

Agenda  
**Finance and Administration Committee**  
West Olive Administration Building – Board Room  
12220 Fillmore Street, West Olive, Michigan 49460  
**April 18, 2006**  
9:30 a.m.

**Consent Items:**

1. Approval of Agenda
2. Approval of Minutes from the March 21, 2006 Meeting

**Action Items:**

1. Budget Adjustments Greater than \$50,000  
**Suggested Motion:**  
To approve budget adjustments #192, 211-213 and 216.
2. Monthly Budget Adjustments  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2006.
3. Statement of Review  
**Suggested Motion:**  
To approve the Statement of Review for the month of March 2006.
4. Equalization Report  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the 2006 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings.
5. Treasurer's Investment Report  
**Suggested Motion:**  
To receive for information the Treasurer's Quarterly Investment Report as of March 2006.
6. Quarterly Financial Status Report  
**Suggested Motion:**  
To receive for information the Interim Financial Statement for the General Fund as of March 31, 2006.

7. Resolution for Filing Qualified Statements Under Act 34 of the Public Acts of 2001  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the Resolution authorizing the County Administrator to file with the Michigan Department of Treasury a “Qualifying Statement” to issue bonds as required by Act 34 of the Public Acts of 2001.
8. Tax Allocation  
**Suggested Motion:**  
To recommend to the Board of Commissioners that the Tax Allocation remain at 4.440 for the County operating millage and continue for one year.
9. General Fund Revenues over Expenditures for 2005  
**Suggested Motion:**  
To approve and recommend to the Board of Commissioners that \$500,000 of the 2005 General Fund fund balance be designated for Buildings and Improvements and \$268,790 be reserved for the Other Post Employment Benefits (OPEB, GASB Statement #43) liability funding.
10. Request for a funding increase for the Gypsy Moth Suppression Program  
**Suggested Motion:**  
To approve the increased funding request from the Ottawa Conservation District for the administrative costs of the Gypsy Moth Suppression Program from 25% to 36.5% of the total administrative costs for the 2006 program.
11. Reclassification of the Business Improvement/Communications Coordinator position  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the reclassification of the Business Improvement/Communications Coordinator, pay grade U 07A to Assistant County Administrator, pay grade U 10 at an annual cost of approximately \$6,500.
12. Reclassification of one Records Processing Clerk III in Community Mental Health  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the reclassification of one (1 FTE) Records Processing Clerk III, Group T grade 07, in Community Mental Health to Quality Improvement Assistant, Group T, Grade 10 at an annual cost no to exceed \$7,600.

**Discussion Items:**

1. 2007 Fiscal Services Budget Calendar
2. Parks Millage Ballot Language – Greg Rappleye