

**APPROVED
OTTAWA COUNTY
BOARD OF COMMISSIONERS
TECHNOLOGY COMMITTEE**

**Tuesday, March 1, 2005 9:00 AM
Fillmore Administration Building - Conference Room A
12220 Fillmore Street, West Olive**

DATE: March 1, 2005

TIME: 9:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrottenboer, Daniel Krueger, Tim Secen, Christopher Kuncaitis, Dave Hulst

ABSENT: Joyce Kortman, Jon Overway

STAFF & GUESTS: Alan Vanderberg, Administrator; Mark Krouse, MIS; Kevin Bowling, Circuit Court Administrator; Pat VerDuin, Juvenile Court; Erika Rosebrook Dibble, Business Improvement/Communications Coordinator; Tanya Patino and Linda Connor, Technology Professionals Corporation; Sherri Sayles, Deputy Clerk

SUBJECT: CONSENT ITEM

TC 05-001 Motion: To approve the agenda of today as presented and amended adding Action Item - Appointments to the Technology Committee representing the Private Sector, Technology Sector, and Local Government and to approve the Minutes from the February 1, 2004, and February 16, 2004, meetings as presented.
Moved by: Krueger UNANIMOUS

SUBJECT: APPOINTMENTS TO THE TECHNOLOGY COMMITTEE

TC 05-002 Motion: To approve and forward to the Board the application of Mark VerBerkmoes as a candidate to the Technology Committee representing the Local Sector with term ending December 31, 2005.
Moved by: Krueger UNANIMOUS

TC 05-003 Motion: To approve and forward to the Board the application of Glen Houting as a candidate to the Technology Committee representing the Technology Sector with term ending December 31, 2005.
Moved by: Krueger UNANIMOUS

TC 05-004 Motion: To approve and forward to the Board the application of Daniel Horne as a candidate to the Technology Committee representing the Private Sector with term ending December 31, 2005.
Moved by: Kuncaitis UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Update on the Case Management System – Pat VerDuin presented a brief update of the Ottawa County Juvenile Court Case Management Information System. Completion is slated for September 2005. Linda Connor plans on showing a demonstration to the Technology Committee in May. They will be spending time with the MIS Department when it is time to pull in the data.

2. Plante & Moran Study Update – Alan Vanderberg reported an ad for the MIS Director position is currently published. The Administrator reported Dave Hulst in doing a great job. Waiting for the new MIS Director to come on board before any changes are implemented. Hoping to have the position filled within 90 days and then put together a strategic plan.

3. Interactive Web-site Update – Administrative Services is reviewing and sending out the RFP. Vendors will have one month to respond. The Kent County IT Director is looking at different options on hosting their web-site and it may make sense for Ottawa County to co-host with Kent County.

4. MIS Project Update – Dave Hulst gave an overview of the MIS Project Summary and the “Active Directory and Secure Information Storage”. Changes in the MIS Department are going to take time. He is trying to get more interaction going between the department heads. MIS is getting ready to order the new computers for the Commissioners with installation at the end of March.

The Administrator reported the wireless system RFP is almost ready to go out.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:02 a.m.

Agenda

Consent Items:

1. Approval of Agenda
2. Approval of the Minutes from the February 1, 2004 and February 16, 2004 Meetings

Discussion Items:

1. Plante & Moran Study Update (Alan Vanderberg)
2. Interactive Web-site Update (Alan Vanderberg)
3. MIS Project Update (Dave Hulst)