

**APPROVED**  
**PROCEEDINGS OF THE OTTAWA COUNTY**  
**BOARD OF COMMISSIONERS**  
**SEPTEMBER SESSION – SECOND MEETING**

The Ottawa County Board of Commissioners met on Tuesday, September 26, 2006, at 1:30 p.m. and was called to order by the Chair.

Commissioner Kortman pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Rinck, Rycenga, Schrotenboer, Disselkoen, Berghorst, Holtrop, Vander Kam. (10)

Absent: Mr. Kuyers. (1)

B/C 06-232 Mr. Schrotenboer moved to approve the agenda of today as presented.

B/C 06-233 Mrs. Ruiter moved to amend Motion B/C 06-232 substituting Appointments #2 – Ottawa County Veterans' Affairs Committee, removing #3 – Ottawa County Workforce Development Board and adding #3 – Ottawa County Veterans' Affairs Committee. The motion passed.

A vote was than taken on the motion as amended and the amended motion passed.

B/C 06-234 Mr. Disselkoen moved to approve the following Consent Resolutions:

1. To approve the Minutes of the September 12, 2006, Board of Commissioners Meetings.
2. To authorize the payroll of September 26, 2006, in the amount of \$522.37.
3. To approve the general claims in the amount of \$12,295,451.10 as presented by the summary report for September 1, 2006, through September 15, 2006.

The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Holtrop, Mrs. Kortman, Messrs. Vander Kam, Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Disselkoen, Rinck, Rycenga. (10)

B/C 06-235 Mr. Swartout moved to open the Public Hearing at 1:39 p.m. on the proposed 2006 millage rate for Ottawa County. The motion passed.

- B/C 06-236 Mr. Disselkoen moved to close the Public Hearing on the proposed 2006 millage rate for Ottawa County. The motion passed.
- B/C 06-237 Mr. Swartout moved to open the Public Hearing at 1:40 p.m. on the proposed 2006 millage rate for E-911. The motion passed.
- B/C 06-238 Mr. Holtrop moved to close the Public Hearing on the proposed 2006 millage rate for E-911. The motion passed.
- B/C 06-239 Mr. Swartout moved to open the Public Hearing at 1:41 p.m. on the proposed 2006 millage rate for Ottawa County Parks. The motion passed.
- B/C 06-240 Mr. Schrottenboer moved to close the Public Hearing on the proposed 2006 millage rate for Ottawa County Parks. The motion passed.
- B/C 06-241 Mr. Disselkoen moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to support continuation of the “HERO Project” (Help Everyone Reduce Overpopulation) by the Harbor Humane Society. The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Rinck, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Disselkoen, Vander Kam, Schrottenboer, Rycenga. (10)
- B/C 06-242 Mr. Disselkoen moved to approve the amended Ottawa County Remonumentation Plan. The motion passed as shown by the following votes: Yeas: Mr. Schrottenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Mrs. Ruiter, Messrs. Rinck, Holtrop, Berghorst, Disselkoen, Rycenga. (10)
- B/C 06-243 Mr. Disselkoen moved to approve the 2006-2007 Strategic Plan. The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoen, Swartout, Schrottenboer, Rycenga. (10)
- B/C 06-244 Mr. Disselkoen moved to approve and authorize the Board Chairperson and Clerk to sign the Drainage Easement granting the Ottawa County Road Commission drainage rights on County land at the Upper Macatawa Conservation Area at the location of the new park entrance on 84<sup>th</sup> Avenue in Zeeland Township. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Swartout, Vander Kam, Disselkoen, Holtrop, Schrottenboer, Rycenga. (10)
- B/C 06-245 Mr. Disselkoen moved to approve and authorize the Board Chairperson and Clerk to sign the Drainage Easement granting the Ottawa County Road Commission drainage rights on County land at the Upper Macatawa

Conservation Area at the location of the new park entrance on 76<sup>th</sup> Avenue in Zeeland Township. The motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoen, Schrotenboer, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Rycenga. (10)

