



County of Ottawa

Board of Commissioners

Donald G. Disselkoen
Chairperson

Philip D. Kuyers
Vice-Chairperson

12220 Fillmore Street, Room 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

Website: www.miOttawa.org

August 22, 2007

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, August 28, 2007 at 1:30 p.m.**, for the regular **August** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Rycenga
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the August 14, 2007 Board of Commissioners Meeting and Board of Commissioners Work Session Meeting.

2. Payroll
Suggested Motion:
To authorize the payroll of August 28, 2007 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for August 1, 2007 through August 17, 2007
Suggested Motion:
To approve the general claims in the amount of \$5,837,479.97 as presented by the summary report for August 1, 2007 through August 17, 2007.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July 2007.

From Administration

5. Resolution of Appreciation for Mary L. Richardson, Ottawa County Treasurer
Suggested Motion:
To approve the presentation of a Resolution of Appreciation to retiring Ottawa County Treasurer Mary L. Richardson, thanking her for her many years of service to the citizens of Ottawa County.
6. Ottawa County Corporation Counsel's 2006 Annual Report
Suggested Motion:
To receive for information the Ottawa County Corporation Counsel's 2006 Annual Report.

B. Action Items:

From the Health and Human Services Committee

1. Resolution: Ottawa County Smoke Free Indoor Air Regulation
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution approving the adoption of the "Regulation Eliminating Smoking in Public and Private Worksites and Public Places, Not Including Bars and Restaurants," effective January 1, 2008.

From the Finance and Administration Committee

2. Red Pine Timber Sales
Suggested Motion:
To receive bids for red pine timbers sales at the Port Sheldon Natural Area and Van Buren Street Dunes and approve the Timber Sales Contract with the high bidder, Rothig Forest Products at \$68 per cord for Port Sheldon and \$55 per cord for the Van Buren Street property.
3. Harbor Humane Society Service Agreement
Suggested Motion:
To ratify signing of the Service Agreement between Ottawa County and the Harbor Humane Society.

4. Holiday Closings
Suggested Motion:
To approve closing the County Buildings the full day before Christmas (December 24, 2007) and the full day before New Years' Day (December 31, 2007).
5. Other Post Employment Benefits (OPEB) Resolution: (Current and Future Retirees)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to provide for the elimination of the implicit rate subsidy for health insurance for all current and future retirees at age 65, as of January 1, 2008. Health insurance may continue to be purchased after age 65 at the actuarial determined cost.
6. Other Post Employment Benefits (OPEB) Resolution: (Future Hires/Retirees)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to provide for the elimination of the implicit rate subsidy for health insurance for all future retirees with a hire date on or after January 1, 2008.
7. Other Post Employment Benefits (OPEB) Resolution: (Future Unclassified Hires)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to provide for the elimination of the monthly credit for each year of employment for health insurance premiums for unclassified employees hired on or after January 1, 2008.
8. Clerk's Organizational Study
Suggested Motion:
To approve implementation of the recommendations of the Clerk's organizational study. (To be distributed prior to the meeting.)
9. Computation of Overtime for Command Officers Assigned to Work a Twelve (12) Hour Shift
Suggested Motion:
To approve the Letter of Understanding regarding the computation of overtime between the Ottawa County Board of Commissioners, Ottawa County Sheriff and the Command Officers Association of Michigan (COAM), to be attached to the current collective bargaining agreement.
10. Computation of Overtime for Road Patrol Deputies Assigned to Work a Twelve (12) Hour Shift
Suggested Motion:
To approve the Letter of Understanding regarding the computation of overtime between the Ottawa County Board of Commissioners, Ottawa County Sheriff and the Police Officers Association of Michigan (POAM) for Detectives and Road Patrol Deputies, to be attached to the current collective bargaining agreement.
11. Approval of a Two-Year Contract with WebTecs, Inc.
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign a two-year contract with WebTecs, Inc. for website application development and maintenance services at an annual cost of \$234,000.

C. Appointments:

From Administration

1. Resolution to Concur in the Appointment of Adam J. Kantrovich as Ottawa County Extension Agent

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the Resolution concurring in the appointment by Michigan State University of Adam J. Kantrovich as Ottawa County Extension Agent.

D. Discussion Items:

1. Ottawa County Corporation Counsel's 2006 Annual Report
(Presented by Gregory J. Rapple)

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment