

**APPROVED  
OTTAWA COUNTY  
BOARD OF COMMISSIONERS**

**Tuesday, August 23, 2005 1:30 PM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, August 23, 2005, at 1:30 p.m. and was called to order by the Chair.

Mr. Berghorst pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiters, Messrs. Rinck, Rycenga, Schrotenboer, Disselkoe, Berghorst, Holtrop, Vander Kam. (11)

Public Comments and Communications from County Staff

Suzanne Karpinski, 11549 Van Lopik, Robinson Township, expressed concerns with the "Real Estate Transfer Evaluation Policy" on today's agenda.

Dale Vredevel, Blendon Township Supervisor, expressed concerns with the "Real Estate Transfer Evaluation Policy" and the burden it places on landowners if they want to sell their homes. He asked the Board to think the policy through because it will affect everyone in Ottawa County who wants to sell their home.

B/C 05-209 Mrs. Ruiters moved to approve the agenda of today as presented.

B/C 05-210 Mr. Holtrop moved to amend Motion B/C 05-209 adding Action Item #13 - Agreement with Robinson Township for Administration of the FEMA Mitigation Grants. The motion passed.

The vote was then taken on the motion as amended and the amended motion passed.

B/C 05-211 Mr. Disselkoe moved to approve the following Consent Resolutions:

1. To approve the Minutes of the August 9, 2005, Board of Commissioners Meeting and Board of Commissioners Work Session.
2. To authorize the payroll of August 23, 2005, in the amount of \$552.59.
3. To receive the Government Finance Officers Association's Distinguished Budget Presentation Award for the fiscal year beginning January 1, 2005.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July 2005.
5. To approve the general claims in the amount of \$3,279,384.83 as presented by the summary report for August 1 through August 12, 2005.

The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiters, Messrs. Swartout, Disselkoe, Rinck, Rycenga. (11)

- B/C 05-212 Mr. Kuyers moved to remove from the table Motion B/C 05-192 – The amended “Ottawa County Environmental Health Regulations.” The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Disselkoe, Vander Kam, Schrotenboer, Rycenga. (11)
- B/C 05-213 Mr. Kuyers moved to approve the amended “Ottawa County Environmental Health Regulations.” The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Mrs. Ruiter, Messrs. Kuyers, Rinck, Holtrop, Berghorst, Disselkoe, Rycenga. (11)
- B/C 05-214 Mr. Kuyers moved to remove from the table Motion B/C 05-195 – The “Ottawa County Health Department: Real Estate Transfer Evaluation Policy.” The motion passed.
- B/C 05-215 Mr. Kuyers moved to approve the “Ottawa County Health Department: Real Estate Transfer Evaluation Policy.” The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoe, Swartout, Schrotenboer, Rycenga. (11)
- B/C 05-216 Mr. Kuyers moved to remove from the table Motion B/C 05-197 – The Ottawa County Health Department “Policy on Wells and Septic Systems in Flood –Affected Areas.” The motion passed.
- B/C 05-217 Mr. Kuyers moved to approve the Ottawa County Health Department “Policy on Wells and Septic Systems in Flood-Affected Areas.” The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Swartout, Vander Kam, Disselkoe, Holtrop, Kuyers, Schrotenboer, Rycenga. (11)
- B/C 05-218 Mr. Kuyers moved to approve the easement for overhead electric lines with Consumers Energy Company through Pigeon Creek Forest Open Space Land located on Fillmore Street in Olive Township, and to authorize the Board Chairman and Clerk to sign all necessary documents to effect this transaction. The motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoe, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Rycenga. (11)
- B/C 05-219 Mr. Kuyers moved to receive the proposed revised “Administrative Policy – Board Policies” (First Reading). The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Berghorst, Kuyers, Schrotenboer, Disselkoe, Rinck, Mrs. Ruiter, Mr. Rycenga. (11)
- B/C 05-220 Mr. Swartout moved to approve the 2004 Cost Allocation Plan for implementation in the 2006 budget. The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. Holtrop, Disselkoe, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout, Rycenga. (11)
- B/C 05-221 Mr. Swartout moved to approve the Management Information Services Billing Rate Study for 2006 for implementation in the 2006 budget. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoe, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Kuyers, Holtrop, Rycenga. (11)
- B/C 05-222 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to increase certain fees for Health Department Clinic Services. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Vander Kam, Swartout, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoe, Rinck, Rycenga. (11)
- B/C 05-223 Mr. Swartout moved to approve the application from Tallmadge Township for a revolving loan in the amount of \$950,000 from the Ottawa County Infrastructure Fund. The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Disselkoe, Rinck, Rycenga. (11)
- B/C 05-224 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Agreement with Robinson Township to provide administrative services for the FY 2005 FEMA Mitigation Grants. The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Rinck, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Disselkoe, Vander Kam, Schrotenboer, Rycenga. (11)

The Administrator’s report was presented.