B/C 06-246 Mr. Disselkoen moved to approve and authorize the Board Chairperson and Clerk to sign the resolution confirming approval of Ottawa County's participation in the "Pre-Hazard Mitigation Plan of Kent County, Ottawa County, and the City of Grand Rapids, Michigan." The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Berghorst, Schrotenboer, Disselkoen, Rinck, Mrs. Ruiter, Mr. Rycenga. (10)

B/C 06-247 Mr. Disselkoen moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution confirming approval of Ottawa County's participation in the Michigan Emergency Management Assistance Compact. (MEMAC). The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. Holtrop, Disselkoen, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout, Rycenga. (10)

B/C 06-248 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution providing for Ottawa County to make a one-time payment of \$100.00 each to a maximum of 70 listed, living Ottawa County employees who retired from service with Ottawa County without and prior to the general availability of the MERS E-2 benefit, with funding in the maximum amount of \$7,000 to come from General Fund Contingency. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Holtrop, Rycenga. (9)

Nays: Mr. Vander Kam. (1)

B/C 06-249 Mr. Swartout moved to set a public hearing on the 2007 Ottawa County budget for Tuesday, October 10, 2006, to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30 p.m. The motion passed.

B/C 06-250 Mr. Swartout moved to approve the following wage and benefit adjustments for Parenting Plus Non-Supervisory Employees for 2007:

- a. Wages: Effective January 1, 2007, increase the existing salary schedule by 3.3%.

- b. Increase Health Plan employee co-pay to seven percent (7%) of the current actuarial determined amount.

	<u>2007 Co-pay</u>
Single Coverage	\$14.26 bi-weekly
2-Person Coverage	\$30.74 bi-weekly
Family Coverage	\$42.73 bi-weekly

- c. Effective for 2007, implement the ICMA Vantage Care Retirement Health Savings Plan.
- d. Effective for 2007, implement interim benefits for exam and lenses in the County's current vision plan through VSP (Vision Service Plan).
- e. "Floating" Holidays may be prorated in one-half day increments for the year for new employees hired during a calendar year and individuals who terminated their employment during the year.

(i) For employees who begin employment during the calendar year proration of Floating Holidays shall be according to the following example: Hire date is July 8<sup>th</sup>, leaving 5.75 months remaining in the year (July 8 to December 31). Floating Holiday time credited is 19.1475 hours (3.33 hours per month x 5.75 months). This employee will be credited with twenty (20) hours after rounding up to the nearest whole hour.

(ii) If such proration of Floating Holidays for employees who terminate during the calendar year results in an overuse of Floating Holidays the amount of overuse times the employee's hourly rate of pay will be deducted from their final paycheck. Example: Employee terminates on May 28<sup>th</sup> with a balance of ten (10) hours of Floating Holiday time remaining. Seven (7) months remain in the year, therefore the remaining balance should be 23.31 hours (3.33 hours per month x 7 months = 23.31). The balance remaining however is only ten (10) hours. This employee will have 13.31 hours of pay deducted from their final paycheck (23.31 – 10 = 13.31 hours).

(iii) Finally, if such proration of Floating Holidays for employees who terminate during the calendar year results in an under use of Floating Holidays the amount of under use will be paid to the employee in his/her final paycheck. Example: Employee terminates on September 30 with a balance of twenty-five (25) hours of Floating Holiday time remaining. The employee has worked nine (9) months in

the year and they were entitled to use 29.96 (30) hours of Floating Holiday. The employee only used fifteen (15) hours and therefore he/she will be paid fifteen (15) hours at his/her current hourly rate of pay.

The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Vander Kam, Swartout, Schrottenboer, Mrs. Kortman, Mr. Berghorst, Mrs. Ruiter, Messrs. Disselkoen, Rinck, Rycenga. (10)

B/C 06-251 Mr. Swartout moved to approve the following wage and benefit adjustments for Parenting Plus Supervisory Employees for 2007:

- a. Wages: Effective January 1, 2007, increase the existing salary schedule by 3.3%.
- b. Increase Health Plan employee co-pay to seven percent (7%) of the current actuarial determined amount.

