

## PLANNING AND POLICY COMMITTEE

### Approved Minutes

DATE: November 8, 2007

TIME: 9:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Philip Kuyers, Matthew Hehl, Edward Berghorst, Dennis Swartout

STAFF & GUESTS: Alan VanderBerg, Administrator; Doug VanEssen, Attorney; Greg Rappleye, Corporation Counsel; Mark Scheerhorn, Consultant; John Scholtz, Parks and Recreation Director; Jessica Kinser, Management Financial Analyst; June Hagan, Fiscal Services Director; Sherri Sayles, Deputy Clerk

#### SUBJECT: CONSENT ITEMS

PP 07-069 Motion: To approve the agenda of today as presented and amended adding Action Items #2 – Notice of Exercise of Option for the Cary Trust Property, #3 – Notice of Exercise of Option for the SAB Investment Property, #4 – Notice of Extension of Option to Purchase for the Seidman Family Foundation, #5 – To go into Closed Session to Discuss Legal Opinions, and #6 – Park 12.

Moved by: Swartout

UNANIMOUS

Approve by consent the Minutes of the October 11, 2007, meeting as presented.

#### SUBJECT: RESOLUTION SUPPORTING THE WEST MICHIGAN REGIONAL PLANNING COMMISSION'S 2007-2009 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

PP 07-070 Motion: To approve and forward to the Board of Commissioners the Resolution supporting the West Michigan Regional Planning Commission's 2007-2009 Comprehensive Economic Development Strategy.

Moved by: Berghorst

UNANIMOUS

SUBJECT: NOTICE OF EXERCISE OF OPTION FOR THE  
CARY TRUST PROPERTY

PP 07-071 Motion: To approve and forward to the Board of Commissioners the  
Notice of Exercise of Option for the Cary Trust property in Polkton  
Township.  
Moved by: Swartout UNANIMOUS

SUBJECT: NOTICE OF EXERCISE OF OPTION FOR THE  
SAB INVESTMENT PROPERTY

PP 07-072 Motion: To approve and forward to the Board of Commissioners the  
Notice of Exercise of Option for the SAB Investment property in Polkton  
Township.  
Moved by: Berghorst UNANIMOUS

SUBJECT: NOTICE OF EXTENSION OF OPTION TO  
PURCHASE OF THE SEIDMAN FAMILY  
FOUNDATION PROPERTY

PP 07-073 Motion: To approve and forward to the Board of Commissioners the  
Notice of Extension of Option to Purchase for the Seidman Family  
Foundation property in Port Sheldon Township with funding for the  
\$20,000 option extension fee from the Parks and Recreation budget.  
Moved by: Swartout UNANIMOUS

SUBJECT: CLOSED SESSION

PP 07-074 Motion: To go into Closed Session at 9:10 a.m. to discuss legal options as  
permitted under Section 8(H) of the Freedom of Information Act.  
Moved by: Berghorst UNANIMOUS

Results of roll call vote: Yeas: Messrs. Swartout, Kuyers, Berghorst,  
Hehl, Rycenga. (5)

PP 07-075 Motion: To rise from Closed Session at 9:30 a.m.  
Moved by: Swartout UNANIMOUS

SUBJECT: PARK 12

PP 07-076 Motion: To approve and forward to the Board of Commissioners the  
Resolution authorizing the County Administrator to engage legal counsel  
to initiate litigation against Encroaching Cottagers at Park 12 who have  
not executed Abatement Agreements.  
Moved by: Hehl UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Building Update – The building projects update was presented by Mark Scheerhorn.
2. Mr. Swartout asked the Administrator for an update on the County Clerk’s Hudsonville location. The Administrator stated the Clerk is temporary holding office hours at the Georgetown Township Hall until such time as a location can be setup at the Port Sheldon County Building. The Administrator is looking at a possible December 1<sup>st</sup> start date for office hours at the Port Sheldon location. He also stated the Clerk’s Office will have better computer access and more services will be available to the citizens of Ottawa County.
3. The Administrator explained the process that is being looked at for reviewing county policies.
4. The Administrator reported he will be scheduling a time with Dr. Lynn Harvey, Michigan State University, to return sometime in January to review the 74 discretionary items that were looked at back in June. He will also be setting up Strategic Planning over a two day period and would like to see more monthly accountability in getting things done.

SUBJECT: ADJOURNMENT

The meeting adjourned at 9:50 a.m.