

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
FINANCE & ADMINISTRATION COMMITTEE**

**Tuesday, June 21, 2005 8:30 AM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

DATE: June 21, 2005

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Dennis Swartout, Joyce Kortman, Robert Rinck, Gordon Schrotenboer, Cornelius Vander Kam

STAFF & GUESTS: June Hagan, Fiscal Services Director; Sherri Sayles, Deputy Clerk

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the May 10, 2005, and May 17, 2005, meetings as presented and approve by consent the agenda of today as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 05-056 Motion: To approve budget adjustments #'s 373, 390,413, 432, 442, 443, 444, 445.
Moved by: Schrotenboer
UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 05-057 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of May 2005.
Moved by: Rinck
UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 05-058 Motion: To approve the Statement of Review for the month of May 2005.
Moved by: Schrotenboer
UNANIMOUS

SUBJECT: GOVERNMENT FINANCE OFFICERS ASSOCIATION CERTIFICATE FOR EXCELLENCE IN FINANCIAL REPORTING

FC 05-059 Motion: To receive for forward to the Board of Commissioners the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial

Reporting for the County of Ottawa's December 31, 2003 Comprehensive Annual Financial Report.
Moved by: Schrotenboer
UNANIMOUS

SUBJECT: CONFERENCE TRAVEL OUTSIDE OF THE CONTIGUOUS 48 STATES

FC 05-060 Motion: To approve reimbursement of expenses for conference travel outside of the contiguous 48 states for three (3) members of the Ottawa County Planning & Grants Department to attend the 2005 Joint CES/AEA

Conference in Toronto, Canada, October 26 – 29, 2005.

Moved by: Schrotenboer

UNANIMOUS

SUBJECT: ADJOURNMENT

The meeting adjourned at 8:39 a.m.

Agenda

Consent Items:

Approval of Minutes from the May 10, 2005 and May 17, 2005 meetings

Approval of Agenda

Action Items:

1. Budget Adjustments Greater than \$50,000

Suggested Motion:

To approve budget adjustment #'s 373, 390, 413, 432, 442, 443, 444, 445.

2. Monthly Budget Adjustments

Suggested Motion:

To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of May 2005.

3. Statement of Review

Suggested Motion:

To approve the Statement of Review for the month of May 2005.

4. Government Finance Officers Association Certificate for Excellence in Financial Reporting

Suggested Motion:

To receive and forward to the Board of Commissioners the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2003 Comprehensive Annual Financial Report.

5. Conference Travel Outside of the Contiguous 48 States

Suggested Motion:

To approve reimbursement of expenses for conference travel outside of the contiguous 48 states for three (3) members of the Ottawa County Planning & Grants Department to attend the 2005 Joint CES/AEA Conference in Toronto, Canada, October 26 – 29, 2005.