

**APPROVED  
OTTAWA COUNTY  
BOARD OF COMMISSIONERS**

**Tuesday, September 13, 2005 1:30 PM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

The Ottawa County Board of Commissioners met on Tuesday, September 13, 2005, at 1:30 p.m. and was called to order by the Chair.

Mr. Schrotenboer pronounced the invocation.

The Chair led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiten, Messrs. Rinck, Rycenga, Schrotenboer, Disselkoe, Berghorst, Holtrop, Vander Kam (11)

Presentations of Petitions and Communications – June Hagan, Fiscal Services Director, received the Government Finance Officers Association Distinguished Budget Presentation Award. Ottawa County was one of the eight counties that received this award in the State. This is the tenth consecutive year Fiscal Services has received this award. Mr. Rycenga presented the award to Connie VanderSchaaf.

Bill Smith, Emergency Services Management Director, gave an update on the impact of Hurricane Katrina on Ottawa County. Ottawa County has a task force formed and they have a process in place to help the evacuees. Ottawa County 211 will be the coordination method in this project.

B/C 05-226 Mr. Holtrop moved to approve the agenda of today. The motion passed.

B/C 05-227 Mr. Disselkoe moved to approve the following Consent Resolutions:

1. To approve the Minutes of the August 23, 2005 Board of Commissioners Meeting and September 1, 2005 Board of Commissioners Work Session.

2. To receive as information Correspondence Log 349.

3. To authorize the payroll of September 1, 2005 in the amount of Not Available and the payroll of September 13, 2005 in the amount of \$552.59.

4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of August 2005.

5. To approve the general claims in the amount of \$5,124,414.56 as presented by the summary report for August 15 through August 31, 2005.

The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Mrs. Ruiten, Messrs. Kuyers, Rinck, Holtrop, Berghorst, Disselkoe, Rycenga. (11)

B/C 05-228 Mr. Kuyers moved to adopt the revised Board of Commissioners "Administrative Policy – Board Policies" (Second Reading). The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Kuyers, Holtrop, Mrs. Ruiten, Messrs. Berghorst, Rinck, Disselkoe, Swartout, Schrotenboer, Rycenga. (11)

- B/C 05-229 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2005 Millage Rate for Ottawa County to 4.2689 mills. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Swartout, Vander Kam, Disselkoen, Holtrop, Kuyers, Schrotenboer, Rycenga. (11)
- B/C 05-230 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2005 Millage Rate for E-911 to .4411 mills. The motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoen, Schrotenboer, Kuyers, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Rycenga. (11)
- B/C 05-231 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2005 Millage Rate for Parks to .3168 mills. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Berghorst, Kuyers, Schrotenboer, Disselkoen, Rinck, Mrs. Ruiter, Mr. Rycenga. (11)
- B/C 05-232 Mr. Swartout move to approve and authorize the Board Chairperson and Clerk to sign the Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985. The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. Holtrop, Disselkoen, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout, Rycenga. (11)
- B/C 05-233 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Kuyers, Holtrop, Rycenga. (11)
- B/C 05-234 Mr. Swartout moved to approve the Resolution authorizing the County Road Commission to issue Act 342 Refunding Bonds in the not-to-exceed amount of \$5,350,000 to refund the Zeeland Charter Township 1994 and 1999 Bond Issues. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Vander Kam, Swartout, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Disselkoen, Rinck, Rycenga. (11)
- B/C 05-235 Mr. Swartout moved to approve the addition of a new section 5. to the Overtime and Premium Pay section of the Group T Benefits Manual to read as follows:

5. Maintenance Worker's Assignment Bonus. Maintenance Workers who are assigned on a full-time basis at the Ottawa County Adult Jail and Juvenile Detention Facility shall receive a \$1.00 per hour bonus for all hours worked when so assigned.

The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Disselkoen, Rinck, Rycenga. (11)

- B/C 05-236 Mr. Schrotenboer moved to place into nomination \*Ronald Chavez, Deannie M. Picciotti, and Randall Schipper, and appoint one (1) to the Ottawa County Board of Canvassers representing the Democratic Party, to fill one (1) vacancy for a four (4) year term beginning November 1, 2005 and expiring October 31, 2009. (\*Recommended)

Results of the roll call vote:

Mr. Kuyers – Chavez  
 Mr. Berghorst – Chavez  
 Mr. Rinck – Chavez  
 Mr. Holtrop – Chavez  
 Mrs. Kortman – Chavez  
 Mr. Swartout – Chavez  
 Mrs. Ruiter – Chavez  
 Mr. Disselkoen – Chavez  
 Mr. Vander Kam – Chavez  
 Mr. Schrotenboer – Chavez  
 Mr. Rycenga - Chavez

Total votes were as follows: Mr. Chavez – 11, Ms. Picciotti – 0, Mr. Schipper - 0.

The Chair declared Ronald Chavez appointed to the Ottawa County Board of Canvassers representing the Democratic Party.

