

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: April 17, 2007

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Edward Berghorst, James Holtvluwer, Gordon Schrotenboer, Dennis Swartout

STAFF & GUESTS: Alan Vanderberg, Administrator; Mike Galligan, Equalization Director; Greg Rappleye, Corporation Counsel; Erika Rosebrook, Assistant Administrator; June Hagan, Fiscal Services Director; Mary Richardson, Treasurer; Ken Zarzecki, Public Utilities Director; Sherri Sayles, Deputy Clerk; James Bush, Deputy Equalization Director

SUBJECT: CONSENT ITEMS

FC 07-026 Motion: To approve the agenda of today as presented and amended removing Action Item #11 – Clubhouse Transportation and adding Discussion Item #2 – Update on Federal and State Legislation.
Moved by: Schrotenboer **UNANIMOUS**

Approve by consent the Minutes of the March 20, 2007, meeting as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 07-027 Motion: To approve budget adjustments #182, 197, 199, 202, 210, 216, 218.
Moved by: Schrotenboer **UNANIMOUS**

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 07-028 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2007.
Moved by: Schrotenboer **UNANIMOUS**

SUBJECT: STATEMENT OF REVIEW

FC 07-029 Motion: To approve the Statement of Review for the month of March 2007.
Moved by: Rycenga UNANIMOUS

SUBJECT: EQUALIZATION REPORT

FC 07-030 Motion: To approve and forward to the Board of Commissioners the 2007 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization Hearings.
Moved by: Berghorst UNANIMOUS

Mike Galligan, Equalization Director, presented the Equalization Report.

SUBJECT: TREASURER'S INVESTMENT REPORT

FC 07-031 Motion: To receive for information the Treasurer's Quarterly Investment Report as of March 2007.
Moved by: Berghorst UNANIMOUS

Mary Richardson, Treasurer, presented the Treasurer's Investment Report.

Mary Richardson reported there were nine properties foreclosed this year in Ottawa County including the first foreclosure on a homestead. There were 671 parcels forfeited and delinquencies are high this year.

SUBJECT: QUARTERLY FINANCIAL STATUS REPORT

FC 07-032 Motion: To receive for information the Interim Financial Statement for the General Fund, Mental Health Fund and Public Health Fund as of March 31, 2007.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: RESOLUTION FOR FILING QUALIFIED STATEMENTS UNDER ACT 34 OF THE PUBLIC ACTS OF 2001

FC 07-033 Motion: To approve and forward to the Board of Commissioners the Resolution authorizing the County Administrator to file with the Michigan Department of Treasury a "Qualifying Statement" to issue bonds as required by Act 34 of the Public Acts of 2001.
Moved by: Rycenga UNANIMOUS

SUBJECT: TAX ALLOCATION

FC 07-034 Motion: To recommend to the Board of Commissioners that the Tax Allocation remain at 4.440 for the County operating millage and continue for one year.
Moved by: Berghorst UNANIMOUS

SUBJECT: GOVERNMENT FINANCE OFFICERS
ASSOCIATION CERTIFICATE FOR
EXCELLENCE IN FINANCIAL REPORTING

FC 07-035 Motion: To receive and forward to the Board of Commissioners the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2005 Comprehensive Annual Financial Report.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: OTTAWA COUTNY, ALLENDALE CHARTER
TOWNSHIP 2007 WATER SUPPLY SYSTEMS
IMPROVEMENTS

FC 07-036 Motion: To approve and forward to the Board of Commissioners, the Resolution authorizing the County of Ottawa to issue Act 342 Bonds in the amount of \$2,675,000 in order to finance the Township's 2007 Water Supply Systems Improvements.
Moved by: Berghorst

Mary Richardson, County Treasurer, brought to the Committee's attention that Allendale Township was not turning over their tax rolls to the County according to the statutes. The County has no authority to assess penalties. Alan Vanderberg, Roger Rycenga and Mary Richardson will meet with the Allendale Township Supervisor. The Treasurer will provide a list of other local units which may also be in the same position.

FC 07-037 Motion: To postpone the final decision on Motion FC 07-036 until a Special Finance and Administration Committee Meeting on Tuesday, April 24, 2007, at 12:30 p.m.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Special Committee Meeting May 8, 2007, at 1:00 p.m. –June Hagan informed the Committee of a Special Finance and Administration Meeting on May 8th due to the tax level.

2. Update on Federal and State Legislation – Alan Vanderberg updated the Committee on a bill allowing the County to charge the same rates for inmate telephone calls as what citizens pay and a Senate bill requiring only certified interrupters in the Courts.

SUBJECT: ADJOURNMENT

The meeting adjourned at 11:12 a.m.