

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS**

**Tuesday, March 22, 2005 1:30 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, March 22, 2005, at 1:30 p.m. and was called to order by the Chair.

Mr. Schrotenboer pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiters, Messrs. Rinck, Rycenga, Schrotenboer, Disselkoe, Berghorst, Holtrop, Vander Kam. (11)

Public Comments and Communications from County Staff

Bill Smith, Emergency Services Management Director, reported on a Homeland Security Training Conference on May 4-5, 2005, and informed the Commissioners they were welcome to attend. He noted it was Severe Weather Awareness Week and handed out a flyer on "2005 Skywarn Spotter Training".

Gary Rosema, Sheriff, presented the following deputies with awards:

Deputy Matt VanLiere – Distinguished Police Service Award
Deputy Bob Aylsworth – 2004 Reserve Deputy of the Year Award
Deputy Joseph Bjork – Corrections Deputy of the Year Award
Deputy Dennis Wright – Deputy of the Year Award

B/C 05-065 Mr. Schrotenboer moved to approve the agenda of today.

B/C 05-066 Mr. Schrotenboer moved to amend Motion B/C 05-065 changing Discussion Item #1 to Action Item #8. The amendment passed.

A vote was then taken on the motion as amended and the amended motion passed.

B/C 05-067 Mr. Disselkoe moved to approve the following Consent Resolutions:

1. To approve the Minutes of the March 10, 2005, Board of Commissioners Meeting.
2. To authorize the payroll of March 22, 2005, in the amount of \$552.59.
3. To approve the general claims in the amount of \$2,212,742.56 as presented by the summary report for March 1, 2005, through March 11, 2005.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2005.

The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, Holtrop, Mrs. Ruiters, Messrs. Berghorst, Rinck, Disselkoe, Swartout, Schrotenboer, Rycenga. (11)

- B/C 05-068 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign the Clean Michigan Initiative Grant Agreement for the Upper Macatawa Restoration Project. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Swartout, Vander Kam, Disselkoen, Holtrop, Kuyers, Schrotenboer, Rycenga. (11)
- B/C 05-069 Mr. Kuyers moved to authorize appointed members of the Board be paid under the terms of the Ottawa County Per Diem Policy for attendance at meetings of:
- A. The Region 8 Planning Commission
 - B. The "Rye Study"; Oversight Committee and Appeal Committee
 - C. Quarterly Meetings of the Ottawa County Economic Development Office Board
 - D. The Comprehensive Economic Development Strategy Committee (CEDS)
- The motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoen, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Rycenga. (11)
- B/C 05-070 Mr. Kuyers moved to approve the Exercise of Option for the purchase of the Hillis and Donna Timmer property known as the Connor Bayou Acquisition Project, and to authorize the Parks and Recreation Manager to take all necessary actions to complete the transaction. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Berghorst, Kuyers, Schrotenboer, Disselkoen, Rinck, Mrs. Ruiter, Mr. Rycenga. (11)
- B/C 05-071 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution authorizing the grant application to the Coastal Management Program of the Department of Environmental Quality for funding assistance in the amount of \$20,000 to assist in the preparation of a master plan for North Ottawa Dunes. The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. Holtrop, Disselkoen, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout, Rycenga. (11)
- B/C 05-072 Mr. Kuyers moved to receive the revised Accounts Payable Audit Policy (First Reading). The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Kuyers, Holtrop, Rycenga. (11)
- B/C 05-073 Mr. Kuyers moved to receive the revised Policy on Administrative Rules (First Reading). The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Vander Kam, Swartout, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoen, Rinck, Rycenga. (11)
- B/C 05-074 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to set a \$1.00 per page fee for copies of "Realtor Summary Sheets" from the Ottawa County Property Description and Mapping Department. The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Disselkoen, Rinck, Rycenga. (11)
- B/C 05-075 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution for the Municipal Landfill Cost-Share Grant Application in the amount of \$434,371.33. The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Disselkoen, Vander Kam, Schrotenboer, Rycenga. (11)
- B/C 05-076 Mr. Vander Kam moved to receive the application of Jennifer Becksvoort and appoint her to the Ottawa County Workforce Development Board for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing the private sector. The motion passed.
- B/C 05-077 Mr. Vander Kam moved to receive the applications of Erin Kilpatrick and Marsha J. DeWild and appoint one (1) to the Ottawa County Community Action Agency Advisory Board for an unexpired term which began October 1, 2003, and ends September 30, 2005, representing the public sector.

Results of the roll call vote:

Mr. Schrotenboer – Kilpatrick
Mr. Rinck - Kilpatrick
Mrs. Kortman – Kilpatrick
Mr. Holtrop - Kilpatrick

Mr. Swartout – Kilpatrick
Mr. Berghorst - Kilpatrick
Mr. Vander Kam – Kilpatrick
Mr. Disselkoen - Kilpatrick
Mrs. Ruiten – Kilpatrick
Mr. Rycenga - Kilpatrick
Mr. Kuyers – Kilpatrick

Total votes were as follows: Ms. Kilpatrick – 11, Ms. DeWild – 0.

The Chair declared Erin Kilpatrick appointed to the Ottawa County Community Action Agency Advisory Board representing the public sector.

B/C 05-078 Mr. Vander Kam moved to receive the applications of Daryl Tammen, James Szejda, and Lawrence Mierle and appoint them to the Ottawa County Environmental Health Code Board of Appeals for (3) three (3) year terms beginning January 1, 2005, and ending December 31, 2007. The motion passed.

B/C 05-079 Mr. Vander Kam moved to place into nomination the name of *Kellye Slaggert, *Mark Bombara, Mary Ann Cartwright, Celia Martinez de Serrano, and Susan Offenbecker and to appoint three (3) to fill three (3) vacancies on the Community Mental Health Board for three year terms beginning April 1, 2005, and ending March 31, 2008, representing the General Public (*incumbent).

Results of the roll call vote:

Mrs. Kortman – Cartwright, de Serrano, Offenbecker
Mr. Vander Kam – Slaggert, Bombara, de Serrano
Mr. Kuyers – Slaggert, Bombara, Cartwright
Mr. Holtrop – Slaggert, Bombara, Cartwright
Mrs. Ruiten – Slaggert, Bombara, de Serrano
Mr. Berghorst – Slaggert, Bombara, de Serrano
Mr. Rinck – Slaggert, Bombara, de Serrano
Mr. Disselkoen – Slaggert, Bombara, de Serrano
Mr. Swartout – Slaggert, Bombara, Cartwright
Mr. Schrottenboer – Slaggert, Bombara, Cartwright
Mr. Rycenga – Slaggert, Bombara, de Serrano

Total votes were as follows: Ms. Slaggert – 10, Mr. Bombara – 10, Ms. Cartwright – 5, Ms. de Serrano – 7, Ms. Offenbecker – 1.

The Chair declared Kellye Slaggert, Mark Bombara, and Celia Martinez de Serrano appointed to the Community Mental Health Board representing the General Public.

B/C 05-080 Mr. Vander Kam moved to place into nomination the names of *Steve Waters and Rebecca Gretzner and to appoint one (1) to fill one (1) vacancy on the Ottawa County Community Mental Health Board for a three year term beginning April 1, 2005, and ending March 31, 2008, representing Primary Consumers (*incumbent).

Results of the roll call vote:

Mrs. Ruiten – Gretzner
Mr. Disselkoen - Gretzner
Mrs. Kortman – Gretzner
Mr. Holtrop - Gretzner
Mr. Rinck – Waters
Mr. Kuyers - Gretzner
Mr. Berghorst – Waters
Mr. Schrottenboer - Waters
Mr. Swartout – Gretzner
Mr. Rycenga - Gretzner
Mr. Vander Kam – Waters

Total votes were as follows: Mr. Waters – 4, Ms. Gretzner – 7.

The Chair declared Rebecca Gretzner appointed to the Ottawa County Community Mental Health Board representing the Primary Consumers.

B/C 05-081 Mr. Kuyers moved to nominate and appoint Donald Schiele to the Ottawa County Remonumentation Committee for a two (2) year term beginning January 1, 2005, and ending December 31, 2006, representing surveyors. The motion passed.

B/C 05-082 Mr. Swartout moved to nominate and appoint Roger Cotner to the 2005 Ottawa County Tax Allocation Board, pursuant to MCL 211.205(e). The motion passed.

Status of Robinson Township – Declaration of Local Emergency – Bill Smith, Emergency Services Management Director, reported the situation is continuing.

B/C 05-083 Mr. Schrotenboer moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution continuing the declaration of a “Local State of Emergency” due to flood conditions within Robinson Township through Tuesday, April 26, 2005, at 1:30 p.m. The motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoen, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messes. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Rycenga. (11)

The Administrator’s report was presented.

B/C 05-084 Mr. Schrotenboer moved to adjourn at 2:15 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

ROGER RYCENGA, Chairman
Of the Board of Commissioner

Agenda

March 15, 2005

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, March 22, 2005 at 1:30 p.m.**, for the regular **March** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Schrotenboer
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the March 10, 2005 Board of Commissioners Meeting.
2. Payroll
Suggested Motion:
To authorize the payroll of March 22, 2005 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for March 1, 2005 to March 11, 2005
Suggested Motion:
To approve the general claims in the amount of \$2,212,742.56 as presented by the summary report for March 1, 2005 through March 11, 2005.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2005.

