

**APPROVED  
OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
HEALTH & HUMAN SERVICES COMMITTEE**

**Wednesday, May 4, 2005 1:00 PM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

**DATE:** May 4, 2005

**TIME:** 1:00 p.m.

**PLACE:** Fillmore Street Complex

**PRESENT:** Cornelius Vander Kam, Robert Rinck, Edward Berghorst, James Holtrop

**ABSENT:** Jane Ruiter

**STAFF & GUESTS:** Greg Rappleye, Corporation Counsel; Loren Snippe, Department of Human Services Director; Cora Visscher, Children's Advocacy Center Coordinator; Helen Ash, Health Dept.; Vito Palazzolo, Health Officer; Gerry Cyranowski, CMH Director; Erika Rosebrook-Dibble, Business Improvement/Communications Coordinator; Cathy Simons, Michigan Works! Director; Sherri Sayles, Deputy Clerk; Media

**SUBJECT: CONSENT ITEMS**

HHS 05-011 Motion: To approve the Minutes of the April 13, 2005, meeting as presented and to approve the agenda of today as presented and amended adding Action Item #5 – Resolution to Increase Fees for Certain “Death File Documents” from the Medical Examiner’s Office, #6 – Resolution to Establish HIV Testing Fees and Office Visit Fees, and #7 – Resolution to Increase Fees for Immunization.  
Moved by: Berghorst  
UNANIMOUS

**SUBJECT: DISCUSSION ITEMS**

1. Annual Report from Wrap Around – The Wrap Around Services Annual Report was presented by Cora Visscher, Children’s Advocacy Center Coordinator.
  2. Report of Child Advocacy Center – Cora Visscher, Children’s Advocacy Center Coordinator, reported the center moved into their new location last weekend and today is the first day of seeing children in the new facility.
  3. Multi-Purpose Collaborative Body – The Multi-Purpose Collaborative Body Report was presented by Vito Palazzolo.
  4. Department Reports
- CMH – Gerry Cyranowski reported Friday is the last day for the Ryes Study Appeals.
- Michigan Works! – Cathy Simons reported the State has approved the Holland Michigan Works! to relocate to a new location on Clover Street in Holland, Michigan.

**SUBJECT: RESOLUTION TO INCREASE FEES FOR CERTAIN “DEATH FILE DOCUMENTS” FROM THE MEDICAL EXAMINER’S OFFICE**

HHS 05-012 Motion: To approve and forward to the Administration & Finance Committee the Resolution to increase fees for certain “death file documents” from the Medical Examiner’s Office.

Moved by: Holtrop  
UNANIMOUS

**SUBJECT: RESOLUTION TO ESTABLISH HIV TESTING FEES AND OFFICE VISIT FEES**  
HHS 05-013 Motion: To approve and forward to the Administration & Finance Committee the Resolution to establish HIV testing fees and office visit fees.  
Moved by: Berghorst  
UNANIMOUS

Mr. Vander Kam left at 2:10 p.m.

**SUBJECT: RESOLUTION TO INCREASE FEES FOR IMMUNIZATIONS**  
HHS 05-014 Motion: To approve and forward to the Administration and Finance Committee the Resolution to increase fees for immunizations.  
Moved by: Rinck  
UNANIMOUS

**SUBJECT: ADJOURNMENT**

The meeting adjourned at 2:16 p.m.

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**Agenda**

**Consent Items:**

1. Approval of minutes from April 13, 2005
2. Approval of Agenda

**Discussion Items:**

1. Annual Report from Wrap Around – Cora Visscher
2. Report on Child Advocacy Center – Cora Visscher
3. Multi-Purpose Collaborative Body (Palazzolo)
4. Department Reports

**Next Meeting:** June 1, 2005