

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS**

**Tuesday, June 14, 2005 1:30 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, June 14, 2005, at 1:30 p.m. and was called to order by the Vice-Chair.

The Vice-Chair recognized four veterans currently serving on the Board: Edward Berghorst, Robert Rinck, Roger Rycenga, and Gordon Schrotenboer.

Mr. Schrotenboer pronounced the invocation.

Mr. Rinck led in the Pledge of Allegiance to the Flag.

Present at roll call vote: Mrs. Kortman, Mr. Kuyers, Mrs. Ruiter, Messrs. Rinck, Schrotenboer, Disselkoen, Berghorst, Holtrop, Vander Kam. (9)

Absent: Messrs. Swartout, Rycenga. (2)

Public Comments and Communications from County Staff

Gary Rosema, Sheriff, updated the Board on Deputy Chris Todd who was injured in a car accident on Saturday, June 11th. He has been upgraded from serious to stable condition.

B/C 05-152 Mr. Rinck moved to approve the agenda of today as presented.

B/C 05-153 Mr. Schrotenboer moved to amend B/C 05-152 with amended motions for Action Items #1 - #3. The amendment passed.

A vote was than taken on the motion as amended and the amended motion passed.

B/C 05-154 Mrs. Ruiter moved to approve the following Consent Resolutions:

1. To approve the Minutes of the May 24, 2005, Board of Commissioners Meeting and May 31, 2005, Board of Commissioners Work Session.

2. To receive as information Correspondence Log 346.

3. To authorize the payrolls of May 31, 2005 and June 14, 2005, in the amount of \$1,006.30.

4. To approve the general claims in the amount of \$2,524,657.46 as presented by the summary report for May 16, 2005, through May 31, 2005.

5. To receive for information the County of Ottawa Michigan State University Extension Office's 2004 Annual Report.

6. To receive for information the County of Ottawa Administrative Services 2004 Annual Report.

7. To receive for information the County of Ottawa Department of Human Services' 2004 Annual Report.

8. To receive for information the County of Ottawa 20th Circuit Court Probation's 2004 Annual Report.
9. To receive for information the County of Ottawa Geographic Information Systems Department's 2004 Annual Report.
10. To approve the Senior Resources of West Michigan FY 2006 Annual Implementation Summary Report.

The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Rinck, Schrotenboer, Disselkoen. (9)

- B/C 05-155 Mrs. Kortman moved to approve the Resolution authorizing the Ottawa County Road Commission to issue Act 342 Bonds in the not-to-exceed amount of \$2,625,000 to finance the Allendale Charter Township 2005 Water and Sewer Improvements Project. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Vander Kam, Holtrop, Kuyers, Schrotenboer, Disselkoen. (9)
- B/C 05-156 Mrs. Kortman moved to approve the Resolution authorizing the Ottawa County Road Commission to issue Act 342 Bonds in the not-to-exceed amount of \$420,000 to finance the Crockery Township 2005 Water System Improvements. The motion passed as shown by the following votes: Yeas: Messrs. Rinck, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Berghorst, Mrs. Ruiter, Mr. Disselkoen. (9)
- B/C 05-157 Mrs. Kortman moved to approve the Resolution to adjust the bond maturity schedule of the Resolution approved April 26, 2005, regarding the Northwest Ottawa Water Supply System 2005 Lake Michigan Water Intake No. 2 Improvements. The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Kortman, Messrs. Holtrop, Berghorst, Kuyers, Schrotenboer, Rinck, Mrs. Ruiter, Mr. Disselkoen. (9)
- B/C 05-158 Mrs. Kortman moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to certify a July 1, 2005, tax levy of 1.1666 mills for County general operating purposes on all taxable property in Ottawa County. The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. Holtrop, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Disselkoen. (9)
- B/C 05-159 Mrs. Kortman moved to approve the proposal of WebTecs, Inc., to develop and provide maintenance services for an "interactive website" for Ottawa County, as set forth in the REP of Ottawa County in WebTecs, Inc.'s, "Response to RFP" dated March 24, 2005, for an annual fee of \$220,000 payable in accordance with the terms of the WebTecs, Inc.'s proposal, contingent upon development of a contract therefore between WebTecs, Inc., and Ottawa County, in a form approved by Corporation Counsel. The motion passed as shown by the following votes: Yeas: Messrs. Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Vander Kam, Kuyers, Holtrop, Disselkoen. (9)
- B/C 05-160 Mrs. Kortman moved to approve and implement the 2004 – 2005 Ottawa County Wage and Classification Study.
- B/C 05-161 Mr. Berghorst moved to postpone motion B/C 05-160 until July 12th. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Vander Kam, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Rinck, Disselkoen. (9)

2:40 p.m. – 2:50 p.m. a break was taken.

Discussion Items

1. Chuck Pistis presented the County Ottawa Michigan State University Extension Office's 2004 Annual Report.
2. Mark Scheerhorn presented the County of Ottawa Administrative Services 2004 Annual Report.
3. Loren Snippe presented the County of Ottawa Department of Human Services' 2004 Annual Report.

Philip Kuyers left at 3:30 p.m.

Jane Ruiter left at 3:32 p.m.

