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**APPROVED  
OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
FINANCE & ADMINISTRATION COMMITTEE**

**Tuesday, December 13, 2005 1:00 PM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

**DATE:** December 13, 2005

**TIME:** 1:00 p.m.

**PLACE:** Fillmore Street Complex

**PRESENT:** Robert Rinck, Gordon Schrottenboer, Cornelius Vander Kam, Dennis Swartout

**ABSENT:** Joyce Kortman

**STAFF & GUESTS:** Alan Vanderberg, Administrator; Greg Rappleye, Corporation Counsel; Erika Rosebrook Dibble, Business Improvement/ Communications Coordinator; June Hagan, Fiscal Services Director; Gary Scholten, Register of Deeds; Dr. Paul Heidel, Medical Director; Adam London, Environmental Health; Donovan Thomas, Solid Waste Planning Director; Sherri Sayles, Deputy Clerk; Media

**SUBJECT: ELECTED OFFICIALS' SALARIES FOR 2006**

FC 05-139 Motion: To approve and forward to the Board of Commissioners the following annual salaries for certain Elected Officials, to be effective 2006:

Prosecuting Attorney	\$114,576
Sheriff	\$ 93,007
Treasurer	\$ 81,970
County Clerk	\$ 77,293
Register of Deeds	\$ 72,659
Drain Commissioner	\$ 68,938

Moved by: Vander Kam  
UNANIMOUS

**SUBJECT: MIOTTAWA.ORG PROPERTY SEARCH APPLICATION FEES**

FC 05-140 Motion: To approve and forward to the Board of Commissioners the following fees to be effective January 1, 2006, for Property Search Services on miOttawa.org:

Tax Search: \$.50 per search per parcel  
Deed Retrieval: \$1.00 per page

Moved by: Rinck  
UNANIMOUS

**SUBJECT: MIOTTAWA.ORG CONVENIENCE FEES**

FC 05-141 Motion: To approve and forward to the Board of Commissioners the following convenience fees to be effective January 1, 2006, for services on miOttawa.org:

<b>Cost of Service</b>	<b>Convenience Fee</b>
Up to \$2	\$.50
\$2.01 – 5.00	\$1

\$5.01 – 15.00	\$2
\$15.01 – 25.00	\$3
\$25.01 – 75.00	\$4
\$75.01 – 125	\$5
\$125.01 – 175	\$6
\$175.01 – 250	\$8
More than \$250	3%

Moved by: Vander Kam  
UNANIMOUS

**SUBJECT: REGISTER OF DEEDS LAND ACCESS FEES**

FC 05-142 Motion: To approve and forward to the Board of Commissioners the following fees to be effective January 1, 2006, for Register of Deeds Services on [www.landaccess.com](http://www.landaccess.com):

Monthly Subscription: \$200.00 per month, plus \$1 per page viewed (not-to-exceed \$10)  
Single Search: \$10 per search, plus \$1 per page viewed (not-to-exceed \$10)

Moved by: Vander Kam  
UNANIMOUS

**SUBJECT: HOUSEHOLD RECYCLING MEMBERSHIP FEES**

FC 05-143 Motion: To approve and forward to the Board of Commissioners the recommendation that annual membership costs for residential recycling be set at \$40 per year and that business and non-profit recycling be eliminated.

Moved by: Rinck  
UNANIMOUS

**SUBJECT: ADJOURNMENT**

The meeting adjourned at 1:17 p.m.

**Agenda**

**Action Items:**

1. Elected Officials' Salaries for 2006

**Suggested Motion:**

To approve and forward to the Board of Commissioners the following annual salaries for certain Elected Officials, to be effective for 2006:

Prosecuting Attorney	\$114,576
Sheriff	\$ 93,007
Treasurer	\$ 81,970
County Clerk	\$ 77,293
Register of Deeds	\$ 72,659
Drain Commissioner	\$ 68,938

2. miOttawa.org Property Search Application Fees

**Suggested Motion:**

To approve and forward to the Board of Commissioners the following fees to be effective January 1, 2006 for Property Search services on miOttawa.org:

Tax Search: \$ .50 per search per parcel  
Deed Retrieval: \$1.00 per page

3. miOttawa.org Convenience Fees

**Suggested Motion:**

To approve and forward to the Board of Commissioners the following convenience fees to be effective January 1, 2006 for

services on miOttawa.org:

<b>Cost of Service</b>	<b>Convenience Fee</b>
Up to \$2	\$.50
\$2.01 – 5.00	\$1
\$5.01 – 15.00	\$2
\$15.01 – 25.00	\$3
\$25.01 – 75.00	\$4
\$75.01 – 125	\$5
\$125.01 – 175	\$6
\$175.01 – 250	\$8
More than \$250	3%

4. Register of Deeds Land Access Fees

**Suggested Motion:**

To approve and forward to the Board of Commissioners the following fees to be effective January 1, 2006, for Register of Deeds services on [www.landaccess.com](http://www.landaccess.com):

Monthly Subscription: \$200.00 per month, plus \$1 per page viewed (not-to-exceed \$10)

Single Search: \$10 per search, plus \$1 per page viewed (not-to-exceed \$10)

5. Household Recycling Membership Fees

**Suggested Motion:**

To approve and forward to the Board of Commissioners the recommendation that annual membership costs for residential recycling be set at \$40 per year and that business and non-profit recycling be eliminated.