

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS**

**Tuesday, April 26, 2005 1:30 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, April 26, 2005 at 1:30 p.m. and was called to order by the Chair.

Mr. Rinck pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Rinck, Rycenga, Schrotenboer, Disselkoe, Berghorst, Holtrop, Vander Kam. (11)

Presentation of Petitions and Communications

The Clerk read a "Thank You" note to the Board of Commissioners from the family of Norma Beyer.

Public Comments

The following people expressed gratitude to the Board for supporting Public Transportation:

Ruth Steggman - 437 W. Lawrence, Holland
Lenore Wilmis – 2987 Port Sheldon, Hudsonville
Tiffany Bowman – 6770 Rolling View, Hudsonville

B/C 05-095 Mr. Holtrop moved to approve the agenda of today.

B/C 05-096 Mr. Kuyers moved to amend the agenda of today, adding Action Items 5a. Resolution Regarding the 1972 Ambulance Service Agreement, as Amended and Action Item 5b. Fifth Amendment to the 1972 Ambulance Service Agreement. The motion passed.

B/C 05-097 Mr. Disselkoe moved to approve the following Consent Resolutions:

1. To approve the Minutes of the April 12, 2005 Board of Commissioners Meeting and Work Session.
2. To authorize the payroll of April 26, 2005 in the amount of \$552.59.
3. To approve the Resolution of Appreciation for Gordon Nederveld, by acclamation.
4. To approve the general claims in the amount of \$10,314,811.24 as presented by the summary report for April 1, 2005 through April 15, 2005.
5. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March, 2005.

The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, Holtrop, Berghorst, Disselkoe, Rycenga (11).

B/C 05-098 Mr. Vander Kam moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution supporting Community Action Agencies. The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoe, Swartout,

Schrotenboer, Rycenga (11)

- B/C 05-099 Mr. Kuyers moved to receive bids for the Weaver House Improvements and Additions Project and to accept the low bid of Bauer Construction in the amount of \$144,979.00, with funding to come from the Reserve Account for Park Development. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Swartout, Vander Kam, Disselkoe, Holtrop, Kuyers, Schrotenboer, Rycenga (11)
- B/C 05-100 Mr. Kuyers moved to receive bids for the Park Operations Center Expansion Project and to accept the low bid of Apex Contractors in the amount of \$121,000.000, with funding to come from the Parks and Recreation Fund Balance (\$99,189.83) and Reserve Account for Park Development (\$32,810.17). The motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoe, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Rycenga (11)
- B/C 05-101 Mr. Kuyers moved to approve submission of the Notice of Intent to the Michigan Economic Development Corporation for the Ottawa County / Holland Gateway Project. The motion passes as shown by the following votes: Yeas: Messrs. Swartout, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Berghorst, Kuyers, Schrotenboer, Disselkoe, Rinck, Mrs. Ruiter, Mr. Rycenga (11)
- B/C 05-102 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution urging the State of Michigan to fully fund and support the MiCSES Child Support System. The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. Holtrop, Disselkoe, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout, Rycenga (11)
- B/C 05-103 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution regarding the Committee to review the 1972 Ambulance Service Agreement, as amended. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoe, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Kuyers, Holtrop, Rycenga (11)
- B/C 05-104 Mr. Kuyers moved to approve and authorize the Board Chairperson and Clerk to sign the Fifth Amendment to the 1972 Ambulance Service Agreement. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Vander Kam, Swartout, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoe, Rinck, Rycenga (11)
- B/ C 05-105 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to establish a new fee schedule for access to and copies of GIS Records. The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Disselkoe, Rinck, Rycenga (11)
- B/C 05-106 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to establish a \$10 "per decade of search" fee for conducting civil and criminal background searches in the Ottawa County Clerk's Office. The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Disselkoe, Vander Kam, Schrotenboer, Rycenga (11)

Public Comment

The following people expressed gratitude to the Board for supporting Public Transportation:

1. Jamie; Holland, Michigan
2. Deanna Jolink; Hudsonville, Michigan
3. Richard; Holland, Michigan
4. Mike; Zeeland, Michigan
5. Tim Vrink; Michigan
6. Alex Lapeer; Michigan
7. Reeka Jellama; Holland, Michigan

- B/C 05-107 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution authorizing the County Administrator to file with the Michigan Department of Treasury a qualifying statement to issue bonds as required by Act 34 of the Public Acts of 2001. The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, Holtrop, Berghorst, Disselkoe, Rycenga (11)

- B/C 05-108 Mr. Swartout moved to approve the resolution authorizing the Ottawa County Road Commission to issue Act

342 Bonds in the amount of \$990,000 to finance the Northwest Ottawa 2005 Water System Lake Michigan Water Intake No. 2 Improvements. The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoen, Swartout, Schrotenboer, Rycenga (11)

- B/C 05-109 Mr. Swartout moved to approve the 2005 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Swartout, Vander Kam, Disselkoen, Holtrop, Kuyers, Schrotenboer, Rycenga (11)
- B/C 05-110 Mr. Swartout moved to approve the request to fund the Friend of the Court Medical Support Specialist position through September 30, 2005. Expenditures not to exceed \$30,131. Funding to come from new Friend of the Court fees (PA 203 and 205) implemented October 1, 2004. The motion passed as shown by the following vote: Yeas: Messrs. Rinck, Disselkoen, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Rycenga (11)
- B/C 05-111 Mr. Swartout moved to approve the purchase of one (1) year of MERS military service credits for James Rozema. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Berghorst, Kuyers, Schrotenboer, Disselkoen, Rinck, Mrs. Ruiter, Mr. Rycenga (11)
- B/C 05-112 Mr. Swartout moved to approve the purchase of MERS generic service credits for Howard Driesenga. The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. Holtrop, Disselkoen, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout, Rycenga (11)
- B/C 05-113 Mr. Swartout moved to approve budget adjustment #235, with \$12,180 to come from Contingency. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Kuyers, Holtrop, Rycenga (11)
- B/C 05-114 Mr. Swartout moved to approve the request of Lakeshore Coordinating Council (LCC) for additional funding from PA 2 Funds in the amount of \$30,000. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Vander Kam, Swartout, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoen, Rinck, Rycenga (11)
- B/C 05-115 Mr. Swartout moved to approve the Tax Allocation at 4.440 for the County operating millage and to continue that allocation for one year, and to direct that the Chairperson of the Finance and Administration Committee communicate this information to the Ottawa County Tax Allocation Board. The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Disselkoen, Rinck, Rycenga (11)
- B/C 05-116 Mr. Swartout moved to approve the recommendation of the Finance and Administrative Committee that \$708,566 of the 2004 General Fund fund balance be designated for Buildings and Improvements and that \$1,616,118 be designated for the Stabilization Fund. The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Disselkoen, Vander Kam, Schrotenboer, Rycenga (11)
- B/C 05-117 Mr. Swartout moved to approve the Reclassification of the Lead Park Planner classification to Coordinator of Park Planning and Development. Annual additional cost at "C" Step is approximately 12,613. The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, Holtrop, Berghorst, Disselkoen, Rycenga (11)
- B/C 05-118 Mr. Vander Kam moved to receive the nomination of Nick VanZanten and appoint him to the Ottawa County Community Action Agency Advisory Board for an unexpired two-year term which began October 1, 2004, and ends September 30, 2006, representing the private sector. The motion passed.

Discussion Items

1. Status of Robinson Township – Bernice Berens reported on the Declaration of Local Emergency in Robinson Township. She is requesting a two week extension making the deadline May 10, 2005.

- B/C 05-119 Mr. Vander Kam moved to extend the deadline for Robinson Township – Declaration of Local Emergency to May 10, 2005. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs.

Rinck, Berghorst, Swartout, Vander Kam, Disselkoen, Holtrop, Kuyers, Schrotenboer, Rycenga (11)

B/C 05-120 Mr. Swartout moved to go into closed session at 2:16 p.m. to discuss ongoing property acquisition. (2/3 roll call vote required.) The results of the roll call vote are as follows: Yeas: Mrs. Kortman Messrs. Vander Kam, Kuyers, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoen, Swartout, Schrotenboer, Rycenga (11).

B/C 05-121 Mr. Berghorst moved to rise from closed session at 2:35 p.m. The motion passed.

B/C 05-122 Mr. Kuyers moved to approve the option to grant a conservation easement to the Michigan Department of Transportation to construct a wetland on 30.43 acres of county-owned land in the Upper Macatawa Conservation area with compensation to Ottawa County (Parks Fund) in the amount of &107,600. The motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoen, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Rycenga (11)

B/C 05-123 Mr. Kuyers moved to approve the option with option fee of \$1,000 to acquire the Lohman Equities property in Zeeland Township at a cost of \$6,000 per acre for approximately 35 acres, final acreage and purchase price to be determined by survey, with funding from the county parks millage. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Berghorst, Kuyers, Schrotenboer, Disselkoen, Rinck, Mrs. Ruiter, Rycenga (11)

B/C 05-124 Mr. Kuyers moved to approve the option with option fee of \$1,000 to acquire the VanKoevering property in Zeeland Township at a cost of \$8,000 per acre for 13.4 acres with funding from the county parks millage. The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. Holtrop, Disselkoen, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout, Rycenga (11)

B/C 05-125 Mr. Kuyers moved to approve the option with option fee of \$1,000 to acquire the VanLoo property in Zeeland Township at a cost of \$8,000 per acre for 13.04 acres with funding from the county parks millage. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Kuyers, Holtrop, Rycenga (11)

The Administrator's report was presented.

Several Commissioners commented on meeting attended and future meetings to be held.

B/C 05-126 Mr. Berghorst moved to adjourn at 2:45 p.m. subject to the call of the Chair and the motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

ROGER RYCENGA, Chair
Of the Board of Commissioner

Agenda

April 19, 2005

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, April 26, 2005 at 1:30 p.m.**, for the regular **April** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Rinck

3/23/2006

3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the April 12, 2005 Board of Commissioners Meeting and Work Session.
2. Payroll
Suggested Motion:
To authorize the payroll of April 26, 2005 in the amount of \$_____.

From the Planning and Policy Committee

3. Resolution of Appreciation for Gordon Nederveld
Suggested Motion:
To approve the Resolution of Appreciation for Gordon Nederveld, by acclamation.

From the Finance and Administration Committee

4. Monthly Accounts Payable for April 1, 2005 to April 15, 2005
Suggested Motion:
To approve the general claims in the amount of \$10,314,811.24 as presented by the summary report for April 1, 2005 through April 15, 2005.
5. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March, 2005.

B. Action Items:

From the Health and Human Services Committee

1. Resolution Supporting Community Action Agencies
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution supporting Community Action Agencies.

From the Planning and Policy Committee

2. Weaver House Improvements and Additions Project
Suggested Motion:
To receive bids for the Weaver House Improvements and Additions Project and to accept the low bid of Bauer Construction in the amount of \$144,979.00, with funding to come from the Reserve Account for Park Development.
3. Park Operations Center Expansion Project
Suggested Motion:
To receive bids for the Park Operations Center Expansion Project and to accept the low bid of Apex Contractors in the amount of \$121,000.000, with funding to come from the Parks and Recreation Fund

Balance (\$99,189.83) and Reserve Account for Park Development (\$32,810.17).

4. Ottawa County / Holland Gateway Project
Suggested Motion:
To approve submission of the Notice of Intent to the Michigan Economic Development Corporation for the Ottawa County / Holland Gateway Project.
5. Resolution Regarding State of Michigan Funding and Support for the MiCSES Child Support System
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution urging the State of Michigan to fully fund and support the MiCSES Child Support System.
- 6a. Resolution Regarding the 1972 "Ambulance Service Agreement," as Amended
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution establishing a Committee to review the 1972 "Ambulance Service Agreement," as amended, and the status of ambulance service within northwest Ottawa County.
- 6b. Fifth Amendment to the 1972 "Ambulance Service Agreement"
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Fifth Amendment to the 1972 "Ambulance Service Agreement."

