TECHNOLOGY COMMITTEE

Approved Minutes

DATE: May 2, 2006

TIME: 9:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrotenboer, Phil Kuyers, Daniel Jensen, Jon Overway, Chris Kuncaitis, Tim Secen, Glen Houting, Al Vanderberg, David Hulst

ABSENT: Daniel Krueger

STAFF &
GUESTS: Gary Scholten, Register of Deeds; JoAnn Arcand, WebTecs; Erika Rosebrook Dibble, Assistant County Administrator; Aaron Boos, GIS Director; Sherri Sayles, Deputy Clerk, Media

SUBJECT: CONSENT ITEMS

TC 06-006   Motion: To approve the agenda of today adding Discussion Item #5 – Meeting Dates.
             Moved by: Kuyers   UNANIMOUS

Approve by consent the Minutes of the April 4, 2006, meeting as presented.

SUBJECT: DISCUSSION ITEMS

1. Information Technology Department Update
    a. Imaging
    b. Strategic Planning
    c. Projects

Dave Hulst reported the reorganization of the IT Department has been completed. There are three new staff members and they are learning the skills. There is one analyst position to still fill for the imaging project.

A second Users Group Meeting was held last week in Grand Haven. The next meeting will be held in Holland. A customer survey will be implemented. The goal is to have 10% returned in the first quarter.

Dave updated the Committee on IT projects. IT is installing applications in all Sheriff Department cars (70 total) for mug shots. They are about 95% complete.

Daniel Krueger arrived at 9:15 a.m.

IT staff had a meeting last week to talk about their role with the County. A power point handout was distributed.

2. miOttawa.org Update – JoAnn Archand reported on March activities. The growth trend continues. There were over 50,000 visits in March.

3. Justice Imaging Update – Daniel Krueger and Dave Hulst presented an update on the Justice Imaging project. Circuit Court Records has completed their backfilling. Major issue is getting a chart of completion dates. FOC started with their backfilling on April 19th. Each office is in a different phase. Dave Hulst explained the difference between electronic and digital signatures. ImageSoft has hired a local rep who will be working out of the Grand Rapids office. The project is moving along and making significant progress.

4. GIS Update – A GIS update was presented by Aaron Boos. He has been working close with the Clerk's Office on a real-time election map. 17 out of the 24 local units have signed on with GIS.

5. Meeting Dates – The Technology Committee Meetings have been changed to the second Tuesday of the month at 8:30 a.m.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:15 a.m.