

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: November 20, 2007

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Dennis Swartout, James Holtvluwer, Gordon Schrotenboer, Edward Berghorst

ABSENT: Roger Rycenga

STAFF & GUESTS: Alan Vanderberg, Administrator; June Hagan, Fiscal Services Director; Sherri Sayles, Deputy Clerk; Bradley Slagh, Treasurer; Travis Parsons, Human Resources; Jessica Kinser, Management Financial Analyst; John Scholtz, Parks & Recreation Director; Erika Rosebrook, Assistant Administrator; Media

SUBJECT: CONSENT ITEMS

FC 07-113 Motion: To approve the Agenda of today as presented and amended adding Action Item #7 – Suggested Health Plan Modifications.
Moved by: Schrotenboer UNANIMOUS

Approve by consent the Minutes of the October 16, 2007, meeting as presented.

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 07-114 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of October 2007.
Moved by: Berghorst UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN \$50,000

FC 07-115 Motion: To approve budget adjustments #866, 869, 870, 897, 906, 917, 918, 919, 928 and 935.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: STATEMENT OF REVIEW FOR OCTOBER

FC 07-116 Motion: To approve the Statement of Review for the month of October 2007.

Moved by: Berghorst

UNANIMOUS

SUBJECT: SCHEDULE OF 2008 FEES AND CHARGES FOR PARKS AND RECREATION INCLUDING INCREASES TO MOTOR VEHICLE PARKING FEES AND SELECTED FACILITY RESERVATION FEES

FC 07-117 Motion: To approve and forward to the Board of Commissioners the schedule of 2008 Fees and Charges for Parks and Recreation including increases to motor vehicle parking fees and selected facility reservation fees.

Moved by: Schrotenboer

UNANIMOUS

SUBJECT: ELIMINATION OF INDIRECT COST ALLOCATION IN THE CITY OF COOPERSVILLE AND THE CITY OF HUDSONVILLE CONTRACTS FOR SHERIFF DEPARTMENT SERVICES

FC 07-118 Motion: To approve and recommend to the Board of Commissioners the elimination of indirect cost allocations in the City of Coopersville and the City of Hudsonville, contracts for Sheriff Department Services.

Moved by: Schrotenboer

UNANIMOUS

SUBJECT: PROPOSAL TO FUND WEMET FOR THE COST OF THE LEASE VEHICLES USED BY OTTAWA COUNTY SHERIFF DEPARTMENT OFFICERS

FC 07-119 Motion: To approve and forward to the Board of Commissioners the proposal to fund WEMET for the cost of the lease vehicles used by Ottawa County Sheriff Department officers at a cost of \$6,190 per vehicle for a total cost of \$18,570. Contingent upon all municipalities agreeing to the proposal and funding to come from contingency funds.

Moved by: Schrotenboer

UNANIMOUS

SUBJECT: SUGGESTED HEALTH PLAN MODIFICATIONS

FC 07-120 Motion: To review and forward to the Board for approval the following plan design modifications for the Ottawa County Health Plan, effective January 1, 2008. Changes are as follows:

Chiropractic Care – Discontinue the \$25 maximum allowable charge per visit.

Chiropractic Care – Increase the \$150 maximum allowable annual charge for x-rays to \$250.

Obesity (Plan language change to include County Commissioners and Retirees) – Benefits for surgical treatment of obesity are limited to 50% (fifty percent) and charges related to the Medically Necessary surgical treatment of obesity will not apply toward the Comprehensive Medical Out-of-Pocket Maximum. The plan will only cover one approved surgery for the treatment of obesity per covered person, lifetime. The plan will not cover reconstructive or cosmetic surgery associated with, or following the surgical treatment of obesity.

Three Month Deductible Carry Over – Discontinue this provision.

Preventative Benefit: (A) Remove well baby care and immunizations from preventative maximum. (B) Change Preventative Benefit to read \$300 of paid claims versus billed charges.

Moved by: Berghorst

UNANIMOUS

SUBJECT: DISCUSSION

The Administrator spoke with MAC last week regarding the PA2 funds and that the problem is now resolved. A bill was signed into law which went into effect October 1st. Per MAC, the County will receive the full amount and will pass the money along to LCC when it is received.

The Treasurer asked what reports the Committee would like to see. The Committee would like to see an Executive Summary with highlights and detailed backups.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:00 a.m.