TECHNOLOGY COMMITTEE

Approved Minutes

DATE: November 14, 2006

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Daniel Krueger, David Hulst, Jon Overway, Philip Kuyers, Gordon
           Schrotenboer, Tim Secen, Alan Vanderberg

STAFF & GUESTS: Erika Rosebrook Dibble, Assistant Administrator; Gary Rosema,
           Sheriff; Sherri Sayles, Deputy Clerk; Barry Kantz, District Court
           Administrator

SUBJECT: CONSENT ITEMS

TC 06-007   Motion: To approve the Agenda of today as presented and approve the
             Minutes of the September 12, 2006, meeting as presented.
             Moved by: Kuyers   UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Justice Imaging Update – A Justice Imaging update was presented by
    David Hulst. He was informed this morning that Circuit Court
    Records is very close to signing off on the functional specifications.
    ImageSoft is looking at completing the project by the end of March.
    Barry Kantz attended a meeting with local police departments and
    reported interest in the imaging process.

2. miOttawa.org Update – An update of "miOttawa.org" was presented
    by Erika Rosebrook Dibble. Gordon Schrotenboer reported receiving
    a lot of good comments on election result reporting from the
    November election.

3. Instant Messaging and Peer-to-Peer File Sharing Policy Draft – David
    Hulst reported the Instant Messaging and Peer-to-Peer File Sharing
    Policy Draft has some carry over from the E-mail Policy. The draft
    has to be flexible enough to protect the county and allow where instant
    messaging is necessary.

TC 06-008   Motion: To approve the Instant Messaging and Peer-to-Peer File Sharing
             Policy Draft and refer to the Planning and Policy Committee.
             Moved by: Kuyers   UNANIMOUS

4. Information Technology Projects – David Hulst reported IT is implementing new Helpdesk software that will manually send out the Customer Satisfaction Surveys. Testing has begun on the Health Enrollment System with 30-35 people. Next year, all employees should be able to enroll on-line.

    A. Justice System Modernization and Replacement – The Justice System is going on 12 years old. IT has noticed some issues with the system and that it needs to be modernized. An RFP was sent out on October 31st and bids are due back from the vendors on December 1st. IT is looking at converting the current system to look more modern and looking at how to get to the next generation. The system needs to be redeveloped for efficiently.

    B. Technology Configuration in the Courtrooms – David Hulst reported the County needs to look at what technology needs to be in the Courtrooms. He is trying to setup a tour of the Federal District Court to get ideas and how technology would work for the judges. The architects are looking at this issue for the new Grand Haven Courthouse. Jon Overway asked about real-time entry. Barry Kantz stated there is a good system setup in Hudsonville District Court and LFTR log notes was just implemented in Holland.

    C. Public Health System Replacement – IT will be working with Public Health to determine what their next system should be. The information will be reviewed and planned for in the 2008 budget.

    D. Security Enhancement of County System – IT applied for a 2005 Homeland Security Grant for a new server. The request went to the Federal level and was rejected. 911 also applied for a grant and it was approved. Dave talked with the EOC and they recommended rewriting the request for a contingent server. He resubmitted the request a week ago.

David Hulst was questioned how the Blackberry system was working. He reported it is reliable except when a new device is received.

The Administrator reported wireless has had good response in Jamestown and trying to get the equipment in Allendale.

The meeting adjourned at 9:42 a.m.