



County of Ottawa

Board of Commissioners

Roger Rycenga
Chairperson

Donald G. Disselkoen
Vice-Chairperson

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January 19, 2006

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, January 24, 2006 at 1:30 p.m.**, for the regular **January** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Disselkoen
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:
 1. Board of Commissioners Meeting Minutes
Suggested Motion:
To approve the Minutes of the January 10, 2006 Board of Commissioners Meeting.

Joyce Kortman Philip Kuyers Dennis W. Swartout Jane M. Ruiter Robert J. Rinck
Gordon Schrottenboer Edward Berghorst Jim Holtrop Cornelius Vander Kam

Consent Resolutions: (continued)

2. Payroll

Suggested Motion:

To authorize the payroll of January 24, 2006 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for January 1, 2006 through January 13, 2006

Suggested Motion:

To approve the general claims in the amount of \$1,416,354.43 as presented by the summary report for January 1, 2006 through January 13, 2006.

4. Monthly Budget Adjustments

Suggested Motion:

To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of December 2005.

B. Action Items:

From Administration

1. Revised Board of Commissioners Policy – “Administrative Policy - Appointments to Boards and Commissions”

Suggested Motion:

To adopt the proposed revised “Administrative Policy – Appointments to Boards and Commissions” (Second Reading).

From the Finance and Administration Committee

2. Resolution Implementing the Maximus Cost of Service Analysis for the Register of Deeds Office

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution implementing the Maximus Cost of Service Analysis for the Register of Deeds Office of a document processing fee for bulk image sales. Cost per image will be based on the number of users.

3. Implementation of a Senior Volunteer Program

Suggested Motion:

To approve the implementation of a Senior Volunteer Program through the Sheriff’s Office in the form of a pilot project during the year 2006. Funding of \$8,500 to come from 2006 budget.

4. Increase in Hours of the Existing District Court Probation Officer

Suggested Motion:

To approve an increase in hours of the existing .7 FTE District Court Probation Officer to a full time 1.0 FTE. The increase in hours is to be fully funded by the Drug Treatment Court grants. The increase in hours will be sunset if the grant funding is reduced.

C. Appointments: None

D. Discussion Items:

1. Closed Session – Labor Negotiations Update

Suggested Motion:

To go into a Closed Session for the purpose of a labor negotiations update.

Two-thirds roll call vote required.

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment