

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: March 21, 2006

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Robert Rinck, Edward Berghorst, Gordon Schrottenboer, Joyce Kortman,
Dennis Swartout

**STAFF &
GUESTS:**

Alan Vanderberg, Administrator; Erin Kauth, MI Works!/CAA Interim Director;
Richard Schurkamp, Human Resources Director; June Hagan, Fiscal Services
Director; Greg Rappleye, Corporation Counsel; Ken Rizzio, Road Commission;
Sherri Sayles, Deputy Clerk; Erika Rosebrook Dibble, Business
Improvement/Communications Coordinator; Mary Richardson, Treasurer; Media

SUBJECT: CONSENT ITEMS

Approve by consent the agenda of today as presented and approve by consent the
Minutes of the February 21, 2006, meeting as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 06-021 Motion: To approve budget adjustments #1233, #130 & 164.
Moved by: Schrottenboer UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 06-022 Motion: To approve and forward to the Board of Commissioners the
appropriation changes greater than \$50,000 and those approved by the
Administrator and Fiscal Services Director for \$50,000 or less which changed the
total appropriation from the amended budget for the month of February 2006.
Moved by: Berghorst UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 06-023 Motion: To approve the Statement of Review for the month of February 2006.
Moved by: Schrottenboer UNANIMOUS

SUBJECT: NEW POSITION REQUEST FOR A PART-TIME
(.5 FTE) MARKETING ASSISTANT IN MICHIGAN WORKS

FC 06-024 Motion: To approve and forward to the Board of Commissioners the addition of one part-time (.5 FTE) Marketing Assistant (Group T – 09) in Michigan Works at an approximate annual cost of \$22,000. This position is to be sunset (eliminated) if the supporting grant funding is reduced or eliminated.
Moved by: Berghorst UNANIMOUS

SUBJECT: OTTAWA COUNTY-WYOMING WATER SUPPLY
SYSTEM REFUNDING BONDS

FC 06-025 Motion: To approve and forward to the Board of Commissioners, the Resolution authorizing the County Road Commission to issue Act 342 Refunding Bonds, in the not-to-exceed amount of \$2,400,000, to refund the Ottawa County-Wyoming Water Supply System 1995 Bond Issue.
Moved by: Berghorst UNANIMOUS

SUBJECT: APPOINTMENT TO THE OTTAWA COUNTY TAX
ALLOCATION BOARD

FC 06-026 Motion: To approve and forward to the Board of Commissioners the name of Roger Cotner for appointment to the Ottawa County Tax Allocation Board, pursuant to MCL 211.205(e).
Moved by: Schrotenboer UNANIMOUS

SUBJECT: AMENDMENT TO AGREEMENT FOR JAIL MEDICAL CARE
SERVICES – SECURECARE, INC.

FC 06-027 Motion: To approve and forward to the Board of Commissioners the proposed “Amendment to Agreement for Medical Care Services” between Ottawa County and SecureCare, Inc. to reflect a revised price term during 2006-2007 of \$518,259 and a revised price term during 2007-2008 of \$535,181.
Moved by: Berghorst UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Engagement letter with Rehmann Robson for the Ottawa County, Michigan Insurance Authority’s 2005 audit.
2. Engagement letter with Rehmann Robson for the County of Ottawa 2005 audit.

3. Engagement letter with Rehmann Robson for the Ottawa County Drain Commission 2005 audit.

June Hagan reported the County has been using Rehmann Robson for 15 years. The County will be going out for bid this year.

Alan Vanderberg thinks there will be a lot to choose from and the discussion will depend on the bids.

SUBJECT: ADJOURNMENT

The meeting adjourned at 9:55 a.m.