

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
PERSONNEL COMMITTEE**

**Tuesday, April 19, 2005 11:00 AM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

DATE: April 19, 2005

TIME: 11:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: Joyce Kortman, Jane Ruiter, James Holtrop, Donald Disselkoen,

STAFF & GUESTS: Alan Vanderberg, Administrator; Richard Schurkamp, Human Resources Director; Erika Rosebrook-Dibble, Business Improvement/Communications Coordinator; Mary Richardson, Treasurer; Mike Galligan, Equalization Director; Ron Frantz, Prosecutor; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

PC 05-003 Motion: To approve the Minutes of the March 21, 2005, meeting as presented and approve the agenda of today as presented.
Moved by: Disselkoen
UNANIMOUS

SUBJECT: PROPOSED POLICY ON MERS RETIREMENT AND HIRING OF RETIREES

PC 05-004 Motion: To approve and forward to the Policy and Planning Committee the proposed policy on MERS Retirement and Hiring of Retirees.
Moved by: Disselkoen
UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Wage Study Appeals Committee – Department Head Member Status – Jane Ruiter reported Vito Palazzolo, Health Department; Richard Schurkamp, Human Resources; Gerry Cyranoski, Mental Health; and Gary Rosema, Sheriff; are members of the Wage Study Appeals Committee. They are the department heads from the biggest departments in the County. Will re-evaluate the Committee in the future. Other members of the Committee are Erika Rosebrook-Dibble, Bill Rye, Dennis Swartout and Jane Ruiter.

2. Wage Study Update – The Administrator reported they are planning to end the appeals process on May 6th. A final recommendation will follow.

3. Employee Survey Update – The Administrator has been speaking with each of the Commissioners and getting their feedback. A recommended plan will be presented at the next Work Session. Out of approximately 700 employees, 119 appeals were filed.

SUBJECT: ADJOURNMENT

PC 05-005 Motion: The meeting adjourned at 11:18 a.m.
Moved by: Disselkoen
UNANIMOUS

Agenda

Consent Items:

1. Approval of Minutes from March 21, 2005 meeting
2. Approval of Agenda

Action Items:

1. MERS Retirement and Hiring of Retirees
Suggested Motion:
To approve and forward to the Policy and Planning Committee the proposed policy on MERS Retirement and Hiring of Retirees.

Discussion Items

1. Wage Study Appeals Committee – Department Head Member Status (Jane Ruitter)
2. Wage Study Update (Alan Vanderberg)
3. Employee Survey Update (Alan Vanderberg/Erika Rosebrook Dibble)

Comments on the days business (comments are to be limited to 3 minutes).