

**PLANNING AND POLICY COMMITTEE**

**Approved Minutes**

DATE: April 13, 2006

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Donald Disselkoen, Cornelius Vander Kam, Edward Berghorst, Dennis Swartout, Philip Kuyers

STAFF &  
GUESTS: Alan Vanderberg, Administrator; Mark Scheerhorn, Administrative Services Director; John Scholtz, Parks & Recreation Director; Erika Rosebrook Dibble, Business Improvement/Communications Coordinator; Greg Rappleye, Corporation Counsel; Mark Knudsen, Planning & Grants Director; June Hagan, Fiscal Services Director; Sherri Sayles, Deputy Clerk; Media

SUBJECT: CONSENT ITEMS

To approve by consent the agenda of today as presented and to approve by consent the minutes of the March 9, 2006, meeting as presented.

SUBJECT: INTERNET USE POLICY

PP 06-023 Motion: To approve and forward to the Board of Commissioners the revised Internet Use Policy (Ottawa County Policy 28.000).  
Moved by: Swartout UNANIMOUS

SUBJECT: INFRASTRUCTURE FUND

PP 06-024 Motion: To approve and forward to the Board of Commissioners a recommendation that road and bicycle path projects be ineligible for funding through the Infrastructure Fund, effective April 25, 2006.  
Moved by: Vander Kam UNANIMOUS

SUBJECT: MICHIGAN COSTAL MANAGEMENT  
PROGRAM GRANT APPLICATION

PP 06-025 Motion: To approve and forward to he Board of Commissioners the grant application to the Michigan Coastal Management Program through the Michigan Department of Environmental Quality, for funding assistance for architectural evaluation and development of design drawings for the Pumphouse structure located at Park 12, in accordance with the Park 12 Master Plan.  
Moved by: Berghorst UNANIMOUS

SUBJECT: PARKS STRUCTURE, DEMOLITION, REMOVALS, AND  
SITE RESTORATION PROJECT AT TIMMER FARM,  
JUBB BAYOU, AND RIPPS BAYOU

PP 06-026 Motion: To receive bids for the Parks Structure, Demolition, Removals, and Site Restoration Project at Timmer Farm, Jubb Bayou, and Ripps Bayou, and to approve and forward to the Board of Commissioners the recommendation of awarding the bid to H & M Demolition at a cost of \$18,305.00 with funding from the Parks and Recreation budget.  
Moved by: Berghorst UNANIMOUS

SUBJECT: PARK SIGN CONSTRUCTION PROJECT AT SPRING  
GROVE, BLACK LAKE AVENUE, AND SEVEN (7) OPEN  
SPACE SITES

PP 06-027 Motion: To receive bids for the Park Sign Construction Project at Spring Grove, Black Lake Avenue, and seven (7) Open Space Sites, and to approve and forward to the Board of Commissioners the recommendation of Plaggemars at a cost of \$40,844.32 with funding from the Parks and Recreation budget.  
Moved by: Berghorst UNANIMOUS

SUBJECT: QUIT CLAIM DEED, PROPERTY TRANSFER  
AFFIDAVIT, TENANTS IN COMMON AGREEMENT

PP 06-028 Motion: To approve and forward to the Board of Commissioners a recommendation for approval of the Quit Claim Deed, Property Transfer Affidavit, and Tenants in Common Agreement documents.  
Moved by: Swartout UNANIMOUS

SUBJECT: VAN LOPIC AND LIMBERLOST PROPERTY ACQUISITION

PP 06-029 Motion: To approve and forward to the Board of Commissioners a Motion authorizing the Parks Commission to contribute a matching amount not to exceed 7% as part of the FEMA Grant to acquire parcels within the Van Lopic and Limberlost Subdivisions.  
Moved by: Swartout UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Building Projects Update – The building projects update was presented by Mark Scheerhorn.
2. Closed Session to discuss Property Acquisition (2/3 roll call vote required).

PP 06-030 Motion: To go into a Closed Session at 9:08 a.m. to discuss Property Acquisition (2/3 roll call vote required).  
Moved by: Disselkoen UNANIMOUS  
  
Results to roll call vote: Yeas: Messrs. Berghorst, Disselkoen, Vander Kam, Swartout, Kuyers. (5)

PP 06-031 Motion: To rise from Closed Session at 9:40 a.m.  
Moved by: Disselkoen UNANIMOUS

SUBJECT: ADJOURNMENT

PP 06-032 Motion: To adjourn at 9:40 a.m.  
Moved by: Disselkoen UNANIMOUS