

**APPROVED  
PROCEEDINGS OF THE OTTAWA COUNTY  
BOARD OF COMMISSIONERS  
JULY SESSION – SECOND DAY**

The Ottawa County Board of Commissioners met on Tuesday, July 22, 2008, at 1:30 p.m. and was called to order by the Chair.

Mr. Holtrop pronounced the invocation.

The Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Kuyers, Swartout, Mrs. Ruiter, Messrs. Hehl, Rycenga, Schrottenboer, Disselkoen, Berghorst, Holtrop, Holtvluwer. (11)

Presentation of Petitions and Communications

Mr. Holtrop presented Jennifer Haberling, Hudsonville School District teacher, with a Resolution regarding her Teacher of the Year Award.

Mr. Rycenga presented the Ottawa County Chairman of the Board of Commissioners the NACo 2008 Achievement Award Winner for the Road Salt Management Program.

Mr. Schrottenboer presented the Ottawa County Chairman of the Board of Commissioners the NACo Digital Counties Award for miOttawa.org.

Public Comments and Communications from County Staff

Bill Zaagman, Governmental Consultant Services, Inc., presented a legislative update. 14 of the 17 statewide budgets have been approved, 6 counties have started receiving fully-funded state revenue sharing.

Peter Haefner, Vredeveld Haefner LLC, presented the Auditor's Presentation regarding the County's Audit.

Jim Storey presented on the ballot question committee, "Say yes to Sunday" regarding beer and wine sales on Sunday for the County.

B/C 08-159 Mr. Holtvluwer moved to approve the agenda of today as presented and amended adding Action Items 16 – Resolution to Set New Mileage Fees for the Ottawa County Prosecutor's Office and 17 – Resolution to Continue the "Local Declaration of a State of Emergency" and amending Item 14. The motion passed.

B/C 08-160 Mr. Kuyers moved to approve the following Consent Resolution:

1. To approve the Minutes of the July 8, 2008, Board of Commissioners Meeting and Board of Commissioners Work Session Meeting.
2. To authorize the payroll of July 22, 2008, in the amount of \$582.91.
3. To approve the general claims in the amount of \$2,376,487.83 as presented by the summary report for July 1, 2008 through July 11, 2008.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of June, 2008.
5. To receive for information the auditors' communication letter from Vredeveld Haefner LLC regarding their responsibility on the County's audit for the year ended December 31, 2007.
6. To receive for information the auditors' communication letter from Vredeveld Haefner LLC regarding their responsibility on the County's Drain Commission audit for the year ended December 31, 2007.
7. To receive for information the Ottawa County Drain Commissioner's Annual Financial Report for the year ended December 31, 2007.
8. To receive for information the Comprehensive Annual Financial Report (CAFR) of the County of Ottawa for the year ended December 31, 2007.
9. To receive for information the County of Ottawa's Single Audit Report for the year ended December 31, 2007.

The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer, Swartout, Schrotenboer, Kortman, Kuyers, Berghorst, Ruiters, Rycenga, Hehl, Disselkoe. (11)

B/C 08-161 Mr. Schrottenboer moved to open the public hearing for the Edward Byrne Memorial Justice Assistance Grant at 2:18 p.m. The motion passed.

B/C 08-162 Mr. Berghorst moved to close the public hearing for the Edward Byrne Memorial Justice Assistance Grant at 2:18 p.m. The motion passed.

B/C 08-163 Mrs. Kortman moved to approve the Senior Resources' FY 2009 Annual Implementation Plan. The motion passed as shown by the following

votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Messrs. Holtvluwer, Schrottenboer, Mrs. Ruiter, Messrs. Swartout, Rycenga, Hehl, Disselkoen. (11)

- B/C 08-164 Mr. Rycenga moved to receive bids for the Hemlock Crossing Wetland Project and recommend approval of the low bid from Ron Meyer Associates Excavating, Inc. at a cost of \$7,800.00 with funding to come from the Parks and Recreation budget and a Corps of Engineers grant. The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Hehl, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Schrottenboer, Disselkoen. (11)
- B/C 08-165 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the lease agreement with the City of Ferrysburg for use of a portion of Coast Guard Park for the North Ottawa Dunes Trailhead Project. Cost is \$1 per year for 25 years. The motion passed as shown by the following votes: Yeas: Mr. Schrottenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Kuyers, Hehl, Holtrop, Berghorst, Rycenga, Disselkoen. (11)
- B/C 08-166 Mr. Rycenga moved to receive bids for the Black Lake Boardwalk Phase II Project and recommend approval of the low bid from De Sal Excavating including Alternates 1-4 at a cost of \$118,258.60 with funding from the Parks and Recreation budget. The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Holtvluwer, Kuyers, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Hehl, Rycenga, Swartout, Schrottenboer, Disselkoen. (11)
- B/C 08-167 Mr. Rycenga moved to receive bids for the North Ottawa Dunes Trailhead Project and recommend approval of the low bid from De Sal Excavating at a cost of \$51,246.70 with funding from the Parks and Recreation budget. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Hehl, Berghorst, Swartout, Holtvluwer, Rycenga, Holtrop, Kuyers, Schrottenboer, Disselkoen. (11)
- B/C 08-168 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the lease agreement with the Michigan Department of Natural Resources for use of a portion of the Bass River Recreation Area to expand the trail system at Riverside Park. Cost is \$0 per year for 25 years. The motion passed as shown by the following votes: Yeas: Messrs. Hehl, Rycenga, Schrottenboer, Kuyers, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Disselkoen. (11)
- B/C 08-169 Mr. Swartout moved to approve the purchase of military service credits for Robert Melamed (County Clerk's Office – Group T). Funding to come from contingency.

