

**APPROVED  
OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
FINANCE & ADMINISTRATION COMMITTEE**

**Tuesday, March 15, 2005 8:30 AM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

**DATE:** March 15, 2005

**TIME:** 8:30 a.m.

**PLACE:** Fillmore Street Complex

**PRESENT:** Gordon Schrotenboer, Cornelius Vander Kam, Dennis Swartout

**ABSENT:** Joyce Kortman, Robert Rinck

**GUESTS & STAFF:** Alan Vanderberg, Administrator; Connie VanderSchaaf, Budget/Audit Manager; Mike Galligan, Equalization Director; Greg Rappleye, Corporation Counsel; Sherri Sayles, Deputy Clerk

**SUBJECT: CONSENT ITEMS**

Approve by consent the Minutes of the February 22, 2005, meeting as presented and approve by consent the agenda of today as presented and amended adding Action Item #6 – Appointment of Member to the 2005 Tax Allocation Board.

**SUBJECT: BUDGET ADJUSTMENT GREATER THAN \$50,000**

FC 05-019 Motion: To approve budget adjustments #201 - #206.  
Moved by: Schrotenboer  
UNANIMOUS

**SUBJECT: MONTHLY BUDGET ADJUSTMENTS**

FC 05-020 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2005.  
Moved by: Vander Kam  
UNANIMOUS

**SUBJECT: STATEMENT OF REVIEW**

FC 05-021 Motion: To approve the Statement of Review for the month of February 2005.  
Moved by: Schrotenboer  
UNANIMOUS

**SUBJECT: RESOLUTION TO SET A \$1.00 PER PAGE FEE FOR COPIES OF "REALTOR SUMMARY SHEETS"**

FC 05-022 Motion: To approve and forward to the Board of Commissioners a Resolution to authorize the Ottawa County Property Description and Mapping Department to charge a \$1.00 per page fee for copies of "Realtor Summary Sheets."  
Moved by: Schrotenboer  
UNANIMOUS

**SUBJECT: MUNICIPAL LANDFILL COST-SHARE GRANT APPLICATION RESOLUTION**

FC 05-023 Motion: To approve and forward to the Board of Commissioners a Resolution for the Municipal Landfill Cost-Share Grant Application in the amount of \$434,371.33.

Moved by: Schrotenboer  
UNANIMOUS

FC 05-024     **SUBJECT: APPOINTMENT OF MEMBER TO THE 2005 TAX ALLOCATION BOARD**  
Motion: To approve and forward to the Board of Commissioners the nomination of Roger Cotner for appointment to the 2005 Ottawa County Tax Allocation Board, pursuant to MCL 211.205(e).  
Moved by: Schrotenboer  
UNANIMOUS

**SUBJECT: INFORMATION ITEMS**

1. Engagement Letter for 2004 Ottawa County Annual Audit
2. Engagement Letter with Rehmann Robson for 2004 Ottawa County Drain Commission Audit

Mr. Vanderberg reported the County's under a five year contract with Rehmann Robson until 2006.

**SUBJECT: ADJOURNMENT**

The meeting adjourned at 8:45 a.m.

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**Agenda**

**Consent Items:**

Approval of Minutes from the February 22, 2004 Meeting

Approval of Agenda

**Action Items:**

1. Budget Adjustments Greater than \$50,000  
**Suggested Motion:**  
To approve budget adjustments #201-#206.
2. Monthly Budget Adjustments  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of February 2005.
3. Statement of Review  
**Suggested Motion:**  
To approve the Statement of Review for the month of February 2005.
4. Resolution to Set a \$1.00 Per Page Fee for Copies of "Realtor Summary Sheets"  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners a resolution to authorize the Ottawa County Property Description and Mapping Department to charge a \$1.00 per page fee for copies of "Realtor Summary Sheets."
5. Municipal Landfill Cost-Share Grant Application Resolution  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners a Resolution for the Municipal Landfill Cost-Share Grant Application in the amount of \$434,371.33.

**Information Items:**

1. Engagement Letter for 2004 Ottawa County Annual Audit
2. Engagement Letter with Rehmann Robson for 2004 Ottawa County Drain Commission Audit