

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS**

**Tuesday, May 24, 2005 1:30 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, May 24, 2005, at 1:30 p.m. and was called to order by the Chair.

Mr. Berghorst pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiten, Messrs. Rinck, Rycenga, Schrotenboer, Disselkoen, Berghorst, Holtrop. (10)

Absent: Mr. Vander Kam. (1)

B/C 05-140 Mr. Schrotenboer moved to approve the agenda of today as presented.

B/C 05-141 Mr. Kuyers moved to amend Motion B/C 05-140 changing Action Item #1 from "To approve" to "To receive for information". The amendment passed.

A vote was than taken on the motion as amended and the amended motion passed.

B/C 05-142 Mr. Disselkoen moved to approve the following Consent Resolutions:

1. To approve the Minutes of the May 10, 2005, Board of Commissioners Meeting and Work Session.
2. To authorize the payroll of May 24, 2005, in the amount of \$502.06.
3. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of April 2005.
4. To approve the general claims in the amount of \$5,273,127.05 as presented by the summary report for May 1 through May 13, 2005.
5. To receive for information the Comprehensive Annual Financial Report of the Ottawa County, Michigan Insurance Authority for the year ended December 31, 2004.

The motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoen, Schrotenboer, Kuyers, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiten, Mr. Rycenga. (10)

B/C 05-143 Mr. Kuyers moved to receive for information the proposed Personnel Policy 16.000, Retirement and proposed Personnel Policy 17.000, Reemployment of Retirees (first reading). The motion passed as shown by the following votes: Yeas: Mr. Swartout, Mrs. Kortman, Messrs. Holtrop, Berghorst, Kuyers, Schrotenboer, Disselkoen, Rinck, Mrs. Ruiten, Mr. Rycenga. (10)

B/C 05-144 Mr. Kuyers moved to approve and convey the Conservation Easement to the Land Conservancy of West Michigan on 325 acres in the Upper Macatawa Conservation Area and authorize payment of \$20,000 to the Land Conservancy for easement monitoring and stewardship. The motion passed as shown by the following

votes: Yeas: Mrs. Ruiter, Messrs. Holtrop, Disselkoen, Kuyers, Schrottenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout, Rycenga. (10)

B/C 05-145 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution authorizing increased fees for certain immunizations. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrottenboer, Mrs. Kortman, Messrs. Swartout, Kuyers, Holtrop, Rycenga. (10)

B/C 05-146 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution authorizing the establishment of HIV testing and office fees. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Swartout, Schrottenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoen, Rinck, Rycenga. (10)

B/C 05-147 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to increase fees for certain "Death File Documents" from the Medical Examiner's Office. The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Mr. Schrottenboer, Mrs. Ruiter, Messrs. Swartout, Disselkoen, Rinck, Rycenga. (10)

B/C 05-148 Mr. Schrottenboer moved to go into a Closed Session at 1:55 p.m. to discuss Labor Negotiations. The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Disselkoen, Schrottenboer, Rycenga. (10)

B/C 05-149 Mr. Schrottenboer moved to rise from Closed Session at 2:15 p.m. The motion passed.

B/C 05-150 Mr. Schrottenboer moved to approve a 1.5% wage increase for CHN's and 8% for Nurse Practitioners to be effective January 1, 2005. The motion passed as shown by the following votes: Yeas: Mr. Schrottenboer, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Kuyers, Rinck, Holtrop, Berghorst, Disselkoen,, Rycenga. (10)

The County Administrator's report was presented.

Several Commissioners reported on meetings attended and future meetings to be held.

B/C 05-151 Mr. Holtrop moved to adjourn at 2:25 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

ROGER RYCENGA, Chairman
Of the Board of Commissioner

Agenda

May 18, 2005

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, May 24, 2005 at 1:30 p.m.**, for the regular **May** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Berghorst
3. Pledge of Allegiance to the Flag

4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the May 10, 2005 Board of Commissioners Meeting and Work Session.
2. Payroll
Suggested Motion:
To authorize the payroll of May 24, 2005 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of April 2005.
4. Monthly Accounts Payable for May 1 to May 13, 2005
Suggested Motion:
To approve the general claims in the amount of \$5,273,127.05 as presented by the summary report for May 1 through May 13, 2005.
5. Ottawa County, Michigan Insurance Authority Annual Financial Report
Suggested Motion:
To received for information the Comprehensive Annual Financial Report of the Ottawa County, Michigan Insurance Authority for the year ended December 31, 2004.

B. Action Items:

From the Planning and Policy Committee

1. MERS Retirement and Hiring of Retirees
Suggested Motion:
To approve proposed Personnel Policy 16.0000, Retirement and proposed Personnel Policy 17.0000, Reemployment of Retirees.
2. Upper Macatawa Conservation Easement
Suggested Motion:
To approve and convey the Conservation Easement to the Land Conservancy of West Michigan on 325 acres in the Upper Macatawa Conservation Area and authorize payment of \$20,000 to the Land Conservancy for easement monitoring and stewardship.

From the Finance and Administration Committee

3. Resolution Increasing Fees for Immunizations
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution authorizing increased fees for certain immunizations.
4. Resolution to Establish HIV Testing Fees and Office Fees

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution authorizing the establishment of HIV testing fees and office fees.

5. Resolution to Increase Fees for Certain "Death File Documents" from the Medical Examiners Office

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution to increase fees for certain "Death File Documents" from the Medical Examiner's Office.

C. Appointments: None

D. Discussion Items:

1. Closed Session – To Discuss Labor Negotiations

Suggested Motion:

To go into a closed session to discuss Labor Negotiations. (2/3 roll-call vote required).

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment