at 11.4 feet, 1.9 feet below flood stage.

B/C 05-054 Mr. Schrotenboer moved to place the state of emergency within Robinson Township as an Action Item. The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. Holtrop, Disselkoe, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout, Rycenga. (11)

B/C 05-055 Mr. Disselkoe moved to continue the local state of emergency due to flood conditions within Robinson Township, Ottawa County, Michigan as set forth in the Resolution passed in B/C 05-028, through Tuesday, March 22, 2005, or until further action of the Board. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoe, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Kuyers, Holtrop, Rycenga. (11)

B/C 05-056 Mr. Schrotenboer moved to go into a Closed Session at 2:32 p.m. to discuss property acquisition. Two-thirds roll call vote required. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Vander Kam, Swartout, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoe, Rinck, Rycenga. (11)

B/C 05-057 Mr. Disselkoen moved to rise from Closed Session at 2:40 p.m. The motion passed.

B/C 05-058 Mr. Kuyers moved to approve the Agreement for Transfer and Donation of Real Estate with L.W. and Nancy Timmer pertaining to 8 acres of property in Port Sheldon Township near Hemlock Crossing with closing costs to be funded by Ottawa County through the Parks and Recreation budget and to authorize the Parks and Recreation Manager to sign documents required to finalize this transaction. The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiten, Messrs. Swartout, Disselkoen, Rinck, Rycenga. (11)

The County Administrator's report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

B/C 05-059 Mr. Disselkoen moved to adjourn at 2:50 p.m. subject to the call of the Chair.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

ROGER RYCENGA, Chairman
Of the Board of Commissioner

Agenda

February 16, 2005

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, February 22, 2005 at 1:30 p.m.**, for the regular **February** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Ruiten
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:
 1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the February 8, 2005 Board of Commissioners Meetings.

2. Payroll
Suggested Motion:
To authorize the payroll of February 16 and February 22, 2005 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for February 1, 2005 to February 11, 2005
Suggested Motion:
To approve the general claims in the amount of \$1,744,221.92 as presented by the summary report for February 1, 2005 through February 11, 2005.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of January 2005.

From the Planning and Policy Committee

5. Rural Transit Services Report
Suggested Motion:
To receive for information the Rural Transit Services Report with the following recommendations regarding future County involvement in transit services: (i) that the County will consider acting as a pass-through agency for a Specialized Services and Transportation to Work Grant; (ii) that the County pursue SDNT Grant funding to conduct future transit studies; and, (iii) that the Board of Commissioners state for the record that the County will not provide funds to cover transit revenue shortfalls that are experienced by any county agencies or transit providers.

B. Action Items:

From the Health and Human Services Committee

1. Designation of the One-Stop Operator for Ottawa County
Suggested Motion:
To designate the Ottawa County Michigan Works! Agency as the One-Stop Operator for Ottawa County.

From the Planning and Policy Committee

2. Public Highway Easement Agreement
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the public highway easement agreement conveying property rights on 84th Avenue at the Upper Macatawa Conservation Area to the Ottawa County Road Commission to expand the road right-of-way width from 33 feet to 50 feet.
3. Resolution to Add the City of Wyoming as a Member of the Grand Valley Metro Council
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to amend the Articles of Incorporation of the Grand Valley Metro Council to add the City of Wyoming as a member.
4. Resolution of Appreciation for Representative William Huizenga
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign a Resolution of Appreciation for Representative William Huizenga for his efforts to introduce and pass HB 5657, amending the Records Media Act, MCL 24.401 et seq.
5. Ottawa County Planning Commission Appointment
Suggested Motion:
To receive the applications of Gary Scholten and Karen McPhee and appoint one (1) to the Ottawa County Planning Commission to fill one (1) vacancy having a three (3) year term beginning January 1, 2005 through December 31, 2008, representing "Public School Board or Administrative Employee of a School District."
6. Timberland Resource Conservation and Development Appointment
Suggested Motion:

To appoint Commissioner Robert Rinck to the Timberland Resource Conservation and Development Area Council for a one (1) year term beginning January 1, 2005 and ending December 31, 2005.

From the Finance and Administration Committee

7. Budget Adjustments Greater than \$50,000

Suggested Motion:

To approve budget adjustment #52 with \$9,480 to come from Contingency.

8. Purchase of MERS (Municipal Employees Retirement System) Military Service Credits

Suggested Motion:

To approve the purchase of military service credits for Roger Rycenga.

Total Cost: \$12,260.00

Employer Cost: \$11,034.00

Employee Cost: \$1,226.00

9. Purchase of MERS (Municipal Employees Retirement System) Generic Service Credits

Suggested Motion:

To approve the purchase of generic service credits for Steven Crumb.

Total Cost: \$34,866.00

Employer Cost: \$0.00

Employee Cost: \$34,866.00

10. Purchase of MERS (Municipal Employees Retirement System) Generic Service Credits

Suggested Motion:

To approve the purchase of generic service credits for Rosemary Zink.

Total Cost: \$158,801.00

Employer Cost: \$44,833.82

Employee Cost: \$113,967.18

11. Reorganization of Finance Department and Accounting Department into the Fiscal Services Department

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution for the reorganization of the Finance Department and Accounting Department into the new Fiscal Services Department, and to appoint June Hagan as Director of the Fiscal Services Department.

12. Reorganization of the MIS (Management Information Services) Department

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution for the reorganization of the Management Information Services Department.

13. Resolution of Authorization for Grant Application: Purchase of Optical Scan Voting Machines

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution of Authorization for the Ottawa County Clerk to complete a grant application to assist in funding the purchase of optical scan voting machines.

C. Appointments:

From the Health and Human Services Committee

1. Appointment to the Ottawa County Workforce Development Board (Private Sector)

Suggested Motion:

To receive the application of Jodi Vilcans and appoint her to the Ottawa County Workforce Development Board for a three (3) year terms beginning January 1, 2005 and ending December 31, 2007, representing the private sector.

D. Discussion Items:

1. State of Emergency – Robinson Township Flood Event (Bill Smith)
2. Closed Session – Property Matters
Suggested Motion:
To go into a Closed Session to discuss property acquisition. Two-thirds roll call vote required.

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment