

**APPROVED  
OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
PLANNING & POLICY COMMITTEE**

**Wednesday, February 9, 2005 8:30 AM  
Fillmore Administration Building - Board Room  
12220 Fillmore Street, West Olive**

**DATE:** February 9, 2005

**TIME:** 8:30 a.m.

**PLACE:** Fillmore Street Complex

**PRESENT:** Phil Kuyers, Ed Berghorst, Don Disselkoe, Gordon Schrotenboer, Denny Swartout

**STAFF & GUESTS:** Alan Vanderberg, Administrator; Erika Rosebrook Dibble, Business Improvement/Communications Coordinator; Greg Rappleye, Corporation Counsel; Mark Scheerhorn, Administrative Services Director; Mark Knudsen, Planning and Grants Director; Rich Schurkamp, Human Resources Director; John Scholtz, Parks and Recreation Manager; Brooke Slagle, Deputy Clerk; Walter Olsen; Lori Wenglokowski, CMH Case Manager; Loren Snippe, FIA Director; Cathy Lawrence, Kandu Inc.; Tom Vreeman, Kandu Inc. Gerry Cyranowski, CMH Director; Todd Cleveland, Planning and Grants; Julie Bildner, Harbor Transit – City of Grand Haven; Jo VuBuk, Evergreen Commons; Tiffany Bowman, Georgetown Seniors; Ruth Stegeman, Lakeshore Center for Independent Living; Gary Mill, Pioneer Resources; Greg Scott, Pioneer Resources; Genevieve Verhoeven, Lakeshore Center for Independent Living; Eileen Robertson Rehberg, Frost Research Center at Hope College; Kathleen Newland, Georgetown Township Transportation; Lenora Wilmes, Georgetown Township Transportation; L. Margo Kooienga, CMH; Marilyn Sarachman, CMH; Arlene TerMeer, Georgetown Senior Center; Bess Ruberts, Georgetown Senior Center; Carma Williams, Georgetown Senior Center; Jan Kuipers, Georgetown Senior Center; Karl DeBack, Georgetown Senior Center; Kim Vander Till, Georgetown Senior Center; Jeremy Moore, Good Samaritan Ministries; Mark Tucker, Community Action House; Alfonso Mercado; Dan Wedge, Allegan County Transportation; Media

**SUBJECT: CONSENT ITEMS**

Approve by consent the minutes of January 12, 2005 and approve by consent the agenda of today adding Discussion Item – Closed Session to discuss the purchase or sale of property.

**SUBJECT: PUBLIC HIGHWAY EASEMENT AGREEMENT**

PP 05-005 To approve and forward to the Board of Commissioners the public highway easement agreement conveying rights on 84th Avenue at the Upper Macatawa Conservation Area to the Ottawa County Road Commission to expand the road right-of-way width from 33 feet to 50 feet.  
Moved by: Schrotenboer UNANIMOUS

**SUBJECT: RESOLUTION TO ADD THE CITY OF WYOMING AS A MEMBER OF THE GRAND VALLEY METRO COUNCIL.**

PP 05-006 To approve and forward to the Board of Commissioners a Resolution to amend the Articles of Incorporation of the Grand Valley Metro Council to add the City of Wyoming as a member.  
Moved by: Schrotenboer UNANIMOUS

**SUBJECT: REORGANIZATION OF FINANCE DEPARTMENT AND ACCOUNTING DEPARTMENT INTO FISCAL SERVICES DEPARTMENT**

PP 05-007 To approve and forward to the Finance Committee the Resolution for the reorganization of the Finance Department and Accounting Department into the new Fiscal Services Department.  
Moved by: Schrotenboer UNANIMOUS

**SUBJECT: RESOLUTION FOR REPRESENTATIVE WILLIAM HUIZENGA**

PP 05-008 To approve and forward to the Board of Commissioners a Resolution of Appreciation for Representative William Huizenga for his efforts to introduce and pass HB 5657, amending the records Media Act, MCL 24.401 et seq.  
Moved by: Berghorst UNANIMOUS

**SUBJECT: RURAL TRANSIT SERVICES REPORT**

PP 05-009 To receive and forward to the Board of Commissioners the Rural Transit Services Report with the following recommendations regarding future County involvement in transit services: (I) that the County will consider acting as a pass-through agency for a Specialized Services and Transportation to Work Grant; (II) that the County pursue SDNT Grand funding to conduct future transit studies; and, (III) that the Board of Commissioners state for the record that the County will not provide funds to cover transit revenue shortfalls that are experienced by any county agencies or transit providers.  
Moved by: Berghorst UNANIMOUS