Several Commissioners reported on meetings attended and future meetings to be held.

B/C 05-225 Mr. Swartout moved to adjourn at 2:21 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk  
Of the Board of Commissioners

ROGER RYCENGA, Chairman  
Of the Board of Commissioner

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### Agenda

August 18, 2005

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, August 23, 2005 at 1:30 p.m.**, for the regular **August** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation - Commissioner Berghorst
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
  - A. Government Finance Officers Association Distinguished Budget Presentation Award
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
  - A. Consent Resolutions:
    1. Board of Commissioners Meeting Minutes  
Suggested Motion:  
To approve the Minutes of the August 9, 2005 Board of Commissioners Meeting and Board of Commissioners Work Session.
    2. Payroll  
Suggested Motion:  
To authorize the payroll of August 23, 2005 in the amount of \$\_\_\_\_\_.

From the Finance and Administration Committee

3. Government Finance Officers Association Distinguished Budget Presentation Award  
Suggested Motion:  
To receive the Government Finance Officers Association's Distinguished Budget Presentation Award for the fiscal year beginning January 1, 2005.

4. Monthly Budget Adjustments  
Suggested Motion:  
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July 2005.
5. Monthly Accounts Payable for August 1 to August 12, 2005  
Suggested Motion:  
To approve the general claims in the amount of \$3,279,384.83 as presented by the summary report for August 1 through August 12, 2005.

B. Action Items:

1. Motion B/C 05-192 – The Amended “Ottawa County Environmental Health Regulations”  
Suggested Motion:  
To remove from the table Motion B/C 05-192 - The amended “Ottawa County Environmental Health Regulations.”
2. The Amended “Ottawa County Environmental Health Regulations”  
Suggested Motion:  
To approve the amended “Ottawa County Environmental Health Regulations”  
(Back-up information for this Motion was provided in your August 9, 2005 Board of Commissioners Agenda packet.)
3. Motion B/C 05-195 – The “Ottawa County Health Department: Real Estate Transfer Evaluation Policy”  
Suggested Motion:  
To remove from the table Motion B/C 05-195 – The “Ottawa County Health Department: Real Estate Transfer Evaluation Policy.”
4. The “Ottawa County Health Department: Real Estate Transfer Evaluation Policy”  
Suggested Motion:  
To approve the “Ottawa County Health Department: Real Estate Transfer Evaluation Policy.” (Back-up information for this Motion was provided in your August 9, 2005 Board of Commissioners Agenda packet.)
5. Motion B/C 05-197 – The Ottawa County Health Department “Policy on Wells and Septic Systems in Flood-Affected Areas”  
Suggested Motion:  
To remove from the table Motion B/C 05-197 – The Ottawa County Health Department “Policy on Wells and Septic Systems in Flood-Affected Areas.”
6. The Ottawa County Health Department “Policy on Wells and Septic Systems in Flood-Affected Areas”  
Suggested Motion:  
To approve the Ottawa County Health Department “Policy on Wells and Septic Systems in Flood-Affected Areas.” (Back-up information for this Motion was provided in your August 9, 2005 Board of Commissioners Agenda packet.)

From the Planning and Policy Committee

7. Easement for Overhead Electric Lines through Pigeon Creek Forest Open Space  
Suggested Motion:  
To approve the easement for overhead electric lines with Consumers Energy Company through Pigeon Creek Forest Open Space Land located on Fillmore Street in Olive Township, and to authorize the Board Chairman and Clerk to sign all necessary documents to effect this transaction.
8. Administrative Policy – Board Policies (Revised)  
Suggested Motion:  
To receive the proposed revised “Administrative Policy – Board Policies” (First Reading).

From the Finance and Administration Committee

9. 2004 Cost Allocation Plan

Suggested Motion:  
To approve the 2004 Cost Allocation Plan for implementation in the 2006 budget.

10. MIS Billing Rate Study for 2006

Suggested Motion:  
To approve the Management Information Services Billing Rate Study for 2006 for implementation in the 2006 budget.

11. Health Department Fee Increase Resolution

Suggested Motion:  
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to increase certain fees for Health Department Clinic services.

12. Tallmadge Township Revolving Loan Application

Suggested Motion:  
To approve the application from Tallmadge Township for a revolving loan in the amount of \$950,000 from the Ottawa County Infrastructure Fund.

C. Appointments: None

D. Discussion Items: None

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment