

TECHNOLOGY COMMITTEE

Approved Minutes

DATE: February 7, 2006

TIME: 9:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrotenboer, Phil Kuyers, Dave Hulst, Daniel Krueger, Tim Secen, Christopher Kuncaitis, Glen Houting, Daniel Jensen, Jon Overway, Alan G. Vanderberg

STAFF & GUESTS: Greg Westra, IT; Tina McConnell, IT; Erika Rosebrook Dibble, Business Improvement/Communications Coordinator; JoAnn Arcand, Web-Techs, Inc.; Brooke Slagle, Deputy Clerk

SUBJECT: CONSENT ITEMS

Approve by consent the minutes of November 1, 2005 and approve by consent the agenda of today. Mr. Schrotenboer amended the agenda to add Action Item 1. Election of Vice-Chair.

SUBJECT: ELECTION OF VICE-CHAIR

TC 06-001 Motion: To nominate and elect Phil Kuyers Vice-Chair of the Technology Committee.

Moved by: Krueger

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Information Technology Department Update – Dave Hulst presented the Information Technology Department update. The summary included the Mission Statement, Active Directory, Blackberry Devices, New Equipment, and Staffing.
2. miOttawa.org Update – Erika Rosebrook Dibble, along with JoAnn Arcand, presented the miOttawa.org update. There are several new applications and lookups on the website with more to come throughout the year. JoAnn passed out statistics for the website.

3. Justice Imaging Update – Dave Hulst and Daniel Krueger presented on the Justice Imaging Project. They explained the current need is to be able to track the incoming and outgoing files for backlogging. A document catalog is also being compiled.

SUBJECT: INFORMATION ITEMS

1. Introduction of New IT Staff and Postitions –Dave Hulst introduced Mark Krouse, Manager of Technology and Infrastructure; Greg Westra, Manager of Applications and Data; and Tina McConnell, Manager of User Services
2. Al Vanderberg listed several goals for the upcoming year.

SUBJECT: ADJOURNMENT

The Chair adjourned the meeting at 10:03 a.m.