

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
HEALTH & HUMAN SERVICES COMMITTEE**

**Wednesday, March 2, 2005 1:00 PM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

DATE: March 2, 2005

TIME: 1:00 p.m.

PLACE: Fillmore Street Complex

PRESENT: Jane Ruiter, Cornelius Vander Kam, James Holtrop

ABSENT: Edward Berghorst, Robert Rinck

STAFF & GUESTS: Alan Vanderberg, Administrator; Gerry Cyranowski, CMH Director; Dr. Paul Heidel, Medical Director; Cathy Simons, Michigan Works! Director; Erika Rosebrook Dibble, Business Improvement/Communications Coordinator; Patricia Mahoney, Environmental Services; Mark Kornelis, Community Action House; Dawn Noordijk, Heritage Homes; Matthew VanZetten, Ottawa Area Housing Coalition; Ina Kaufman, Salvation Army; Albert Doorn, CMH; Donna Cornwell, Center for Women; Bruce Bos, City of Holland; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

Approve by consent the Minutes of the February 2, 2005, meeting as presented and approve by consent the agenda of today as presented and amended adding Discussion Item #5 – Public Housing Commission Study Group.

SUBJECT: APPOINTMENT TO THE WORKFORCE DEVELOPMENT BOARD REPRESENTING THE PRIVATE SECTOR

HHS 05-004 Motion: To approve and forward to the Board the application of Jennifer Becksvoort as a candidate for a three-year term beginning January 1, 2005, and ending December 31, 2007, on the Workforce Development Board representing the Private Sector.
Moved by: Holtrop
UNANIMOUS

SUBJECT: APPOINTMENT TO THE COMMUNITY ACTION AGENCY ADVISORY BOARD REPRESENTING THE PUBLIC SECTOR

HHS 05-005 Motion: To approve and forward to the Board the applications of Marsha J. DeWild and Erin Kilpatrick as candidates for one (1) unexpired two-year term beginning October 1, 2003, and ending September 30, 2005, on the Community Action Agency Advisory Board representing the Public Sector.
Moved by: Ruiter
UNANIMOUS

SUBJECT: APPOINTMENT TO THE COMMUNITY MENTAL HEALTH BOARD REPRESENTING PRIMARY CONSUMER

HHS 05-006 Motion: To approve and forward to the Board the applications of Steve Waters and Rebecca Gretzner as candidates for one (1) three-year term beginning April 1, 2005, and ending March 31, 2008, on the Community Mental Health Board representing Primary Consumer.
Moved by: Ruiter
UNANIMOUS

SUBJECT: APPOINTMENTS TO THE COMMUNITY MENTAL HEALTH BOARD REPRESENTING GENERAL PUBLIC

HHS 05-007

Motion: To approve and forward to the Board the applications of Kellye Slaggert, Mark Bombara, Mary Ann Cartwright, Celia Martinez de Serrano, and Susan Offenbecker as candidates for three (3) three-year terms beginning April 1, 2005, and ending March 31, 2008, on the Community Mental Health Board representing the General Public.

Moved by: Ruiter
UNANIMOUS

SUBJECT: APPOINTMENTS TO THE OTTAWA COUNTY ENVIRONMENTAL HEALTH CODE BOARD OF APPEALS

HHS 05-008

Motion: To approve and forward to the Board the applications of Daryl Tammen, James Szejda, and Lawrence Mierle as candidates for three (3) three-year terms beginning January 1, 2005, and ending December 31, 2007, on the Environmental Health Code Board of Appeals.

Moved by: Holtrop
UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. West Nile Virus Report for 2004 – A power point presentation of the “Overview of the West Nile Report 2004” was presented by Dr. Paul Heidel.

2. Prescription Drug Plan – An update of the Ottawa County Facilitated Prescription Drug Plan was presented by Dr. Heidel. The program started in 2002. The cost of the application/registration is \$15.00 and the County keeps \$3.00 as the administration fee. Currently, there are 621 active enrollee’s in the program. Savings vary, usually 10% – 30%.

3. Multi Purpose Collaborative Board - A brief update was presented by Gerry Cyranowski. He reported the system is going through a re-organizational phase. A new set of bylaws are being drafted. The new name of the board will be Ottawa County Coordinating Council.

4. Department Reports

Michigan Works!/CAA – Cathy Simons thanked everyone for participating in the soup cook-offs. Over \$1,000 was raised. “Walk for Warmth” will be held this Saturday, March 5th.

Cathy also gave a recap of the Community Action Agency Utility Assistance Program. CAA is the lead agency for utility assistance. Funds vary every year.

Health Department – Dr. Heidel reported the flu season finally peaked and hopefully is on the downslide.

5. Public Housing Commission Study Group – Matthew VanZetten gave the background of the housing coalition. Last summer, he spoke to the Committee about starting the Public Housing Commission. Ottawa County has been unable to apply for several grants from HUD because there isn’t a coalition. A resolution was drafted by Greg Rappleye last year. On Thursday, January 27, 2005, there were 432 homeless people in Ottawa County, 208 precariously housed and 300 on the Section 8 waiting list. Committee gave support to the Public Housing Commission Study Group to research the infrastructure to see if the Housing Commission is beneficial to set-up. Committee asked to be kept up-to date.

SUBJECT: ADJOURNMENT

The meeting adjourned at 1:55 p.m.

Agenda

Consent Items:

1. Approval of minutes from February 2, 2005

2. Approval of Agenda

Action Items:

1. Appointment to the Workforce Development Board representing the Private Sector
Suggested Motion:
To approve and forward to the Board the application of Jennifer Becksvoort as a candidate for a three-year term beginning January 1, 2005, and ending December 31, 2007, on the Workforce Development Board representing the Private Sector. (Simons)
2. Appointment to the Community Action Agency Advisory Board representing the Public Sector
Suggested Motion:
To approve and forward to the Board the applications of Marsha J. DeWild and Erin Kilpatrick as candidates for one (1) unexpired two-year term beginning October 1, 2003, and ending September 30, 2005, on the Community Action Agency Advisory Board representing the Public Sector. (Simons)
3. Appointment to the Community Mental Health Board representing Primary Consumer
Suggested Motion:
To approve and forward to the Board the applications of Steve Waters and Rebecca Gretzner as candidates for one (1) three-year term beginning April 1, 2005, and ending March 31, 2008, on the Community Mental Health Board representing Primary Consumer. (Cyranowski)
4. Appointments to the Community Mental Health Board representing General Public
Suggested Motion:
To approve and forward to the Board the applications of Kellye Slaggert, Mark Bombara, Mary Ann Cartwright, Celia Martinez de Serrano, and Susan Offenbecker as candidates for three (3) three-year terms beginning April 1, 2005, and ending March 31, 2008, on the Community Mental Health Board representing the General Public. (Cyranowski)
5. Appointments to the Ottawa County Environmental Health Code Board of Appeals
Suggested Motion:
To approve and forward to the Board the applications of Daryl Tammen, James Szejda, and Lawrence Mierle as candidates for three (3) three-year terms beginning January 1, 2005, and ending December 31, 2007, on the Environmental Health Code Board of Appeals. (Heidel/Mahoney for Palazzolo)

Discussion Items:

1. West Nile Virus Report for 2004 – (Dr. Heidel – power point presentation)
2. Prescription Drug Plan (Dr. Heidel)
3. Multi-Purpose Collaborative Body (Snippe)
4. Department Reports

Next Meeting: April 6, 2005

Packet Materials Due: Noon, March 28, 2005