County Cost:	\$20,106.38
Employee Cost:	<u>5,824.62</u>
Total Cost	\$25,931.00

The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Berghorst, Kuyers, Schrotenboer, Rycenga, Hehl, Mrs. Ruiter, Mr. Disselkoen. (11)

- B/C 08-170 Mr. Swartout moved to approve the Ottawa County Brownfield Redevelopment Authority Bylaws. The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Kuyers, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Hehl, Swartout, Disselkoen. (11)
- B/C 08-171 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the resolution for the Ballot Language for the Ottawa County Board of Road Commissioners' on the Millage Proposal for the November General Election.
- B/C 08-172 Mr. Berghorst moved to table motion # B/C 08-171 until the August 12, 2008 Board of Commissioners' Meeting. The motion passed.
- B/C 08-173 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the revision of the Timber Sales Contract with Rothig Forest Products for the Port Sheldon Natural Area dated July 23, 2007 to reduce the per cord price from \$68 per cord to \$55 per cord to reflect a change in market conditions. The motion passed as shown by following votes: Yeas: Messrs. Holtrop, Holtvluwer, Swartout, Schrotenboer, Mrs. Kortman, Messrs. Kuyers, Berghorst, Mrs. Ruiter, Messrs. Rycenga, Hehl, Disselkoen. (11)
- B/C 08-174 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign a contract with EPIC – MRA to conduct the 2008 Resident Survey at an estimated cost of \$20,000. Funding is included in the 2008 Budget. The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Kuyers, Holtrop, Mrs. Kortman, Messrs. Holtvluwer, Schrotenboer, Mrs. Ruiter, Messrs. Swartout, Rycenga, Hehl, Disselkoen. (11)
- B/C 08-175 Mr. Swartout moved to approve the proposal from the Mental Health to reclassify two (2) Mental Health Specialists – ACT Program (Group T paygrade 12) to two (2) Mental Health Clinicians (Group T paygrade 14) for a cost of \$12,771. Funds to come from the elimination of the CMH Program Director position. The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Hehl, Holtrop, Mrs. Kortman,

Mr. Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Schrotenboer, Disselkoen. (11)

B/C 08-176 Mr. Swartout moved to approve the proposal from Mental Health to reduce the full-time equivalent of a Mental Health Program Coordinator (Unclassified paygrade 07) from 1.0 FTE to .6 FTE for a dollar savings of \$37, 840.00. The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Kuyers, Hehl, Holtrop, Berghorst, Rycenga, Disselkoen. (11)

B/C 08-177 Mr. Swartout moved to approve the proposal from Mental Health to create a Program Supervisor (Unclassified paygrade 08) for a cost of \$102,485.00. Funds to come from the elimination of the CMH Program Director position. The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Holtvluwer, Kuyers, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Hehl, Rycenga, Swartout, Schrotenboer, Disselkoen. (11)

B/C 08-178 Mr. Swartout moved to approve the proposal from Planning and Grants Department to create the position of County Remonumentation Representative (.5 FTE, Unclassified paygrade 14B) with a sunset date of December 31, 2009 for a cost of \$22,713 for 2008 and \$54,000 for 2009. (Funds for this position re reimbursed to Ottawa County by the State of Michigan.) The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Messrs. Berghorst, Kuyers, Schrotenboer, Rycenga, Hehl, Mrs. Ruiter, Mr. Disselkoen. (11)

B/C 08-179 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution setting new mileage fees for the Ottawa County Prosecutor's Office. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Hehl, Berghorst, Swartout, Holtvluwer, Rycenga, Holtrop, Kuyers, Schrotenboer, Disselkoen. (11)

B/C 08-180 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to extend the "Local Declaration of a State of Emergency" within Ottawa County through Tuesday, August 12, 2008 at 1:30 p.m. The motion passed as shown by the following votes: Yeas: Messrs. Hehl, Rycenga, Schrotenboer, Kuyers, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Disselkoen. (11)

The County Administrator's report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

B/C 08-181 Mr. Berghorst moved to adjourn at 3:07 p.m. subject to the call of the Chair.

DANIEL C. KRUEGER, Clerk      DONALD DISSELKOEN, Chairman  
Of the Board of Commissioners      Of the Board of Commissioners