	<u>2007 Co-pay</u>
Single Coverage	\$14.26 bi-weekly
2-Person Coverage	\$30.74 bi-weekly
Family Coverage	\$42.73 bi-weekly

- c. Effective for 2007, implement the ICMA Vantage Care Retirement Health Savings Plan.
- d. Effective for 2007, implement interim benefits for exam and lenses in the County's current vision plan through VSP (Vision Service Plan).
- e. "Floating" Holidays may be prorated in one-half day increments for the year for new employees hired during a calendar year and individuals who terminated their employment during the year.
  - (i) For employees who begin employment during the calendar year proration of Floating Holidays shall be according to the following example: Hire date is July 8<sup>th</sup>, leaving 5.75 months remaining in the year (July 8 to December 31). Floating Holiday time credited is 19.1475 hours (3.33 hours per month x 5.75 months). This employee will be credited with twenty (20) hours after rounding up to the nearest whole hour.
  - (ii) If such proration of Floating Holidays for employees who terminate during the calendar year results in an overuse of Floating Holidays the amount of overuse times the employee's hourly rate of pay will be deducted from their final paycheck. Example: Employee terminates on May

28<sup>th</sup> with a balance of ten (10) hours of Floating Holiday time remaining. Seven (7) months remain in the year, therefore the remaining balance should be 23.31 hours (3.33 hours per month x 7 months = 23.31). The balance remaining however is only ten (10) hours. This employee will have 13.31 hours of pay deducted from their final paycheck (23.31 – 10 = 13.31 hours).

- (iii) Finally, if such proration of Floating Holidays for employees who terminate during the calendar year results in an under use of Floating Holidays the amount of under use will be paid to the employee in his/her final paycheck. Example: Employee terminates on September 30 with a balance of twenty-five (25) hours of Floating Holiday time remaining. The employee has worked nine (9) months in the year and they were entitled to use 29.96 (30) hours of Floating Holiday. The employee only used fifteen (15) hours and therefore he/she will be paid fifteen (15) hours at his/her current hourly rate of pay.

The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Holtrop, Mrs. Kortman, Messes. Vander Kam, Schrottenboer, Mrs. Ruiter, Messrs. Swartout, Disselkoen, Rinck, Rycenga. (10)

B/C 06-252 Mr. Swartout moved to approve the following wage and benefit adjustments for County and Court Unclassified Employees (excluding Elected Officials, Judges and the Board of Commissioners) for 2007:

- a. Wages: Effective January 1, 2007, increase the existing salary schedule by 3.3%.
- b. Increase Health Plan employee co-pay to seven percent (7%) of the current actuarial determined amount.

	<u>2007 Co-pay</u>
Single Coverage	\$14.26 bi-weekly
2-Person Coverage	\$30.74 bi-weekly
Family Coverage	\$42.73 bi-weekly
- c. Effective for 2007, implement the ICMA Vantage Care Retirement Health Savings Plan.
- d. Effective for 2007, implement interim benefits for exam and lenses in the County's current vision plan through VSP (Vision Service Plan).
- e. "Floating" Holidays may be prorated in one-half day increments for the year for new employees hired during a calendar year and individuals who terminated their employment during the year.

