

## TECHNOLOGY COMMITTEE

### Approved Minutes

DATE: September 11, 2007

TIME: 9:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: Gordon Schrottenboer, James Holtrop, Daniel Jensen, Chris Kuncaitis, Jon Overway, David Hulst, Alan Vanderberg

ABSENT: Daniel Krueger

STAFF & GUESTS: Erika Rosebrook, Assistant Administrator; Barry Kantz, District Court Administrator; Sherri Sayles, Deputy Clerk; JoAnn Arcand, WebTecs, Inc.; Bradley Slagh, County Treasurer

#### SUBJECT: CONSENT ITEMS

Approve by consent the Agenda of today as presented and approve by consent the Minutes of the July 10, 2007, meeting as presented and corrected changing "Absbt" to "Absent" and "Adjounment" to "Adjournment".

#### SUBJECT: DISCUSSION ITEMS

1. miOttawa.org Update
  - a. B/C 07-193 WebTecs, Inc. Two-Year Contract –JoAnn Arcand and Erika Rosebrook presented the "miOttawa.org" update. Total revenue growth has a 165% increase over 2006 YTD. On-line Park reservations are at 28% which is a very solid first year. JoAnn reviewed the 2006-2007 Application Development with the Committee.
2. ACS Contract Update – David Hulst reported the ACS contract is due to expire in March 2008. This has been a five year contract. Gary Scholten is looking at what he wants to do. Erika Rosebrook reported Administration has been talking with Gary on how to migrate the information into "miOttawa.org".
3. Information Technology Project Updates – David Hulst presented the IT Update for September 2007. He gave a brief demonstration on the GIS Election Mapping. He reported IT will be doing the imaging workflow for Probate Court and District Court Probation.

4. Information Technology Policies Review – Dave reported the Administrator starting reviewing all county policies. Dave is looking at IT policies that are out-of-date. Policies need to protect the assets and users of the county and need to be educational, useful and flexible.

Dan Jensen left at 10:20 a.m.

Existing IT policies that will remain are the Internet Use, Electronic Mail & Privacy and the Instant Messaging & P2P. New IT policies will include Portable Devices, Wireless Access, Remote Access & ASP and Acceptable Use.

Jon Overway asked Dave Hulst about future changes in the Justice System. Dave reported there is a process in place but IT is limited due to the amount of money available. He is looking at leasing the software vs. buying it outright.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:43 a.m.