

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: May 16, 2006

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Joyce Kortman, Edward Berghorst, Gordon Schrotenboer, Dennis Swartout,
Robert Rinck

STAFF &
GUESTS: Alan Vanderberg, Administrator; June Hagan, Fiscal Services Director; Greg
Rappleye, Corporation Counsel; Richard Schurkamp, Human Resources Director,
Erika Rosebrook Dibble, Assistant Administrator; Sherri Sayles, Deputy Clerk;
Media

SUBJECT: CONSENT ITEMS

Approve by consent the agenda of today as presented and amended adding Action
Item #6 – July 1, 2006, Tax Levy and to approve the minutes of the April 18,
2006, meeting as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 06-040 Motion: To approve budget adjustments #192, 290, 297 & 300.
Moved by: Berghorst UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 06-041 Motion: To approve and forward to the Board of Commissioners the
appropriation changes greater than \$50,000 and those approved by the
Administrator and Fiscal Services Director for \$50,000 or less which changed the
total appropriation from the amended budget for the month of April 2006.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 06-042 Motion: To approve the Statement of Review for the month of April 2006.
Moved by: Berghorst UNANIMOUS

SUBJECT: GENERAL FUND REVENUE OVER EXPENDITURES FOR 2005

FC 06-043 Motion: To approve and recommend to the Board of Commissioners that \$500,000 of the 2005 General Fund fund balance be designated for Buildings and Improvements and \$268,790 be transferred to the Stabilization Fund.
Moved by: Rinck UNANIMOUS

SUBJECT: RECLASSIFICATION OF ONE ACCOUNT CLERK I IN THE FISCAL SERVICES DEPARTMENT

FC 06-044 Motion: To approve and forward to the Board of Commissioners the reclassification of one (1 FTE) Account Clerk I, Group T grade 07, in the Fiscal Services Department to Account Clerk II, Group T, Grade 08 at an annual cost not to exceed \$1,000.
Moved by: Schrottenboer UNANIMOUS

SUBJECT: JULY 1, 2006 TAX LEVY FOR THE GENERAL OPERATING PURPOSES OF OTTAWA COUNTY

FC 06-045 Motion: To approve and forward to the Board of Commissioners the Resolution to certify a July 1, 2006, tax levy of 2.3334 mills for County general operating purposes on all taxable property in Ottawa County.
Moved by: Berghorst UNANIMOUS

SUBJECT: ADJOURNMENT

FC 06-046 Motion: To adjourn at 9:45 a.m.
Moved by: Schrottenboer UNANIMOUS