- (i) For employees who begin employment during the calendar year proration of Floating Holidays shall be according to the following example: Hire date is July 8<sup>th</sup>, leaving 5.75 months remaining in the year (July 8 to December 31). Floating Holiday time credited is 19.1475 hours (3.33 hours per month x 5.75 months). This employee will be credited with twenty (20) hours after rounding up to the nearest whole hour.
- (ii) If such proration of Floating Holidays for employees who terminate during the calendar year results in an overuse of Floating Holidays the amount of overuse times the employee's hourly rate of pay will be deducted from their final paycheck. Example: Employee terminates on May 28<sup>th</sup> with a balance of ten (10) hours of Floating Holiday time remaining. Seven (7) months remain in the year, therefore the remaining balance should be 23.31 hours (3.33 hours per month x 7 months = 23.31). The balance remaining however is only ten (10) hours. This employee will have 13.31 hours of pay deducted from their final paycheck (23.31 – 10 = 13.31 hours).
- (iii) Finally, if such proration of Floating Holidays for employees who terminate during the calendar year results in an under use of Floating Holidays the amount of under use will be paid to the employee in his/her final paycheck. Example: Employee terminates on September 30 with a balance of twenty-five (25) hours of Floating Holiday time remaining. The employee has worked nine (9) months in the year and they were entitled to use 29.96 (30) hours of Floating Holiday. The employee only used fifteen (15) hours and therefore he/she will be paid fifteen (15) hours at his/her current hourly rate of pay.

The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Rinck, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messes. Disselkoen, Vander Kam, Schrotenboer, Rycenga. (10)

B/C 06-253 Mr. Swartout moved to approve the following benefit adjustments for Ottawa County Judges for 2007:

- a. Increase Health Plan employee co-pay to seven percent (7%) of the current actuarial determined amount.

	<u>2007 Co-pay</u>
Single Coverage	\$14.26 bi-weekly

2-Person Coverage	\$30.74 bi-weekly
Family Coverage	\$42.73 bi-weekly

- b. Effective for 2007, implement the ICMA Vantage Care Retirement Health Savings Plan.
- c. Effective for 2007, implement interim benefits for exam and lenses in the County's current vision plan through VSP (Vision Service Plan).

The motion passed as shown by the following votes: Yeas: Mr. Schrottenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Mrs. Ruiter, Messrs. Rinck, Holtrop, Berghorst, Disselkoen, Rycenga. (10)

B/C 06-254 Mr. Swartout moved to approve the following benefit adjustments for Elected Officials (excluding Judges and the Board of Commissioners) for 2007:

- a. Increase Health Plan employee co-pay to seven percent (7%) of the current actuarial determined amount.

	<u>2007 Co-pay</u>
Single Coverage	\$14.26 bi-weekly
2-Person Coverage	\$30.74 bi-weekly
Family Coverage	\$42.73 bi-weekly

- b. Effective for 2007, implement the ICMA Vantage Care Retirement Health Savings Plan.
- c. Effective for 2007, implement interim benefits for exam and lenses in the County's current vision plan through VSP (Vision Service Plan).

The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Vander Kam, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Rinck, Disselkoen, Swartout, Schrottenboer, Rycenga. (10)

B/C 06-255 Mr. Swartout moved to approve the following wage and benefit adjustments for Group T Employees for 2007:

- a. Wages: Effective January 1, 2007, increase the existing salary schedule by 3.3%.
- b. Increase Health Plan employee co-pay to seven percent (7%) of the current actuarial determined amount.

	<u>2007 Co-pay</u>
Single Coverage	\$14.26 bi-weekly
2-Person Coverage	\$30.74 bi-weekly
Family Coverage	\$42.73 bi-weekly



- c. Effective for 2007, implement the ICMA Vantage Care Retirement Health Savings Plan.
- d. Effective for 2007, implement interim benefits for exam and lenses in the County's current vision plan through VSP (Vision Service Plan).

The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Rinck, Berghorst, Swartout, Vander Kam, Disselkoen, Holtrop, Schrotenboer, Rycenga. (10)