B. Action Items:

From the Planning and Policy Committee

1. Clean Michigan Initiative Grant Agreement
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Clean Michigan Initiative Grant Agreement for the Upper Macatawa Restoration Project.
2. Recommendation of Payment for Board Member Attendance at Certain Meetings
Suggested Motion:
To authorize appointed members of the Board be paid under the terms of the Ottawa County Per Diem Policy for attendance at meetings of:
A. The Region 8 Planning Commission
B. The "Rye Study"; Oversight Committee and Appeal Committee
C. Quarterly Meetings of the Ottawa County Economic Development Office Board
D. The Comprehensive Economic Development Strategy Committee (CEDs)
3. Connor Bayou Acquisition – Exercise of Option
Suggested Motion:
To approve the Exercise of Option for the purchase of the Hillis and Donna Timmer property known as the Connor Bayou Acquisition Project, and to authorize the Parks and Recreation Manager to take all necessary actions to complete the transaction.
4. Coastal Management Grant Resolution – North Ottawa Dunes Master Plan
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the resolution authorizing the grant application to the Coastal Management Program of the Department of Environmental Quality for funding assistance in the amount of \$20,000 to assist in the preparation of a master plan for North Ottawa Dunes.
5. Revised Ottawa County Accounts Payable Audit Policy
Suggested Motion:
To receive the revised Accounts Payable Audit Policy (First Reading).
6. Revised Ottawa County Policy on Administrative Rules
Suggested Motion:
To receive the revised Policy on Administrative Rules (First Reading).

From the Finance and Administration Committee

7. Resolution to Set a \$1.00 Fee for Copies of "Realtor Summary Sheets"
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to set a \$1.00 per page fee for copies of "Realtor Summary Sheets" from the Ottawa County Property Description and Mapping Department.

8. Municipal Landfill Cost-Share Grant Application Resolution
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution for the Municipal Landfill Cost-Share Grant Application in the amount of \$434,371.33.

C. Appointments:

From the Health and Human Services Committee

1. Appointment to the Ottawa County Workforce Development Board (Private Sector)
Suggested Motion:
To receive the application of Jennifer Becksvoort and appoint her to the Ottawa County Workforce Development Board for a three (3) year term beginning January 1, 2005, and ending December 31, 2007, representing the private sector.
2. Appointment to the Ottawa County Community Action Agency Advisory Board (Public Sector)
Suggested Motion:
To receive the applications of Erin Kilpatrick and Marsha J. DeWild and appoint one (1) to the Ottawa County Community Action Agency Advisory Board for an unexpired term which began October 1, 2003, and ends September 30, 2005, representing the public sector.
3. Appointments to the Ottawa County Environmental Health Code Board of Appeals
Suggested Motion:
To receive the applications of Daryl Tammen, James Szejda, and Lawrence Mierle and appoint them to the Ottawa County Environmental Health Code Board of Appeals for three (3) three (3) year terms beginning January 1, 2005, and ending December 31, 2007.
4. Appointment to the Community Mental Health Board – General Public Ottawa County Community Mental Health Board Vacancies
Suggested Motion:
To place into nomination the name of *Kellye Slaggert, *Mark Bombara, Mary Ann Cartwright, Celia Martinez de Serrano, and Susan Offenbecker and to appoint three (3) to fill three (3) vacancies on the Community Mental Health Board for three year terms beginning April 1, 2005 and ending March 31, 2008, representing the General Public. (*incumbent)
5. Appointment to the Ottawa County Community Mental Health Board – Primary Consumers
Suggested Motion:
To place into nomination the names of *Steve Waters and Rebecca Gretzner and to appoint one (1) to fill one (1) vacancy on the Ottawa County Community Mental Health Board for a three year term beginning April 1, 2005 and ending March 31, 2008, representing Primary Consumers. (*incumbent)

From the Planning and Policy Committee

6. Appointment to the Ottawa County Remonumentation Committee
Suggested Motion:
To nominate and appoint Donald Schiele to the Ottawa County Remonumentation Committee for a two (2) year term beginning January 1, 2005 and ending December 31, 2006, representing surveyors.

From the Finance and Administration Committee

7. Appointment of Member to the 2005 Tax Allocation Board
Suggested Motion:
To nominate and appoint Roger Cotner to the 2005 Ottawa County Tax Allocation Board, pursuant to MCL 211.205(e).

D. Discussion Items:

1. Status of Robinson Township – Declaration of Local Emergency (Bill Smith)

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment

