

**FINANCE AND ADMINISTRATION COMMITTEE**

**Approved Minutes**

DATE: May 15, 2007

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Edward Berghorst, James Holtvluwer, Dennis Swartout,  
Gordon Schrotenboer

STAFF & GUESTS: Alan Vanderberg, Administrator; June Hagan, Fiscal Services  
Director; Travis Parsons, Human Resources; Sherri Sayles, Deputy Clerk;  
Media

**SUBJECT: CONSENT ITEMS**

FC 07-044 Motion: To approve the Agenda of today as presented and amended  
adding Discussion Item #1 – PA2 Funding and to approve the Minutes of  
the April 17 and April 24, 2007, meetings as presented.  
Moved by: Schrotenboer UNANIMOUS

**SUBJECT: BUDGET ADJUSTMENTS GREATER THAN  
\$50,000**

FC 07-045 Motion: To approve budget adjustments #222, 228, 232 and 279.  
Moved by: Rycenga UNANIMOUS

**SUBJECT: MONTHLY BUDGET ADJUSTMENTS**

FC 07-046 Motion: To approve and forward to the Board of Commissioners the  
appropriation changes greater than \$50,000 and those approved by the  
Administrator and Fiscal Services Director for \$50,000 or less which  
changed the total appropriation from the amended budget for the month of  
April 2007.  
Moved by: Schrotenboer UNANIMOUS

**SUBJECT: STATEMENT OF REVIEW**

FC 07-047 Motion: To approve the Statement of Revenue for the month of April,  
2007.  
Moved by: Berghorst UNANIMOUS

SUBJECT: GENERAL FUND REVENUES OVER  
EXPENDITURES FOR 2006

FC 07-048 Motion: To approve and recommend to the Board of Commissioners that \$1,100,196 of the 2006 General Fund fund balance be designated for Buildings and Improvements and \$397,323 be transferred to the Stabilization Fund and \$412,000 be reserved for the Remonumentation Program.  
Moved by: Berghorst UNANIMOUS

June Hagan reported the Road Commission is late submitting the utilities balances to the County for the County audit. Administration will address this with the Road Commission.

SUBJECT: MICHIGAN WORKS!/CAA MARKETING  
SPECIALIST POSITION

FC 07-049 Motion: To approve and forward to the Board of Commissioners an increase of a Marketing Specialist position from part-time (.5 FTE) to full-time (1.0 FTE) and recommend that this position be placed within the Group T Benefits Manual at pay grade 15 with funding to be received through grants with a sunset date to coordinate with the expiration of the grant funding.  
Moved by: Schrotenboer UNANIMOUS

SUBJECT: RESOLUTION TO APPROVE THE 2007 MILLAGE  
RATE FOR OTTAWA COUNTY

FC 07-050 Motion: To approve and forward to the Board of Commissioners the Resolution to approve the 2007 Millage Rate for Ottawa County of 3.6 mills.  
Moved by: Rycenga UNANIMOUS

SUBJECT: RESOLUTION TO APPROVE THE 2007 MILLAGE  
RATE FOR E-911

FC 07-051 Motion: To approve and forward to the Board of Commissioners the Resolution to approve the 2007 Millage Rate for E-911 of .4407 mills.  
Moved by: Berghorst UNANIMOUS

SUBJECT: RESOLUTION TO APPROVE THE 2007 MILLAGE  
RATE FOR PARKS

FC 07-052 Motion: To approve and forward to the Board of Commissioners the  
Resolution to approve the 2007 Millage Rate for Parks of .3165 mills.  
Moved by: Schrottenboer UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. PA2 Funding – The Administrator reported he received a telephone call from the lobbyist this morning that could have a major impact on County finances and the ability to serve the at risk population. There is a Conference Committee Meeting scheduled for today regarding the funding of the PA2 Convention/Facility Tax. The County receives \$866,000 per year in PA2 funding. He urged the committee to call the legislators today and he will contact the other commissioners and elected officers to do the same. The committee also feels the need to communicate to the public what has been happening in Lansing with the mandated services and how the State is shifting the tax burden to the local units.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:05 a.m.