

## TECHNOLOGY COMMITTEE

### Approved & Amended Minutes

**DATE:** July 10, 2007

**TIME:** 9:00 a.m.

**PLACE:** Fillmore Street Complex

**PRESENT:** Gordon Schrottenboer, Jim Holtrop, Jon Overway, Chris Kuncaitis, Tim Secen, Al Vanderberg

**ABSENT:** Daniel Krueger

**STAFF & GUESTS:** Barry Kantz, District Court Administrator; Erika Rosebrook, Assistant Administrator; JoAnn Arcand, WebTecs; Kathy Grimm, Deputy Clerk

#### SUBJECT: CONSENT ITEMS

Approve by consent the Agenda of today as presented and approve by consent the Minutes of the May 8, 2007 meeting as presented.

#### SUBJECT: APPROVAL OF A TWO-YEAR CONTRACT WITH WEBTECS, INC.

TC 07-002 Motion: To recommend to the Finance Committee the approval of a two year contract with WebTecs, Inc. for website application development and maintenance.  
Moved by: Holtrop UNANIMOUS

#### SUBJECT: DISCUSSION ITEMS

1. miOttawa.org Update – JoAnn Arcand presented the miOttawa.org update and the new look of the site.
2. IT Department Annual Report was presented by Dave Hulst
3. Information Technology Projects Update
  - A. Employee Portal – Dave Hulst reported that the Employee Portal had a few technical issues with passwords. In the first couple of days about 32 users signed in. There is a manual for the Employee Portal on line in the Lotus Notes Guides.

#### SUBJECT: ADJOURNMENT

The meeting adjourned at 10:25 a.m.