

Agenda
Personnel Committee
West Olive Administration Building – Board Room
12220 Fillmore Street, West Olive, Michigan 49460
February 20, 2006
1:00 p.m.

Consent Items:

1. Approval of Minutes from December 5, 2005
2. Approval of Agenda

Action Items:

1. Election of Committee Vice-Chair
Suggested Motion:
To elect a Vice-chairperson for the Personnel Committee for 2006.
2. Salary Placement Upon Promotion of Unclassified Employees
Suggested Motion:
To modify the *Ottawa County Unclassified Personnel Benefits Manual*, by adding a new Section 4. in the existing section titled SALARIES, to read as follows:

4. Step Placement Following Promotion. A promoted employee shall be placed on the lowest salary step (based upon the current salary schedule) of his/her new classification which will afford the employee a pay raise of at least two-hundred and fifty dollars (**\$250**). For purposes of this paragraph, the term “pay raise” shall mean an increase in the employee’s annualized earnings in his/her new classification, as compared with what the employee’s annualized earnings would have been in the old classification, when projected over the twelve (12) month period following the promotion.

If an employee is being promoted into a classification that is above Unclassified Pay Grade 09, the County Administrator may place the promoted employee at any step in the new Pay Grade that he deems appropriate.

Discussion Items:

1. Lakeshore Coordinating Council Advisory Committee for Substance Abuse Services
Two (2) Members – to serve from January 1, 2006 until December 31, 2007
2. Community Action Agency Advisory Board –
Three (3) Public Sector Members – to serve from October 1, 2006 until September 30, 2008
Three (3) Private Sector Members – to serve from October 1, 2006 until September 30, 2008
3. Community Action Agency Advisory Board –
Two (2) Private Sector Members – to serve an unexpired term from October 1, 2005
until September 30, 2007
3. Community Mental Health Board –
One (1) Family Member - to serve a three (3) year term from April 1, 2006 to December 31, 2009
One (1) Primary Consumer Member – to serve a three (3) year term from April 1, 2006
to March 31, 2009
4. Ottawa County Officer's Compensation Commission –
Two (2) Members - to serve from January 1, 2006 until December 31, 2006
Two (2) Members - to serve from January 1, 2006 until December 31, 2007
Two (2) Members - to serve from January 1, 2006 until December 31, 2008
One (1) Member - to serve from January 1, 2006 until December 31, 2009

Comments on the day's business limited to 3 minutes.