B/C 05-237 Mr. Holtrop moved to place into nomination \*Louise (Loekie) Boersma, Cairy Littlejohn, and Suzane Postema, and appoint one (1) to the Ottawa County Board of Canvassers representing the Republican Party, to fill one (1) vacancy for a four (4) year term beginning November 1, 2005 and expiring October 31, 2009. (\*Recommended)

Results of the roll call vote:

Mr. Schrottenboer – Boersma  
Mrs. Kortman – Boersma  
Mr. Swartout – Boersma  
Mr. Vander Kam – Boersma  
Mrs. Ruiten – Boersma  
Mr. Kuyers – Boersma  
Mr. Rinck – Boersma  
Mr. Holtrop – Boersma  
Mr. Berghorst – Boersma  
Mr. Disselkoen – Boersma  
Mr. Rycenga - Boersma

Total votes were as follows: Ms. Boersma– 11, Ms. Littlejohn – 0,  
Ms. Postema - 0.

The Chair declared Louise Boersma appointed to the Ottawa County Board of Canvassers representing the Republican Party.

The Administrator's Report was presented.

Several commissioners reported on meetings attended and future meetings to be held.

B/C 05-238 Mr. Berghorst moved to adjourn at 1:55 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk  
Of the Board of Commissioners

ROGER RYCENGA, Chairman  
Of the Board of Commissioner

---

### Agenda

September 8, 2005

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, September 13, 2005 at 1:30 p.m.**, for the regular **September** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Schrottenboer
3. Pledge of Allegiance to the Flag
4. Roll Call

5. Presentation of Petitions and Communications

A. Government Finance Officers Association Distinguished Budget Presentation Award

6. Public Comments and Communications from County Staff

7. Approval of Agenda

8. Actions and Reports

A. Consent Resolutions:

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the August 23, 2005 Board of Commissioners Meeting and September 1, 2005 Board of Commissioners Work Session.

2. Correspondence Log 349

Suggested Motion:

To receive as information Correspondence Log 349.

3. Payroll

Suggested Motion:

To authorize the payroll of September 1, 2005 in the amount of \$\_\_\_\_\_ and the payroll of September 13, 2005 in the amount of \$\_\_\_\_\_.

From the Finance and Administration Committee

4. Monthly Budget Adjustments

Suggested Motion:

To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of August 2005.

5. Monthly Accounts Payable for August 15 to August 31, 2005

Suggested Motion:

To approve the general claims in the amount of \$5,124,414.56 as presented by the summary report for August 15 through August 31, 2005.

B. Action Items:

From the Planning and Policy Committee

1. Revised Board of Commissioners "Administrative Policy – Board Policies"

Suggested Motion:

To adopt the revised Board of Commissioners "Administrative Policy – Board Policies" (Second Reading).

From the Finance and Administration Committee

2. Resolution of Intent to Increase the 2005 Millage Rate for Ottawa County

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2005 Millage Rate for Ottawa County to 4.2689 mills.

3. Resolution of Intent to Increase the 2005 Millage Rate for E-911

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2005 Millage Rate for E-911 to .4411 mills.

4. Resolution of Intent to Increase 2005 the Millage Rate for Parks

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2005 Millage Rate for Parks to .3168 mills.

5. Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985.

6. Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987.

7. Resolution Authorizing the County Road Commission to issue Act 342 Refunding Bonds

Suggested Motion:

To approve the Resolution authorizing the County Road Commission to issue Act 342 Refunding Bonds in the not-to-exceed amount of \$5,350,000 to refund the Zeeland Charter Township 1994 and 1999 Bond Issues.

8. Change the Group T Benefits Manual by adding a new section 5. to Overtime and Premium Pay

Suggested Motion:

To approve the addition of a new section 5. to the Overtime and Premium Pay section of the Group T Benefits Manual to read as follows:

5. Maintenance Worker's Assignment Bonus. Maintenance Workers who are assigned on a full-time basis at the Ottawa County Adult Jail and Juvenile Detention Facility shall receive a \$1.00 per hour bonus for all hours worked when so assigned.

C. Appointments:

1. Appointment to the Ottawa County Board of Canvassers, Democratic Party

Suggested Motion:

To place into nomination \*Ronald Chavez, Deannie M. Picciotti, and Randall Schipper, and appoint one (1) to the Ottawa County Board of Canvassers representing the Democratic Party, to fill one (1) vacancy for a four (4) year term beginning November 1, 2005 and expiring October 31, 2009. (\*Recommended)

2. Appointment to the County Board of Canvassers, Republican Party

Suggested Motion:

To place into nomination \*Louise (Loekie) Boersma, Cairy Littlejohn, and Suzane Postema, and appoint one (1) to the Ottawa County Board of Canvassers representing the Republican Party, to fill one (1) vacancy for a four (4) year term beginning November 1, 2005 and expiring October 31, 2009. (\*Recommended)

D. Discussion Items: None

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment