

Agenda
Finance and Administration Committee
West Olive Administration Building – Board Room
12220 Fillmore Street, West Olive, Michigan 49460
February 21, 2006
8:30 a.m.

Consent Items:

1. Approval of Agenda
2. Approval of Minutes from the January 17, 2006 Meeting

Action Items:

1. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #49, 62, 65 - 73.
2. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of January 2006.
3. Statement of Review
Suggested Motion:
To approve the Statement of Review for the month of January 2006.
4. Government Finance Officers Association Certificate For Excellence in Financial Reporting
Suggested Motion:
To receive and forward to the Board of Commissioners the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2004 Comprehensive Annual Financial Report.
5. Ballot Language for Renewal of the Ottawa County Parks and Open Space Millage
Suggested Motion:
To approve and forward to the Board of Commissioners the proposed ballot language for the renewal of the Ottawa County Parks and Open Space Millage, for placement on the August 8, 2006 primary ballot.

6. Jamestown Township Revolving Loan Application

Suggested Motion:

To approve and forward to the Board of Commissioners the application from Jamestown Township for a revolving loan in the amount of \$371,000 from the Ottawa County Infrastructure Fund.

7. Sheriff's Fees

Suggested Motion:

To approve and forward to the Board of Commissioners the following chargeback rates to private entities. Sheriff Reserve \$12.00 ; Sheriff Mounted Deputies \$16.00.

8. Fees for Services – Office of the Ottawa County Treasurer

Suggested Motion:

To approve and forward to the Board of Commissioners the following fee schedule to reimburse the cost of providing services to the public and business customers in the Office of the Ottawa County Treasurer.

Fees:

\$ 3.00	FAX Service for up to 10 pages each submission
\$ 1.00	Copy Cost Per Page
\$25.00	One-time Set-up Fee for Monthly Accounts
\$10.00	Monthly Service Fee for Invoicing Services
\$ 2.00	CD

9. Community Action Agency Funding Request

Suggested Motion:

To approve and forward to the Board of Commissioners the funding request from Ottawa County Community Action Agency to invest \$60,000 in the Community Action Agency's Home Rehabilitation Assistance Program. Money will come from Contingency.