

## TECHNOLOGY COMMITTEE

### Approved Minutes

DATE: June 13, 2006

TIME: 8:40 a.m.

PLACE: Fillmore Street Complex

PRESENT: Alan Vanderberg, Administrator; Jon Overway; Daniel Jensen; Philip Kuyers; David Hulst, IT Director

ABSENT: Gordon Schrottenboer, Commissioner; Daniel Krueger, County Clerk; Chris Kuncaitis; Tim Secen; Glen Houting

STAFF & GUESTS: Erika Rosebrook Dibble, Assistant Administrator; JoAnn Arcand, WebTech; Gary Scholten, Register of Deeds; Sherri Sayles, Deputy Clerk

#### SUBJECT: DISCUSSION ITEMS

1. Information Technology Department Update
  - a. Strategic Planning

Daniel Krueger arrived at 8:45 a.m.

Gordon Schrottenboer arrived at 8:48 a.m.

Tim Secen arrived at 8:50 a.m.

David Hulst presented a power point presentation regarding the summary of the technology plan.

- b. Project Status? – David Hulst gave a report on current IT projects. The next “User Group” meeting will be next Tuesday at building “C” in Holland. A Basic Computer Skills Class has been added to the IT training schedule. IT is working on improving the FrontPage and making it web accessible. Active directory is now available in all the administrative offices. 24 User Surveys were sent out with 13 responses.

- c. IT Staff Update – David Hulst reported the last IT programmer/analyst position has been filled. IT is working on developing new skills in the justice area.

2. miOttawa.org Update – Erika Rosebrook Dibble reported the Inmate Lookup and Online Circuit Court Payments will be launched soon.

Jo Ann Arcand reported on May activities. The growth trend continues.

3. Justice Imaging Update – Daniel Krueger and David Hulst gave an update on the Justice Imaging project. 11 scanners will be switched so they have imprinting capability. A decision will be made by the end of the month when electronic signatures will be available. The specifications are done. Getting close to sharing data between departments. FOC is being switched over to the county network. Dan stated the major issue is the work process and how employees have to change the way of doing their work.

SUBJECT: ADJOURNMENT

The meeting adjourned at 9:55 a.m.