



County of Ottawa

Board of Commissioners

Roger Rycenga
Chairperson

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Vice-Chairperson

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November 21, 2006

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, November 28, 2006 at 1:30 p.m.**, for the regular **November** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Ruiter
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the November 6, 2006 Board of Commissioners Work Session Meeting and November 14, 2006 Board of Commissioners Meeting.

Joyce Kortman

Philip Kuyers

Dennis W. Swartout

Jane M. Ruiter

Robert J. Rinck

Gordon Schrotenboer

Edward Berghorst

Jim Holtrop

Cornelius Vander Kam

2. Payroll
Suggested Motion:
To authorize the payroll of November 28, 2006 in the amount of \$_____.
3. Correspondence Log 363
Suggested Motion:
To receive for information Correspondence Log 363.

From the Finance and Administration Committee

4. Monthly Accounts Payable for November 1, 2006 through November 17, 2006
Suggested Motion:
To approve the general claims in the amount of \$4,380,875.10 as presented by the summary report for November 1, 2006 through November 17, 2006.
5. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of October 2006.

B. Action Items:

From the Planning and Policy Committee

1. Ordinance to Ban Lawn Fertilizer Containing Phosphorous
Suggested Motion:
To approve the proposed Ordinance to ban lawn fertilizer containing phosphorous within Ottawa County.

From the Finance and Administration Committee

2. Budget Adjustments to Come from Contingency
Suggested Motion:
To approve budget adjustments #978 and #992 with \$68,200 to come from Contingency.
3. Park Fees for 2007
Suggested Motion:
To approve the 2007 Park Fees and Charges.
4. Wages – Temporary ISP Officer
Suggested Motion:
To approve the wage increase to \$15.00 per hour for the Temporary ISP Officers.
5. New Maintenance Worker Position in the Facilities and Maintenance Department
Suggested Motion:
To approve the addition of one full-time (1 FTE) Maintenance Worker in the Facilities and Maintenance Department at an annual cost of approximately \$44,820.

6. County Clerk's Office Staffing Review
Suggested Motion:
To approve the retention of Varnum Consulting to conduct the County Clerk's Office Staffing Review at a cost not to exceed \$23,200. Funding to come from the Human Resources Department Budget.

C. Appointments: None

D. Discussion Items:

1. Community Access Line of the Lakeshore (CALL) 2-1-1 Presentation
(Presentation by Maggie Jensen, Program Developer; Dan Martin, Board Chairman)
2. Closed Session – Labor Negotiations Update
Suggested Motion:
To go into a Closed Session for the purpose of a labor negotiations update.
Two-thirds (2/3) roll-call vote required.
3. Closed Session – Property Matters
Suggested Motion:
To go into a Closed Session for the purpose of discussing property matters.
Two-thirds (2/3) roll-call vote required.

E. Report of the County Administrator

1. December Board of Commissioners Work Session and 2nd Day Meetings

F. General Information, Comments, and Meetings Attended

9. Public Comments
10. Adjournment