- B/C 06-256 Mr. Swartout moved to approve an increase in the hourly wages of the County's temporary, non-seasonal employees (excluding Relief ISP Officer, Cadet, Part-time Road Patrol Deputy, Part-time Corrections Officer, Reserve/Marine Patrol Officer, Mounted/Reserve Officer, Gatekeeper, Bailiff, Scientific Support Unit Specialist, Park Attendant, Supported Worker) of 3.3% effective January 1, 2007. The motion passed as shown by the following votes: Yeas: Messrs. Rinck, Disselkoen, Schrotenboer, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Rycenga. (10)
- B/C 06-257 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to approve the 2006 Millage Rate for Ottawa County to 1.1666 mills for a total of 3.5 mills for 2006. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Vander Kam, Mrs. Kortman, Messrs. Holtrop, Berghorst, Schrotenboer, Disselkoen, Rinck, Mrs. Ruiter, Mr. Rycenga. (10)
- B/C 06-258 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to approve the 2006 Millage Rate for E-911 to .4407 mills. The motion passed as shown by the following votes: Yeas: Mr. Vander Kam, Mrs. Ruiter, Messrs. Holtrop, Disselkoen, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Rinck, Swartout, Rycenga. (10)
- B/C 06-259 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to approve the 2006 Millage Rate for Parks to .3165 mills. The motion passed as shown by the following votes: Yeas: Messrs. Disselkoen, Rinck, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Vander Kam, Holtrop, Rycenga. (10)
- B/C 06-260 Mrs. Ruiter moved to nominate and appoint Char Seise to fill one (1) Public Sector Members vacancy to serve a two (2) year term from October 1, 2006, until September 30, 2008. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Vander Kam, Swartout,

Schrotenboer, Mrs. Kortman, Mr. Berghorst, Mrs. Ruiter, Messrs. Disselkoen, Rinck, Rycenga. (10)

B/C 06-261 Mrs. Ruiter moved to nominate Randal J. Cope\*, Roger Jansen\*, James A. Forster, Robin Bailey\*, Kenneth Kelly and appoint three (3) to fill a one (1) year term from October 1, 2006 to September 30, 2007, a two (2) year term from October 1, 2006 to September 30, 2008, and a four (4) year term from October 1, 2006 to September 30, 2010.

Personnel Committee recommends Mr. Cope for the 1-year term, Ms. Bailey for the 2-year term, and Mr. Jansen for the 4-year term.

Results of the roll call vote:

Mrs. Kortman – Cope, Jansen, Bailey  
Mr. Swartout – Cope, Jansen, Bailey  
Mrs. Ruiter – Jansen, Bailey, Kelly  
Mr. Rinck – Jansen, Bailey, Kelly  
Mr. Vander Kam – Cope, Jansen, Bailey  
Mr. Schrotenboer – Cope, Jansen, Bailey  
Mr. Disselkoen – Cope, Jansen, Bailey  
Mr. Berghorst – Cope, Jansen, Bailey  
Mr. Holtrop – Cope, Jansen, Bailey  
Mr. Rycenga – Cope, Jansen, Bailey

Results were as follows: Mr. Cope – 8, Mr. Jansen – 10, Ms. Bailey – 10, Mr. Kelly – 2.

The Chair declared Mr. Cope was appointed to the 1-year term, Ms. Bailey to the 2-year term, and Mr. Jansen to the 4-year term.

B/C 06-262 Mrs. Ruiter moved to appoint Roger Rycenga to serve a five-year term from October 1, 2006 to September 30, 2011, and Gordon Schrotenboer to serve a three-year term from October 1, 2006 to September 30, 2009. The motion passed as shown by the following votes: Year: Messrs. Berghorst, Holtrop, Mrs. Kortman, Mr. Vander Kam, Mrs. Ruiter, Messrs. Swartout, Disselkoen, Rinck, Rycenga. (9)

Abstained: Mr. Schrotenboer. (1)

The County Administrator's report was presented.

Public Comments

Kay Nedderman, 150 Crescent, Grand Haven, wanted to make sure the Board received her mailing on banning phosphorous in fertilizer. She will be sending more information as she receives it.

Ken DeBruyn, 142 S. Maple, Zeeland, addressed the Board regarding the Phosphorous Free Ordinance the County is considering.

B/C 06-263 Mr. Disselkoen moved to adjourn at 2:15 p.m. subject to the call of the Chair. The motion passed.

DANIEL C. KRUEGER, Clerk  
Of the Board of Commissioners

ROGER RYCENGA, Chairman  
Of the Board of Commissioners