



# County of Ottawa

## Board of Commissioners

**Roger Rycenga**  
*Chairperson*

**Donald G. Disselkoen**  
*Vice-Chairperson*

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May 17, 2006

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, May 23, 2006 at 1:30 p.m.**, for the regular **May** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Berghorst
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the May 9, 2006 Board of Commissioners Meeting and Board of Commissioners Work Session.

*Joyce Kortman*

*Philip Kuyers*

*Dennis W. Swartout*

*Jane M. Ruiter*

*Robert J. Rinck*

*Gordon Schrottenboer*

*Edward Berghorst*

*Jim Holtrop*

*Cornelius Vander Kam*

2. Payroll  
Suggested Motion:  
To authorize the payroll of May 16 and May 23, 2006 in the amounts of  
\$ \_\_\_\_\_ and \$ \_\_\_\_\_ respectively.

From the Finance and Administration Committee

3. Monthly Accounts Payable for May 1, 2006 through May 12, 2006.  
Suggested Motion:  
To approve the general claims in the amount of \$2,757,325.28 as presented by the Summary report for May 1, 2006 through May 12, 2006.
4. Monthly Budget Adjustments  
Suggested Motion:  
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of April 2006.

B. Action Items:

From the Finance and Administration Committee

1. General Fund Revenues Over Expenditures for 2005  
Suggested Motion:  
To approve and recommend that \$500,000 of the 2005 General Fund fund balance be designated for Buildings and Improvements and \$268,790 be transferred to the Stabilization Fund.
2. Reclassification of One Account Clerk I in the Fiscal Services Department  
Suggested Motion:  
To approve the reclassification of one (1 FTE) Account Clerk I, Group T grade 07, in the Fiscal Services Department to Account Clerk II, Group T, Grade 8 at an annual cost not to exceed \$1,000.
3. July 1, 2006 Tax Levy for the General Operating Purposes of Ottawa County  
Suggested Motion:  
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to certify a July 1, 2006 tax levy of 2.3334 mills for County general operating purposes on all taxable property in Ottawa County.

C. Appointments:

From the Personnel Committee

1. Community Action Agency Advisory Board - Two (2) Private Sector Members to serve from October 1, 2006 until September 2008  
Suggested Motion:  
To nominate and appoint \*Zac Lau and \*Jean Carson to fill two (2) vacancies for Private Sector Members on the Community Action Agency Advisory Board, for two (2) year terms beginning October 1, 2006 until September 30, 2008.  
(\*Recommended by Committee)

2. Salary Placement Upon Promotion in the Unclassified Employee Group  
Suggested Motion:  
To approve the modification of the Ottawa County Unclassified Personnel Benefits Manual by adding language establishing standards for salary placement upon promotion in the Unclassified Group.

D. Discussion Items:

1. Governmental Consultant Services, Inc. (GCSI) Update  
(Don Van Singel and Bill Zaagman)
2. Closed Session – Property Acquisitions  
Suggested Motion:  
To go into a Closed Session for the purpose of discussing property acquisitions.  
Two-thirds roll call vote required.

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments
10. Adjournment