



County of Ottawa

Board of Commissioners

Roger Rycenga
Chairperson

Donald G. Disselkoen
Vice-Chairperson

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April 17, 2006

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, April 25, 2006 at 1:30 p.m.**, for the regular **April** meeting of the Board at the Ottawa County Fillmore Street Complex, West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Rinck
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the April 11, 2006 Board of Commissioners Meeting.

Joyce Kortman Philip Kuyers Dennis W. Swartout Jane M. Ruiter Robert J. Rinck
Gordon Schrottenboer Edward Berghorst Jim Holtrop Cornelius Vander Kam

2. Payroll
Suggested Motion:
To authorize the payroll of April 25, 2006 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for April 1, 2006 through April 14, 2006
Suggested Motion:
To approve the general claims in the amount of \$10,161,873.51 as presented by the summary report for April 1, 2006 through April 14, 2006.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2006.

B. Action Items:

From the Planning and Policy Committee

1. Revised Ottawa County Personnel Policy #28.000 – Internet Use Policy
Suggested Motion:
To receive for comment the proposed revised Ottawa County Personnel Policy #28.000 – Internet Use Policy (First Reading).
2. Infrastructure Fund
Suggested Motion:
To recommend that road and bicycle path projects be ineligible for funding through the Infrastructure Fund, effective April 25, 2006.
3. Grant Resolution – Ottawa Beach Pump House Study Project
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the resolution authorizing the grant application to the Coastal Management Program of the Michigan Department of Environmental Quality for funding assistance in the amount of \$15,000 to assist in a study of the Pump House at Park 12.
4. Parks Structure Demolition, Removals and Site Restoration Project
Suggested Motion:
To receive bids for the Parks Structure Demolition, Removals and Site Restoration Project and accept the low bid from H & M Demolition of \$18,305, with funding from the Parks and Recreation Department budget.
5. Park Sign Construction Project
Suggested Motion:
To receive bids for the Park Sign Construction Project and accept the low bid from Plaggemars Construction of \$40,844.32 with funding from the Parks and Recreation Department budget.

6. Quit Claim Deed, Property Transfer Affidavit, and Agreement among Tenants in Common
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the following three documents relating to the Holland District Court and Police facility site between 7th Street and 8th Street and River Avenue and Pine Street in Holland:
 - a. Quit Claim Deed
 - b. Property Transfer Affidavit
 - c. Agreement Among Tenants in Common

7. Van Lopic and Limberlost Property Acquisition
Suggested Motion:
To authorize the Parks and Recreation Commission to provide a matching amount not to exceed 7% as part of the FEMA grant to acquire parcels within the Van Lopic and Limberlost subdivisions.

From the Finance and Administration Committee

8. Equalization Report
Suggested Motion:
To approve the 2006 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings.

9. Resolution for Filing Qualified Statements Under Act 34 of the Public Acts of 2001
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution authorizing the County Administrator to file with the Michigan Department of Treasury a "Qualifying Statement" to issue bonds as required by Act 34 of the Public Acts of 2001.

10. Tax Allocation
Suggested Motion:
To recommend to the Ottawa County Tax Allocation Board that the Tax Allocation remain at 4.440 for the County operating millage and continue for one year.

11. General Fund Revenues Over Expenditures for 2005
Suggested Motion:
To approve that \$500,000 of the 2005 General Fund fund balance be designated for Buildings and Improvements and \$268,790 be reserved for the Other Post Employment Benefits (OPEB, GASB Statement #45) liability funding.

12. Request for a Funding Increase for the Gypsy Moth Suppression Program
Suggested Motion:
To approve the increased funding request from the Ottawa Conservation District for the administrative costs of the Gypsy Moth Suppression Program from 25% to 36.5% of the total administrative costs for the 2006 program.

13. Reclassification of the Business Improvement/Communications Coordinator Position
Suggested Motion:
To approve the reclassification of the Business Improvement/Communications Coordinator, pay grade U 07A to Assistant County Administrator, pay grade U 10 at an annual cost of approximately \$6,500.
14. Reclassification of One Records Processing Clerk III in Community Mental Health
Suggested Motion:
To approve the reclassification of one (1 FTE) Records Processing Clerk III, Group T grade 07, in Community Mental Health to Quality Improvement Assistant, Group T, Grade 10 at an annual cost not to exceed \$7,600.

C. Appointments: None.

D. Discussion Items: None.

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment