

Agenda
FINANCE AND ADMINISTRATION COMMITTEE
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
July 17, 2007
9:30 a.m.

Consent Items:

1. Approval of Agenda
2. Approval of Minutes from the June 19, 2007 Meeting

Action Items:

1. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #431, #481, #497.
2. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of June 2007.
3. Statement of Review
Suggested Motion:
To approve the Statement of Review for the month of June 2007.
4. Quarterly Financial Status Report
Suggested Motion:
To receive for information the Interim Financial Statement for the General Fund as of June 30, 2007.
5. Treasurer's Investment Report
Suggested Motion:
To receive for information the Treasurer's Quarterly Investment Report as of June 2007.
6. Government Finance Officers Association Distinguished Budget Presentation Award
Suggested Motion:
To receive and forward to the Board of Commissioners the Government Finance Officers Association's Distinguished Budget Presentation Award for the fiscal year beginning January 1, 2007.

7. Ottawa County Drain Commissioner's Annual Financial Report-Rehman Robson
Suggested Motion:
To receive as information and forward to the Board of Commissioners the Ottawa County Drain Commissioner's Annual Financial Report for the year ended December 31, 2006.
8. Letter from Auditors regarding Auditor Responsibility
Suggested Motion:
To receive for information and forward to the Board of Commissioners the auditors' communication letter from Rehman Robson regarding their responsibility on the County's Drain Commission audit for the year ended December 31, 2006.
9. County of Ottawa Annual Financial Report – Rehman Robson
Suggested Motion:
To receive for information and forward to the Board of Commissioners the Comprehensive Annual Financial Report (CAFR) of the County of Ottawa for the year ended December 31, 2006.
10. Letter from Auditors regarding Auditor Responsibility
Suggested Motion:
To receive for information and forward to the Board of Commissioners the auditors' communication letter from Rehman Robson regarding their responsibility on the County's audit for the year ended December 31, 2006.
11. County of Ottawa's Single Audit Report – Rehman Robson
Suggested Motion:
To receive as information and forward to the Board of Commissioners the County of Ottawa's Single Audit Report for the year ended December 31, 2006.
12. Officer and Employee Delegate for MERS Annual Meeting
Suggested Motion:
To approve and forward to the Board of Commissioners the nomination of Marie Waalkes as Officer Delegate, Travis Parsons as Alternate Officer Delegate, Mary Crouse as Employee Delegate and Gail Marod as Alternate Employee Delegate to the MERS 61st Annual Meeting held September 18-20, 2007, in Kalamazoo, Michigan.
13. Clubhouse Transportation
Suggested Motion:
To approve and forward to the Board of Commissioners, subject to prior approval of the Community Mental Health Board, the authorization to create up to five (5) temporary part-time employee positions (at a wage of \$8.00 per hour) to serve as county owned van drivers to transport Mental Health consumers to and from the Grand Haven and Holland clubhouse sites and their residences and for planned social/recreational trips outside of regular clubhouse hours, at an approximate total program cost of \$52,200.00. Funding to come from the Mental Health budget.

14. Resolution to Approve 2007 Tax Allocation

Suggested Motion:

To approve and forward to the Board of Commissioners the Resolution to accept and approve the 2007 Final Order of the Ottawa County Tax Allocation Board; allocating 4.440 mills to the County of Ottawa.

15. GIS Pricing Restructuring

Suggested Motion:

To approve and forward to the Board of Commissioners the recommended changes in the GIS Pricing Structure.