

Agenda  
**FINANCE AND ADMINISTRATION COMMITTEE**  
West Olive Administration Building  
12220 Fillmore, West Olive, MI 49460  
**December 18, 2007**  
9:30 a.m.

**Consent Items:**

1. Approval of Agenda
2. Approval of Minutes from the November 20, 2007 Meeting

**Action Items:**

1. Monthly Budget Adjustments  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of November 2007.
2. Budget Adjustments Greater than \$50,000  
**Suggested Motion:**  
To approve budget adjustments #955, 963, 976, 990,1001 and 1002.
3. Statement of Review for November  
**Suggested Motion:**  
To approve the Statement of Review for the month of November 2007.
4. Additions of Over-The-Counter (OTC) Antihistamine, Anti-inflammatory and Gastrointestinal Drugs to the Prescription Drug Plan  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners the addition of over-the-counter (OTC) antihistamine, anti-inflammatory and gastrointestinal drugs to the prescription drug plan, at a \$3 co-pay for a 30-day supply, effective 1/1/2008.
5. Recommendation to Increase the Commissioner's Co-pay on Mail Order Prescriptions  
**Suggested Motion:**  
To approve and forward to the Board of Commissioners a recommendation to increase the Commissioners' co-pay on Mail Order Prescriptions to 2.3 X (times) the monthly co-pay amount, to make equivalent with other Ottawa County employees.

*Discussion Items:*

1. Jail Medical Care Services
2. Executive Summary Report

*Adjournment*