4. Doug Kamphuis and Rita Dooley presented the County of Ottawa 20th Circuit Court Probation's 2004 Annual Report.

5. Aaron Boos presented the County of Ottawa Geographic Information Systems Department's 2004 Annual Report.

The County Administrator's report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

B/C 05-162 Mr. Schrotenboer moved to adjourned 4:05 p.m. subject to the call of the Vice-Chair.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

DONALD DISSELKOEN, Vice-Chair
Of the Board of Commissioner

Agenda

June 7, 2005

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, June 14, 2005 at 1:30 p.m.**, for the regular **June** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Disselkoen
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:
 1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the May 24, 2005 Board of Commissioners Meeting and May 31, 2005 Board of Commissioners Work Session.
 2. Correspondence Log 346
Suggested Motion:
To receive as information Correspondence Log 346.

3. Payroll
Suggested Motion:
To authorize the payroll of June 14, 2005 in the amount of \$_____.
4. Monthly Accounts Payable for May 16, 2005 to May 31, 2005
Suggested Motion:
To approve the general claims in the amount of \$2,524,657.46 as presented by the summary report for May 16, 2005 through May 31, 2005.
5. West Michigan Enforcement Team's 2004 Annual Report
Suggested Motion:
To receive for information the West Michigan Enforcement Team's 2004 Annual Report.
6. County of Ottawa Michigan State University Extension Office's 2004 Annual Report
Suggested Motion:
To receive for information the County of Ottawa Michigan State University Extension Office's 2004 Annual Report.
7. County of Ottawa Administrative Services 2004 Annual Report
Suggested Motion:
To receive for information the County of Ottawa Administrative Services 2004 Annual Report.
8. County of Ottawa Department of Human Services' 2004 Annual Report
Suggested Motion:
To receive for information the County of Ottawa Department of Human Services' 2004 Annual Report.
9. County of Ottawa 20th Circuit Court Probation's 2004 Annual Report
Suggested Motion:
To receive for information the County of Ottawa 20th Circuit Court Probation's 2004 Annual Report.
10. County of Ottawa Geographic Information Systems Department's 2004 Annual Report
Suggested Motion:
To receive for information the County of Ottawa Geographic Information Systems Department's 2004 Annual Report.
11. Senior Resources of West Michigan FY 2006 Annual Implementation Summary Plan
Suggested Motion:
To approve the Senior Resources of West Michigan FY 2006 Annual Implementation Summary Plan.

B. Action Items:

From the Finance and Administration Committee

1. Bond Resolution - Allendale Charter Township 2005 Water Supply and Sewage Disposal Systems Extensions and Improvements
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution authorizing the Ottawa County Road Commission to issue Act 342 Bonds in the not-to-exceed amount of \$2,625,000 to finance the Allendale Charter Township 2005 Water and Sewer Improvements Project.
2. Bond Resolution – Crockery Township 2005 Water Supply System Extensions and Improvements
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution authorizing the Ottawa County Road Commission to issue Act 342 Bonds in the not-to-exceed amount of \$420,000 to finance the Crockery Township 2005 Water System Improvements.
3. Bond Resolution – Northwest Ottawa Water Supply System
Suggested Motion:
To approve and authorize the Board Chair and Clerk to sign the Resolution to adjust the maturity schedule of the Resolution approved April 26, 2005, and authorizing the Ottawa County Road Commission to issue Act

342 Bonds in the not-to-exceed amount of \$990,000 to finance the Northwest Ottawa Water Supply System 2005 Lake Michigan Water Intake No. 2 Improvements.

4. July 1, 2005 Tax Levy for the General Operating Purposes of Ottawa County
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to certify a July 1, 2005 tax levy of 1.1666 mills for County general operating purposes on all taxable property in Ottawa County.
5. Proposal of WebTecs, Inc., for Development and Maintenance of an "Interactive Website"
Suggested Motion:
To approve the proposal of WebTecs, Inc., to develop and provide maintenance services for an "interactive website" for Ottawa County, as set forth in the RFP of Ottawa County in WebTecs, Inc.'s, "Response to RFP" dated March 24, 2004; for an annual fee of \$220,000, payable in accordance with the terms of the WebTecs, Inc.'s proposal, contingent upon development of a contract therefore between WebTecs, Inc., and Ottawa County, in a form approved by Corporation Counsel.
6. 2004 – 2005 Ottawa County Wage and Classification Study
Suggested Motion:
To approve and implement the 2004 – 2005 Ottawa County Wage and Classification Study.

C. Appointments: None

D. Discussion Items:

1. West Michigan Enforcement Team's 2004 Annual Report (John Porter)
2. County of Ottawa Michigan State University Extension Office's 2004 Annual Report (Chuck Pistis)
3. County of Ottawa Administrative Services 2004 Annual Report (Mark Scheerhorn)
4. County of Ottawa Department of Human Services' 2004 Annual Report (Loren Snippe)
5. County of Ottawa 20th Circuit Court Probation's 2004 Annual Report (Doug Kamphuis)
6. County of Ottawa Geographic Information Systems Department's 2004 Annual Report (Aaron Boos)

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment