

**APPROVED  
OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
HEALTH & HUMAN SERVICES COMMITTEE**

**Wednesday, February 2, 2005 1:00 PM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

**DATE:** February 2, 2005

**TIME:** 1:00 p.m.

**PLACE:** Fillmore Street Complex

**PRESENT:** Cornelius Vander Kam, Jane Ruitter, Edward Berghorst, James Holtrop, Robert Rinck

**STAFF & GUESTS:** Alan Vanderberg, Administrator; Gerry Cyranowski, CMH Director; Dr. Paul Heidel, Medical Director; Cathy Simons, Michigan Works! Director; Erika Rosebrook Dibble, Business Improvement/Communications Coordinator; Vito Palazzolo, Health Officer; Greg Rappleye, Corporation Counsel; Sherri Sayles, Deputy Clerk

**SUBJECT: CONSENT ITEMS**

Approve by consent the Agenda of today as presented and approve by consent the Minutes of the December 1, 2004, Meeting as presented.

**SUBJECT: ELECTION OF VICE-CHAIR**

HHS 05-001 Motion: To nominate and cast an unanimous ballot for Edward Berghorst as Vice-Chair of the Health and Human Services Committee.  
Moved by: Rinck UNANIMOUS

**SUBJECT: APPOINTMENT TO THE WORKFORCE DEVELOPMENT BOARD REPRESENTING THE PRIVATE SECTOR**

HHS 05-002 Motion: To approve and forward to the Board the application of Jodi Vilcans as a candidate for a three-year term beginning January 1, 2005, and ending December 31, 2007, on the Workforce Development Board representing the private sector.  
Moved by: Berghorst UNANIMOUS

**SUBJECT: DESIGNATION OF THE ONE-STOP OPERATOR FOR OTTAWA COUNTY**

HHS 05-003 Motion: To designate the Ottawa County Michigan Works! Agency as the One-Stop Operator for Ottawa County.  
Moved by: Berghorst UNANIMOUS

**SUBJECT: DISCUSSION ITEM**

1. Multi Purpose Collaborative Body Minutes - Vito Palazzolo reported they are in the process and looking at reorganizing the Multi Purpose Collaborative Body. Two consultants have come in. A donor from Holland contributed the funds for the consultants. Will bring back to this Committee for approval and then look at a strategic plan for a community-wide collaborative.

2. Department Reports

Michigan Works! - Cathy Simons reported on the Michigan Works! "Employer Services" which provides universal access to all job seekers and employers who want information, assistance in finding jobs, job training, and employees.

Community Action Agency - Cathy Simons reported "Walk for Warmth" will be held on Saturday, March 5th, in downtown Holland. The CAA "Soup Cook-off" will be held at the Fillmore Complex on February 18th and at the Grand Haven County Building on February 23rd.

CMH - Gerry Cyranowski gave an update on the Consumer Micro Enterprises. The "Coffee Shop" will be celebrating their one year anniversary this week. "Club House Transportation" celebrated their one year anniversary yesterday. "Cartridge King" is in the process of starting up and already has one customer from the Muskegon area.

Health Department - Dr. Heidel reported the Health Department received notice from the State last Friday that the Ottawa County flu status has been changed from local activity to regional activity. The State has also released back to the Health Department flu vaccines for children. Local physicians can only use the flu vaccines for children that qualify. The Health Department is working with local physicians for any extra vaccines they may have.

Vito Palazzolo reported there was a meeting last week with Robinson Township regarding the flood. The Health Department is working closely with the township and Mark Knudsen. The Health Department is putting together a team to do inspections to make sure the homes are safe for occupancy, wells are safe, and inspecting septic systems.

Vito Palazzolo also reported he attended a meeting with Representative Barbara Vander Veen regarding contamination of the Grand River. Ottawa County may be used as a possible testing site. The Health Department is trying to expand water quality this year and being able to identify any issues.

The Chair asked Vito Palazzolo to give an update of the "Prescription Plan for Seniors" at the next meeting.

**SUBJECT: ADJOURNMENT**

The meeting adjourned at 1:45 p.m.

---

**Agenda**

**Consent Items:**

1. Approval of minutes from December 1, 2004
2. Approval of Agenda

**Action Items:**

1. Election of Vice Chair
2. Appointment to the Workforce Development Board representing the Private Sector  
Suggested Motion:  
To approve and forward to the Board the application of Jodi Vilcans as a candidate for a three-year term beginning January 1, 2005, and ending December 31, 2007, on the Workforce Development Board representing the private sector. (Simons)
3. Designation of the One-Stop Operator for Ottawa County  
Suggested Motion:  
To designate the Ottawa County Michigan Works! Agency as the One-Stop Operator for Ottawa County. (Simons)

**Discussion Items:**

1. Multi Purpose Collaborative Body Minutes (Palazzolo)

2. Department Reports