

FINANCE & ADMINISTRATION COMMITTEE

Approved Minutes

DATE: June 19, 2007

TIME: 9:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: Dennis Swartout, Roger Rycenga, James Holtvluwer, Gordon Schrotenboer

ABSENT: Edward Berghorst

STAFF & GUESTS: Travis Parsons, Human Resources; Greg Rappleye, Corporation Counsel; Sherri Sayles, Chief Deputy Clerk; Lori Catalino, Assistant Chief Deputy Clerk; June Hagan, Fiscal Services Director

SUBJECT: CONSENT ITEMS

FC 07-044 Motion: To approve the agenda of today as presented and amended removing Budget Adjustment #400 from Action Item #1, removing Action Item #4, adding Action Item #5 - Addition of .75 FTE Registered Nurse Position for Community Mental Health, and adding Action Item #6 – Resolution to Establish Contracting Signature Authority.
Moved by: Schrotenboer UNANIMOUS

Approved by consent the Minutes of the May 8 and May 15, 2007, meetings as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 07-045 Motion: To approve budget adjustments #306, 321, 335, 336, 383, 393, 402 and 421.
Moved by: Holtvluwer UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 07-046 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of May 2007.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 07-047 Motion: To approve the Statement of Review for the month of May 2007.
Moved by: Schrottenboer UNANIMOUS

SUBJECT: ADDITION OF .75 FTE REGISTERED NURSE
POSITION FOR COMMUNITY MENTAL HEALTH

FC 07-048 Motion: To approve and forward to the Board of Commissioners the
proposal to add a .75 FTE registered Nurse position for Community
Mental Health, to replace a previously contracted position, at an
approximate total program cost of \$51,246. Funding to come from the
Mental Health budget.
Moved by: Schrottenboer UNANIMOUS

SUBJECT: RESOLUTION TO ESTABLISH CONTRACTING
SIGNATURE AUTHORITY

FC 07-049 Motion: To approve and forward to the Board of Commissioners the
Resolution to Establish the Contracting Signature Authority of the
Chairperson of the Ottawa County Board of Commissioners and the
Ottawa County Clerk.
Moved by: Schrottenboer UNANIMOUS

SUBJECT: ADJOURNMENT

The meeting adjourned at 9:39 a.m.