

Agenda  
**FINANCE AND ADMINISTRATION COMMITTEE**  
West Olive Administration Building  
12220 Fillmore, West Olive, MI 49460  
**January 16, 2007**  
9:30 a.m.

**Consent Items:**

1. Approval of Agenda
2. Approval of Minutes from the December 19, 2006 Meeting

**Action Items:**

1. Election of Committee Vice-Chair  
**Suggested Motion:**  
To elect \_\_\_\_\_ as Vice-Chairperson of the Finance and Administration Committee for 2007.
2. Monthly Budget Adjustments  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of December 2006.
3. Budget Adjustments Greater than \$50,000  
**Suggested Motion:**  
To approve budget adjustments #1066, 1092, 1100, 1119, 1135-1138, 1143, 1145, 1155, 1159, 18, 19, 20 & 21.
4. Statement of Review for December  
**Suggested Motion:**  
To approve the Statement of Review for the month of December 2006.
5. Quarterly Financial Status Report  
**Suggested Motion:**  
To receive for information the Interim Financial Statement for General Fund, Mental Health and Public Health as of December 31, 2006.

6. Quarterly Treasurer's Investment Report

**Suggested Motion:**

To receive for information the Treasurer's Quarterly Investment Report as of December 31, 2006.

7. Park Land Pine Plantation Management Timber Cutting

**Suggested Motion:**

To approve and recommend to the Board of Commissioners the Parks and Recreation Department's plan for Pine Plantation Management timber cutting with fifty percent (50%) of the revenue to be used in the Parks and Recreation Fund and fifty percent (50%) of the revenue reserved in the General Fund for Environmental Projects as approved by the Board on a case-by-case basis.

8. Gypsy Moth Suppression Program

**Suggested Motion:**

To approve and recommend to the Board of Commissioners the continuation of the Gypsy Moth Suppression Program for 2007 with the funding stipulation that program costs, less any funding from the U.S. Department of Agriculture – Forest Service or the Michigan Department of Agriculture, will be paid 50% by the County and 50% by the townships. Funding to come from the 2007 budget (\$25,330), with any additional funding necessary to come from the Park Land Pine Plantation Management Plan timber cutting revenue.

9. Secretarial Classification Review

**Suggested Motion:**

To approve and recommend to the Board of Commissioners, the Secretarial Classification Review for the Prosecuting Attorney's Office by Varnum Consulting at a cost of \$1,000 to \$1330. Funding to come from the 2007 Budget for Management Studies.

10. Mental Health Organizational Review

**Suggested Motion:**

To approve and recommend to the Board of Commissioners the proposal from Plante Moran to perform a Mental Health Organizational Review at a cost not to exceed \$66,840. Funding to come from General Fund reserved monies for Mental Health.

11. Medical Examiners Investigation

**Suggested Motion:**

To approve and forward to the Board of Commissioners the addition of Medical Examiner Investigator as a Temporary Part-time classification.