From the Finance and Administration Committee

7. Resolution Regarding the Revised GIS Fee Schedule
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to establish a new fee schedule for access to and copies of GIS Records.
8. Resolution Setting Fee for County Clerk's Civil and Criminal Background Search
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to establish a \$10 "per decade of search" fee for conducting civil and criminal background searches in the Ottawa County Clerk's Office.
9. Resolution for Filing Qualifying Statement Under Act 34 of the Public Acts of 2001.
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution authorizing the County Administrator to file with the Michigan Department of Treasury a qualifying statement to issue bonds as required by Act 34 of the Public Acts of 2001.
10. Bond Resolution – Northwest Ottawa System
Suggested Motion:
To approve the resolution authorizing the Ottawa County Road Commission to issue Act 342 Bonds in the amount of \$990,000 to finance the Northwest Ottawa 2005 Water System Lake Michigan Water Intake No. 2 Improvements.
11. 2005 Equalization Report
Suggested Motion:
To approve the 2005 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings.
12. Friend of the Court Medical Support Specialist Position
Suggested Motion:
To approve the request to fund the Friend of the Court Medical Support Specialist position through September 30, 2005. Expenditures not to exceed \$30,131. Funding to come from new Friend of the Court fees (PA 203 and 205) implemented October 1, 2004.
13. Purchase of MERS (Municipal Employees Retirement System) Military Service Credits for James Rozema
Suggested Motion:
To approve the purchase of one (1) year of MERS military service credits for James Rozema.

Total Cost: \$16,791.00
Employer Cost: \$ 2,904.65
Employee Cost: \$13,886.35

14. Purchase of MERS (Municipal Employees Retirement System) Generic Service Credits for Howard Driesenga
Suggested Motion:
To approve the purchase of MERS generic service credits for Howard Driesenga.

Total Cost: \$16,728.00
Employer Cost: \$ 0.00
Employee Cost: \$16,728.00

15. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustment #235, with \$12,180 to come from Contingency.
16. PA 2 Funds
Suggested Motion:
To approve the request of Lakeshore Coordinating Council (LCC) for additional funding from PA 2 Funds in the amount of \$30,000.
17. Tax Allocation
Suggested Motion:
To approve the Tax Allocation at 4.440 for the County operating millage and to continue that allocation for one year, and to direct that the Chairperson of the Finance and Administration Committee communicate this information to the Ottawa County Tax Allocation Board.
18. General Fund Revenues Over Expenditures for 2004
Suggested Motion:
To approve the recommendation of the Finance and Administrative Committee that \$708,566 of the 2004 General Fund fund balance be designated for Buildings and Improvements and that \$1,616,118 be designated for the Stabilization Fund.
19. Lead Park Planner Position Reclassification
Suggested Motion:
To approve the Reclassification of the Lead Park Planner classification to Coordinator of Park Planning and Development. Annual additional cost at "C" Step is approximately 12,613.

C. Appointments:

From the Health and Human Services Committee

1. Appointment to the Ottawa County Community Action Agency Advisory Board (Private Sector)
Suggested Motion:
To receive the nomination of Nick VanZanten and appoint him to the Ottawa County Community Action Agency Advisory Board for an unexpired two-year term which began October 1, 2004, and ends September 30, 2006, representing the private sector.

From the Planning and Policy Committee

2. Appointment to the 1972 "Ambulance Service Agreement" Study Committee
Suggested Motion:
To appoint _____ and _____ to represent Ottawa County on the 1972 "Ambulance Service Agreement" Study Committee.

D. Discussion Items:

1. Status of Robinson Township – Declaration of Local Emergency (Bill Smith)
2. Closed Session – To Discuss Property Acquisition

Suggested Motion:

To go into a closed session to discuss property acquisition. (2/3 roll-call vote required).

- E. Report of the County Administrator
 - F. General Information, Comments, and Meetings Attended
9. Public Comments
 10. Adjournment