

## PLANNING AND POLICY COMMITTEE

### Approved Minutes

**DATE:** December 13, 2007

**TIME:** 9:00 a.m.

**PLACE:** Fillmore Street Complex

**PRESENT:** Roger Rycenga, Philip Kuyers, Edward Berghorst, Dennis Swartout

**ABSENT:** Matt Hehl

**STAFF & GUESTS:** Erika Rosebrook, Assistant Administrator; Greg Rapple, Corporation Counsel; Dave Hulst, IT Director; June Hagan, Fiscal Services Director; Jessica Kinser, Financial Analysis; Brooke Slagle, Deputy Clerk

#### SUBJECT: CONSENT ITEMS

Approve by consent the minutes of the November 8, 2007 Planning and Policy Committee and approve the agenda of today.

#### SUBJECT: COMPUTER AND COMMUNICATIONS EQUIPMENT-ACCEPTABLE USE POLICY

PP 07-077 Motion: To approve and forward to the Board of Commissioners the proposed policies:

Acceptable Use (IT Policy No. 01)  
Electronic Mail & Privacy (IT Policy No. 02 (Former HR Policy No. 27))  
IM & P2P File Sharing (IT Policy No. 03 (Former HR Policy No. 29))  
Internet Use (IT Policy No. 04 (Former HR Policy No. 28))  
Portable Devices (IT Policy No. 05)  
Remote Access & ASP (IT Policy No. 06)  
Wireless Access (IT Policy No. 07)  
Moved by: Swartout

UNANIMOUS

#### SUBJECT: RESOLUTION OF ACKNOWLEDGMENT HONORING BETTY GAJEWSKI

PP 07-078 Motion: To approve and forward to the Board of Commissioners a Resolution of acknowledgment honoring Betty Gajewski for her service as a member of the Ottawa County Planning Commission.

Moved by: Swartout

UNANIMOUS

A Buildings Project Update was handed out.

**SUBJECT: ADJOURNMENT**

PP 07-079

Motion: To adjourn at 9:30 a.m.

Moved by: Kuyers

**UNANIMOUS**