

**FINANCE AND ADMINISTRATION COMMITTEE**

**Approved Minutes**

DATE: October 17, 2006

TIME: 9:30 a.m.

PRESENT: Gordon Schrottenboer, Dennis Swartout, Robert Rinck

ABSENT: Joyce Kortman, Edward Berghorst

STAFF & GUESTS: June Hagan, Fiscal Services Director; Greg Rappleye, Corporation Counsel; Mary Richardson, Treasurer; Lisa Stefanovsky, Health Officer; Helen Ash, Health Dept.; Alan Vanderberg, Administrator; Marcia VanVelzen, Equalization; Michael Galligan, Equalization Director; Erika Rosebrook Dibble, Assistant Administrator; Sherri Sayles, Deputy Clerk; Jim Bush, Deputy Equalization Director

**SUBJECT: CONSENT ITEMS**

FC 06- 094 Motion: To approve and amend the agenda of today as presented and amended adding Action Item #9 – Resolution to Set Fees for Family Planning Services (IUD's).  
Moved by: Schrottenboer UNANIMOUS

Approve by consent the Minutes of the September 19, 2006, meeting as presented.

**SUBJECT: MONTHLY BUDGET ADJUSTMENTS**

FC 06-095 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of September 2006.  
Moved by: Schrottenboer UNANIMOUS

**SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000**

FC 06-096 Motion: To approve budget adjustments #722, 723, 766, 788, 792, 799, 843, 847, 848, 851 and 867.  
Moved by: Schrottenboer UNANIMOUS

SUBJECT: STATEMENT OF REVIEW FOR AUGUST

FC 06-097 Motion: To approve the Statement of Review from the month of September 2006.  
Moved by: Rinck UNANIMOUS

SUBJECT: QUARTERLY FINANCIAL REPORTS

FC 06-098 Motion: To receive for information the Interim Financial Statement for General Fund, Mental Health Fund and Public Health Fund as of September 30, 2006.  
Moved by: Schrotenboer UNANIMOUS

SUBJECT: 2007 BUDGET RESOLUTION

FC 06-099 Motion: To approve and forward to the Board of Commissioners the 2007 Budget Resolution and 2007 Budget.  
Moved by: Schrotenboer UNANIMOUS

SUBJECT: 2007 INSURANCE AUTHORITY BUDGET

FC 06-100 Motion: To receive for information and forward to the Board of Commissioners the Ottawa County, Michigan Insurance Authority Budget for fiscal year 2007.  
Moved by: Rinck UNANIMOUS

SUBJECT: 2006 APPORTIONMENT REPORT

FC 06-101 Motion: To approve and forward to the Board of Commissioners the 2006 Apportionment Report.  
Moved by: Schrotenboer UNANIMOUS

Michael Galligan and Marcia VanVelzen presented the 2006 Apportionment Report to the Committee.

SUBJECT: TREASURER'S INVESTMENT REPORT

FC 06-102 Motion: To receive for information the Treasurer's Quarterly Investment Report as of September 30, 2006.  
Moved by: Schrotenboer UNANIMOUS

Mary Richardson presented the Quarterly Investment Report to the Committee.

SUBJECT: RESOLUTION TO SET FEES FOR FAMILY  
PLANNING SERVICES (IUD'S)

FC 06-103 Motion: To approve and forward to the Board of Commissioners the  
Resolution to set fees for Family Planning Services (IUD's).  
Moved by: Schrottenboer UNANIMOUS

SUBJECT: ADJOURMENT

The meeting adjourned at 10:00 a.m.