The following people are in support of a rural transportation system:

1. Alfonso Mercado, 503 – 23rd St., Holland
2. Tiffany Bowman, 6770 Rollingview, Hudsonville
3. Kathleen Newland, 8144 Mellowood, Jenison
4. Lenora Rose Wilmes, 2987 Port Sheldon, Hudsonville
5. Eileen Robertson Rehberg, Frost Research Center at Hope College
6. Karl DeBack, 4565 Kenowa SW. Grandville
7. Mark Tucker, 657 Central Holland
8. Lori Wenglokowski, CHM, Hudsonville
9. Dan Wedge, Transportation Director for Allegan County of Ottawa

**SUBJECT: OTTAWA COUNTY PLANNING COMMISSION APPOINTMENT**

PP 05-010 To approve and forward to the Board of Commissioners the applications of Gary Scholten and Karen McPhee for appointment to the Ottawa County Planning Commission for one (1) three (3) year term from January 1, 2005 through December 31, 2008 representing "Public School Board or Administrative Employee of a School District."  
Moved by: Swartout UNANIMOUS

**SUBJECT: TIMBERLAND RESOURCE CONSERVATION & DEVELOPMENT APPOINTMENT**

PP 05-011 To approve and forward to the Board of Commissioners the application of Commissioner Robert Rinck for appointment to the Timberland Resource Conservation & Development Area Council for a one (1) year term beginning January 1, 2005 through December 31, 2005.  
Moved by: Berghorst UNANIMOUS

**SUBJECT: CLOSED SESSION TO DISCUSS PURCHASE OR SALE OF PROPERTY**

PP 05-012 To go into closed session at 9:20 a.m. to discuss the purchase or sale of property. (2/3 roll call vote required.)  
Moved by: Berghorst UNANIMOUS

The results of the roll call vote are as follows: Yeas: Swartout, Schrotenboer, Disselkoe, Berghorst, Kuyers.

PP 05-013 To rise from closed session at 9:30 a.m.  
Moved by: Berghorst UNANIMOUS

**SUBJECT: DISCUSSION ITEMS**

1. Revision of Board Policies and Administrative Rules – Greg Rappleye presented the revision of board policies and administrative rules.
2. Building Projects Update – Mark Scheerhorn presented the buildings project update.

**SUBJECT: ADJOURNEMENT**

PP 05-014 To adjourn at 9:45 a.m.  
Moved by: Berghorst UNANIMOUS

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## Agenda

### Consent Items:

Agenda of February 9, 2005

Approval of January 12, 2005 Planning and Policy Committee Minutes

### Action Items:

1. Public Highway Easement Agreement.  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the public highway easement agreement conveying property rights on 84th Avenue at the Upper Macatawa Conservation Area to the Ottawa County Road Commission to expand the road right-of-way width from 33 feet to 50 feet
2. Resolution to add the City of Wyoming as a member of the Grand Valley Metro Council.  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners a Resolution to amend the Articles of Incorporation of the Grand Valley Metro Council to add the City of Wyoming as a member.
3. Reorganization of Finance Department and Accounting Department into the Fiscal Services Department.  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the resolution for the reorganization of the Finance Department and Accounting Department into the new Fiscal Services Department.
4. Resolution of Appreciation for Representative William Huizenga  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners a Resolution of Appreciation for Representative William Huizenga for his efforts to introduce and pass HB 5657, amending the Records Media Act, MCL 24.401 et seq.
5. Rural Transit Services Report.  
**Suggested Motion:**  
To receive and forward to the Board of Commissioners the Rural Transit Services Report with the following recommendations regarding future County involvement in transit services: (i) that the County will consider acting as a pass-through agency for a Specialized Services and Transportation to Work Grant; (ii) that the County pursue SDNT Grant funding to conduct future transit studies; and, (iii) that the Board of Commissioners state for the record that the County will not provide funds to cover transit revenue shortfalls that are experienced by any county agencies or transit providers.
6. Ottawa County Planning Commission appointment.  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the applications of Gary Scholten and Karen McPhee for appointment to the Ottawa County Planning Commission for one (1) three (3) year term from January 1, 2005 through December 31, 2008, representing "Public School Board or Administrative Employee of a School District."
7. Timberland Resource Conservation & Development appointment.  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the application of Commissioner Robert Rinck for appointment to the Timberland Resource Conservation & Development Area Council for a one (1) year term beginning January 1, 2005 through December 31, 2005

### Discussion Items:

1. Revision of Board Policies and Administrative Rules
2. Building Projects Update

