

**APPROVED  
OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
HEALTH & HUMAN SERVICES COMMITTEE**

**Wednesday, November 2, 2005 1:00 PM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

**DATE:** November 2, 2005

**TIME:** 1:00 p.m.

**PLACE:** Fillmore Street Complex

**PRESENT:** Robert Rinck, Jane Ruiters, James Holtrop, Edward Berghorst, Cornelius Vander Kam

**STAFF & GUESTS:** Alan Vanderberg, Administrator; Pat VerDuin, Juvenile Services Director; Bruce Bos, City of Holland; Erika Rosebrook Dibble, Business Improvement/Communications Coordinator; Cathy Simons, MI Works! Director & Community Action Agency; Loren Snippe, Dept. of Human Services Director; Gerry Cyranowski, CMH Director; Kevin Koorstra, Intern; Sherri Sayles, Deputy Clerk; Matthew VanZetten, Public Housing Commission; Lisa Stefanovsky, Interim Health Officer; Albert Doorn, CMH; Ann Burmeister, CMH; Media

**SUBJECT: CONSENT ITEMS**

HHS 05-023 Motion: To approve the Minutes of the October 5, 2005, meeting as presented and approve the agenda of today as presented:  
Moved by: Berghorst  
UNANIMOUS

**SUBJECT: APPOINTMENT TO THE OTTAWA COUNTY WORKFORCE DEVELOPMENT BOARD (PRIVATE SECTOR)**

HHS 05-024 Motion: To approve and forward to the Board the application of Kaitlin E. Boyink to fill one (1) position on the Ottawa County Workforce Development Board for an unexpired three (3) year term which began January 1, 2005, and ends December 31, 2007, representing the private sector.  
Moved by: Holtrop  
UNANIMOUS

**SUBJECT: MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY'S HOME FUNDS RESOLUTION**

HHS 05-025 Motion: To receive and forward to the Board of Commissioners the Resolution for Ottawa County Community Action Agency to apply for funding through the Michigan State Housing Development Authority's HOME funds.  
Moved by: Berghorst  
UNANIMOUS

**SUBJECT: PUBLIC HOUSING COMMISSION**

HHS 05-026 Motion: To receive and forward to the Board of Commissioners the report of the "Public Housing Commission Study Group," with the recommendation that the Board of Commissioners establish the Ottawa County Public Housing Commission.  
Moved by: Berghorst

HHS 05-027 Motion: To postpone Motion HHS 05-026 and refer to the next Board Work Session on November 8, 2005, for discussion.  
Moved by: Berghorst  
UNANIMOUS

**SUBJECT: HUMAN SERVICES COORDINATING COUNCIL RESOLUTION**

HHS 05-028 Motion: To receive and forward to the Board of Commissioners the revised Ottawa County Human Services Coordinating Council Resolution.  
Moved by: Rinck  
UNANIMOUS

**SUBJECT: DISCUSSION ITEMS**

1. Department Reports:

Alan Vanderberg – Four applicants were interviewed this week for the Health Officer position. Interviews went very well. The second Board Meeting in December will be cancelled.

MI Works!/CAA – Cathy Simons reported the “Walk for Warmth” campaign has begun.

Dept. of Human Services – Loren Snippe reported the process has been slow in filling the foster care position. The contractual amount will be prorated.

Health Department – Lisa Stefanovsky reported last week was the first full week flu shots were given. Dr. Heidel will be gone for the next three to four weeks on military leave. Adam London has been promoted to the Environmental Health Manager position.

**SUBJECT: ADJOURNMENT**

The meeting adjourned at 1:35 p.m.

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**Agenda**

**Consent Items:**

1. Approval of Minutes from October 5, 2005
2. Approval of Agenda

**Action Items:**

1. Appointment to the Ottawa County Workforce Development Board (Private Sector)  
**Suggested Motion:**  
To approve and forward to the Board the application of Kaitlin E. Boyink to fill one (1) position on the Ottawa County Workforce Development Board for an unexpired three (3) year term which began January 1, 2005, and ends December 31, 2007, representing the private sector. (Simons)
2. Michigan State Housing Development Authority’s HOME Funds Resolution  
**Suggested Motion:**  
To receive and forward to the Board of Commissioners the Resolution for Ottawa County Community Action Agency to apply for funding through the Michigan State Housing Development Authority’s HOME funds. (Simons)
3. Public Housing Commission  
**Suggested Motion:**  
To receive and forward to the Board of Commissioners the report of the “Public Housing Commission Study Group,” with the recommendation that the Board of Commissioners establish the Ottawa County Public Housing Commission. (Simons)
4. Human Services Coordinating Council Resolution  
**Suggested Motion:**  
To receive and forward to the Board of Commissioners the revised Ottawa County Human Services Coordinating Council Resolution. (Stefanovsky)

## Discussion Items

1. Department Reports