

APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
MAY SESSION – FIRST DAY

The Ottawa County Board of Commissioners met on Tuesday, May 13, 2008, at 1:30 p.m. and was called to order by the Chair.

Mr. Swartout pronounced the invocation.

The Deputy Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Hehl, Rycenga, Schrottenboer, Disselkoe, Berghorst, Holtrop, Holtvluwer. (11)

Public Comments and Communications from County Staff

1. Kevin Bowling, Circuit Court Administrator, presented Nathan Leech, a volunteer at the Juvenile Detention Center, with the Statewide Governor's Service Award Certificate of Appreciation signed by First Gentleman Mulhern.
2. Steve Naménye announced his candidacy for Ottawa County Treasurer and asked for the Boards support.
3. Al Dannenberg, Zeeland, announced his candidacy for County Commissioner District 9.

B/C 08-102 Mr. Swartout moved to approve the agenda of today as presented. The motion passed.

B/C 08-103 Mr. Kuyers moved to approve the following Consent Resolutions:

1. To approve the minutes of the April 22, 2008, Board of Commissioners Meeting and Board of Commissioners Work Session Meeting.
2. To authorize the payroll of May 13, 2008, in the amount of \$582.91.
3. To receive as information Correspondence Log 381.
4. To approve the general claims in the amount of \$5,435,433.05 as presented by the summary report for April 14, 2008 through April 30, 2008.

5. To receive for information the Ottawa County Michigan State University Extension's 2007 Annual Report.
6. To receive for information the Ottawa County Parks and Recreation Department's 2007 Annual Report.
7. To receive for information the County of Ottawa Human Resources' Annual Report for Year 2007.

The motion passed as shown by the following votes: Yeas: Messrs. Hehl, Rycenga, Schrotenboer, Kuyers, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Disselkoen. (11)

- B/C 08-104 Mr. Hehl moved to open the Public Hearing at 1:45 p.m. regarding the request for the approval of ballot language on the Tuesday, August 5, 2008, ballot for a 20-Year Countywide Property Tax Millage of .44 mills (44 cents for each \$1,000 of Valuation) to fund the Ottawa County Central Dispatch Authority. The motion passed
- B/C 08-105 Mr. Berghorst moved to close the Public Hearing at 1:46 p.m. The motion passed.
- B/C 08-106 Mr. Swartout to approve the 2008-2009 Strategic Plan. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Berghorst, Kuyers, Schrotenboer, Rycenga, Hehl, Mrs., Ruiter, Mr. Disselkoen. (11)
- B/C 08-107 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the amended Resolution of Intent to establish the Ottawa County Brownfield Redevelopment Authority. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Hehl, Swartout, Disselkoen. (11)
- B/C 08-108 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Lease with the City of Ferrysburg for Community Mental Health Use of the Ferrysburg School Facility. The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Hehl, Berghorst, Mrs. Ruiter, Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Kuyers, Holtrop, Disselkoen. (11)
- B/C 08-109 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to establish July 13 – 19, 2008, as "Road Rage Awareness Week" within Ottawa County. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer,

Swartout, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Rycenga, Hehl, Disselkoen. (11)

B/C 08-110 Mr. Rycenga moved to receive for comment the following proposed County Financial Policies – (First Reading)

- 001 - Accounting, Auditing and Financial Reporting Policy
- 002 – Account, Payable Audit Policy
- 003 – Automatic Clearing House (ACH) and Electronic Transactions of Public Funds Policy
- 004 – Capital Asset Policy
- 005 – County Equipment – Personal Use Policy
- 006 – Use of Credit Cards to Pay Bills and Purchase Goods and Services From Ottawa County and the Ottawa County Courts Policy
- 007 – Debt Management Policy
- 008 – Financial Goals Policy
- 009 – General Fund Budget Surplus Policy
- 010 – Grants and Third-Party Contract Revenue Policy
- 011 – Infrastructure Program Fund Policy
- 012 – Reimbursement for Livestock Losses Due to Stray Dogs Policy
- 013 – Millage Request Policy
- 014 – Operating Budget Policy
- 015 – Participating in Conferences and Conventions Policy
- 016 – Payment of Accounts Payable Prior to Board Authorization
- 017 – Per Diem Expense and Millage Policy
- 018 – Performance Measurement Policy
- 019 – Revenue and Expenditure Policy
- 020 – Risk Management Policy
- 021 – Investment Policy

The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Messrs. Holtvluwer, Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Rycenga, Hehl, Disselkoen. (11)

B/C 08-111 Mr. Rycenga moved to receive bids for the Mount Pisgah Dune Protection Project and accept the low bid from Rockford Construction Company in the amount of \$317,641.63, with funding from a State grant and the Parks and Recreation Department budget. The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Hehl, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Schrotenboer Disselkoen. (11)

B/C 08-012 Mr. Swartout moved to approve the recommendation that the Ottawa County millage allocation remains at 4.440 mills, and direct that this recommendation be forwarded to the Ottawa County Tax Allocation

Board. The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Kuyers, Hehl, Holtrop, Berghorst, Rycenga, Disselkoen. (11)

B/C 08-113 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2008 Millage Rate for Ottawa County to 3.6 mills. The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Holtvluwer, Kuyers, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Hehl, Rycenga, Swartout, Schrotenboer, Disselkoen. (11)

B/C 08-114 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2008 Millage Rate for E-911 to .4407 mills. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Hehl, Berghorst, Swartout, Holtvluwer, Rycenga, Holtrop, Kuyers, Schrotenboer, Disselkoen. (11)

B/C 08-115 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2008 Millage Rate for Ottawa County Parks to .3165 mills. The motion passed as shown by the following votes: Yeas: Messrs. Hehl, Rycenga, Schrotenboer, Kuyers, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Disselkoen. (11)

B/C 08-116 Mr. Schrotenboer moved to nominate and appoint Kathy Joy Hop to the Ottawa County Jury Board representing the Republican Party for a six (6) year term, beginning May 1, 2007, and ending April 30, 2013. The motion passed.

Discussion Items

1. Ottawa County Michigan State University Extension's 2007 Annual Report – The 2007 Michigan State University Extension Annual Report was presented by Dr. Adam J. Kantrovich, Extension Director.
2. Ottawa County Parks and Recreation Department's 2007 Annual Report – The 2007 Parks and Recreation Department's 2007 Annual Report was presented by John Scholtz, Parks and Recreation Director; Curtis TerHaar, Coordinator of Park Planning and Development; and David Mazurek, Parks Operations Superintendent.
3. County of Ottawa Human Resources' Annual Report for Year 2007 – The 2007 Human Resources Annual Report was presented by Marie Waalkes, Human Resources Director.

Several Commissioners commented on meetings attended and further meetings to be held.

B/C 08-117 Mr. Holtrop moved to adjourn at 2:50 p.m. subject to the call of the Chair.
The motion passed.

DANIEL C. KRUEGER, Clerk
Of the Board of Commissioners

DONALD DISSELKOEN, Chairman
Of the Board of Commissioners