

**FINANCE AND ADMINISTRATION COMMITTEE**

**Approved Minutes**

DATE: September 5, 2006

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrottenboer, Edward Berghorst, Joyce Kortman, Dennis Swartout, Robert Rinck

STAFF & GUESTS: Alan Vanderberg, Administrator; June Hagan, Fiscal Services Director; Greg Rappleye, Corporation Counsel; Sherri Sayles, Deputy Clerk; Erika Rosebrook Dibble, Assistant Administrator; Ken Zarzecki, Road Commission

SUBJECT: CONSENT ITEMS

Approve by consent the Agenda of today as presented and approve by consent the Minutes of the August 15, 2006, meeting as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 06-074 Motion: To approve budget adjustments #519, 590, 589 & 637.  
Moved by: Schrottenboer UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 06-075 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of August 2006.  
Moved by: Berghorst UNANIMOUS

SUBJECT: RESOLUTION OF INTENT TO INCREASE THE 2006 MILLAGE RATE FOR OTTAWA COUNTY

FC 06-076 Motion: To approve and forward to the Board of Commissioners the Resolution of Intent to Increase the 2006 Millage Rate for Ottawa County to 1.1666 mills for a total of 3.5 mills for 2006.  
Moved by: Kortman UNANIMOUS

SUBJECT: RESOLUTION OF INTENT TO INCREASE THE  
2006 MILLAGE RATE FOR E-911

FC 06-077 Motion: To approve and forward to the Board of Commissioners the Resolution of Intent to Increase the 2006 Millage Rate for E-911 to .4407 mills.  
Moved by: Berghorst UNANIMOUS

SUBJECT: RESOLUTION OF INTENT TO INCREASE THE  
2006 MILLAGE RATE FOR PARKS

FC 06-078 Motion: To approve and forward to the Board of Commissioners the Resolution of Intent to Increase the 2006 millage Rate for Parks to .3165 mills.  
Moved by: Schrottenboer UNANIMOUS

SUBJECT: RESOLUTION REGARDING THE DISTRIBUTION  
OF CONVENTION FACILITY TAX REVENUES  
TO COUNTIES UNDER PUBLIC ACTS 106 AND  
107 OF 1985

FC 06-079 Motion: To approve and forward to the Board of Commissioners the Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985.  
Moved by: Rinck UNANIMOUS

SUBJECT: RESOLUTION REGARDING THE DISTRIBUTION  
OF CIGARETTE TAX REVENUES TO COUNTIES  
UNDER PUBLIC ACTS 219 AND 264 OF 1987

FC 06-080 Motion: To approve and forward to the Board of Commissioners the Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987.  
Moved by: Berghorst UNANIMOUS

SUBJECT: RESOLUTION AUTHORIZING THE COUNTY  
ROAD COMMISSION TO ISSUE ACT 342 BONDS

FC 06-081 Motion: To approve and forward to the Board of Commissioners the Resolution authorizing the County Road Commission to issue Act 342 Bonds in the not-to-exceed amount of \$1,175,000 to finance the Allendale Charter Township 2006 Water Supply System Improvements.  
Moved by: Berghorst UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. General Fund Budget Update – June Hagan, Fiscal Services Director, gave an overview of the General Fund budget where the County is at and where the County is going. She reported the departments have done a good job cutting back on their budgets and she can't see where they can cut back anymore. Administration is again recommending a hiring freeze. The budget is still \$1.3 million short. Administration is recommending using PA2 Funds – 50% to Health which is \$440,335 and \$895,852 from the General Fund Fund Balance to balance the budget. June feels this is a balanced approach to balance the budget this year. Will be brought back in two weeks.
2. Cancel October 3<sup>rd</sup> Meeting – A decision will be made at the next Finance and Administration Committee Meeting in two weeks.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:16 a.m.