

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
PLANNING & POLICY COMMITTEE**

**Wednesday, September 14, 2005 8:30 AM
Fillmore Administration Building - Board Room
12220 Fillmore Street, West Olive**

DATE: September 14, 2005

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Philip Kuyers, Gordon Schrotenboer, Donald Disselkoe, Edward Berghorst

ABSENT: Denny Swartout

STAFF & GUESTS: Alan Vanderberg, Administrator; John Scholtz, Parks and Recreation Manager; Greg Rappleye, Corporation Counsel; Erika Rosebrook Dibble, Business Improvement/Communications Coordinator; Mark Scheerhorn, Administrative Service Director; Mark Knudsen, Planning and Grants Director; Paul Geerlings, Drain Commissioner; Linda Brown, Chief Deputy Drain Commissioner; Brooke Slagle, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

Approve the agenda of September 14, 2005 and to approve the August 10, 2005 Planning and Policy Committee Minutes.

SUBJECT: AGREEMENT WITH LEICA GEOSYSTEMS FOR FOUR CORS STATIONS

PP 05-071 Motion: To approve and forward to the Board of Commissioners an agreement with Leica Geosystems, Inc., to install four CORS Stations and provide a 10-year warranty therefore.

Moved by: Schrotenboer
UNANIMOUS

SUBJECT: AGREEMENT WITH MICHIGAN DEPARTMENT OF TRANSPORTATION (M-DOT) TO STORE AND MAINTAIN DATA PRODUCED BY CORS STATIONS.

PP 05-072 Motion: To approve and forward to the Board of Commissioners an agreement with the Michigan Department of Transportation (M-DOT) to store and maintain the data produced by the CORS Stations.

Moved by: Schrotenboer
UNANIMOUS

SUBJECT: ADMINISTRATIVE POLICY – INFRASTRUCTURE FUND POLICY (REVISED)

PP 05-073 Motion: To approve and forward to the Board of Commissioners the “Administrative Policy – Infrastructure Program Fund” (Revised).

Moved by: Schrotenboer
MOTION PASSED
YEAS: Kuyers, Disselkoe, Schrotenboer
NAYS: Berghorst

SUBJECT: ADMINISTRATIVE POLICY – APPOINTMENTS (REVISED)

PP 05-074 Motion: To approve and forward to the Board of Commissioners the “Administrative Policy – Appointments” (Revised).

Moved by: Schrotenboer
UNANIMOUS

PP 05-075 **SUBJECT: REVISIONS TO SOIL EROSION AND SEDIMENTATION CONTROL ORDINANCE**
Motion: To approve and forward to the Board of Commissioners the proposed revised Ottawa County Soil Erosion and Sedimentation Control Ordinance, contingent upon approval thereof by the Michigan Department of Environmental Quality (M-DEQ).
Moved by: Schrotenboer
UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Building Projects Update – Mark Scheerhorn presented the update on the County’s building projects. October 27 will be the open house for the Hudsonville Building.
2. Southwest Ottawa Landfill Update – Mark Scheerhorn presented the update on the Southwest Ottawa Landfill. This project is likely to run through the Road Commission, with an ending date sometime next year.
3. Road Commissioner Per Diem – Al Vanderberg reported on the survey conducted within our comparative counties. The results show that the road commissioners in Ottawa County are being paid as close to the median as possible. Ottawa County is the only county in the State that pays a portion of the road commissioner’s salaries.
4. Agreement between Ottawa County Parks and the Friends of Ottawa County Parks – John Scholtz presented the agreement to the committee. The agreement can be approved within the Parks Commission.
5. Ottawa County Gatekeeper Program Evaluation – Mark Knudsen presented the Gatekeeper Program evaluation.

SUBJECT: INFORMATION ITEMS

1. Revised HIPAA Policy and Notice of Privacy Practices – Greg Rappleye updated the committee on these revisions.

PP 05-076 **SUBJECT: ADJOURNMENT**
Motion: To adjourn at 10:07 a.m.
Moved by: Berghorst
UNANIMOUS

Agenda

Consent Items:

1. Agenda of September 14, 2005
2. Approval of August 10, 2005 Planning and Policy Committee Minutes

Action Items:

1. Agreement with Leica Geosystems for four CORS Stations
Suggested Motion:
To approve and forward to the Board of Commissioners an agreement with Leica Geosystems, Inc., to install four CORS stations and provide a 10-year warranty therefore.
2. Agreement with Michigan Department of Transportation (M-DOT) to Store and Maintain Data Produced by CORS Stations
Suggested Motion:
To approve and forward to the Board of Commissioners an agreement with the Michigan Department of Transportation (M-DOT) to store and maintain the data produced by the CORS Stations.

3. Administrative Policy – Infrastructure Program Fund Policy (Revised)

Suggested Motion:

To approve and forward to the Board of Commissioners the “Administrative Policy – Infrastructure Program Fund” (Revised).

4. Administrative Policy – Appointments (Revised)

Suggested Motion:

To approve and forward to the Board of Commissioners the “Administrative Policy - Appointments” (Revised).

5. Revisions to Soil Erosion and Sedimentation Control Ordinance

Suggested Motion:

To approve and forward to the Board of Commissioners the proposed revised Ottawa County Soil Erosion and Sedimentation Control Ordinance, contingent upon approval thereof by the Michigan Department of Environmental Quality (M-DEQ).

Discussion Items:

1. Building Projects Update – Mark Scheerhorn

2. Southwest Ottawa Landfill Update – Mark Scheerhorn

3. Road Commission Per Diem – Al Vanderberg

4. Agreement between Ottawa County Parks and the Friends of Ottawa County Parks – John Scholtz

5. Ottawa County Gatekeeper Program Evaluation – Mark Knudsen

Information Items:

1. Revised HIPAA Policy and Notice of Privacy Practices

Adjournment